

GUIDELINES FOR COMPLETING APPLICATION FORM

1. The first section of the application is to be completed in your own handwriting.
2. If the space provided for any answer is insufficient, a separate sheet must be attached.
3. You must attach photocopies of the following:

NOTE: All photocopies must be certified as a true copy by a Justice of the Peace or Commissioner for Declarations.

Please tick check boxes to ensure all information is provided in your application.

- Birth Certificate (**extract copy not sufficient**);
 - Educational Qualifications (academic records and certificates);
 - Reference from Home Room Teacher and supporting comments by Pathway Planner for your school;
 - A completed 300 word essay on why you want to be a police officer (refer to page 6 of the Application Form). For further guidelines on completing your answer, refer to the Selection Criteria on page 10 of the Junior Constable Information document;
 - Certificates (personal, academic, employment or sporting achievements not stipulated at any other point in this application);
 - Australian Citizenship or Permanent Residency Certificates (if relevant). Please note: In accordance with an agreement between governments, New Zealand citizens will need to produce their passport or a certified copy thereof, instead of a certificate;
4. Attach a recent passport size (*i.e. business style or miniature school portrait*) photograph to the front of the application.

CONFIDENTIAL



RECENT

Passport size photograph.

TASMANIA POLICE

APPLICATION JUNIOR CONSTABLE POLICE COLLEGE PROGRAM

PERSONAL DETAILS

Please circle **Yes or No**

- Do you hold a Drivers Licence? **Yes / No** If Yes, provide Drivers Licence No:.....
Expiry Date:
- Were you born overseas? **Yes / No** If 'Yes', in which country were you born?
.....
- Do you hold Australian Citizen or Permanent Residency **Yes / No** Date of arrival in Australia:
Yes / No

Surname:	Given Names:
Age:	Place of Birth:
Date of Birth:	Male/Female (please circle)
Home Telephone No.:	Mobile No:
Email Address:	
Blogg Address:	
Residential Address: Postcode:	Postal Address: Postcode:
College/School you are currently enrolled in:	
Year:	

PARENT/GUARDIAN DETAILS 1:

Name:

Date of Birth:

Residential Address:
.....
.....
..... Postcode:

Postal Address:
.....
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..... Postcode:

Home Telephone No:

Work Telephone No:

Mobile No:

Email Address:

PARENT/GUARDIAN DETAILS 2:

Name:

Date of Birth:

Residential Address:
.....
.....
..... Postcode:

Postal Address:
.....
.....
..... Postcode:

Home Telephone No:

Work Telephone No:

Mobile No:

Email Address:

Most recent school results (*please list subject, result and year of completion*):

Note: Please attach a copy of your most recent results to this application. If the results for the first half of the year are unavailable please forward to Recruiting Services once obtained.

	Subject	Result	Year
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

Subjects you are currently enrolled in:

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

Subjects you intend enrolling in next year (*please indicate if these subjects are pre-tertiary*):

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

Name any sworn members of Tasmania Police to whom you are **personally known** or who are immediate family members (please indicate relationship).

1.
2.
3.
4.

All prospective employees must be of good character and possess a high level of integrity. In order to assess applicant character and integrity, you must answer the following questions in relation to court appearances, convictions and general conduct:

(please circle Yes or No)

- | | |
|---|-----------------|
| 1. Have you ever received any type of infringement notice or 'on the spot' fine? | Yes / No |
| 2. Have you ever been proceeded against for any crime or offence? | Yes / No |
| 3. Have you ever been summonsed or directed (as the respondent, defendant or applicant) to appear in any civil or criminal court? | Yes / No |
| 4. Have you ever been cautioned by any law enforcement officer? | Yes / No |
| 5. Do you currently have any matters before any court or being considered or by police? | Yes / No |
| 6. Is there any matter which you have been involved in, in any way, which is due to come before any court in the future? | Yes / No |
| 7. Have you ever been the subject of a Restraint Order, Domestic Violence Order, Family Violence Order, Police Family Violence Order, or similar? | Yes / No |
| 8. Have you ever been spoken to by a Police Officer for any reason other than socially? | Yes / No |

If you answered 'Yes' to any of the above, please provide specific details including relevant dates and a brief explanation of the circumstances (please attach a separate typed sheet if the space on the following page is inadequate).

REFEREES

Please provide the contact details of your Grade Coordinator (or Home Room Teacher if there is no Coordinator) who will be required to write a referee report in support of your application. The report is to have comments from the Pathway Planner or Careers Advisor for your school. Please ensure this report is attached to your application at the time of submission.

Name of Grade Coordinator:

Name of Pathway Planner:

School:

Subject details:

School Phone number:

MEDICAL / GENERAL HEALTH

1. Provide a history of your health and include detailed information on your eye sight, hearing, major illnesses, injuries and physiological or psychological conditions. You **must** also include any conditions that are managed, such as asthma, arthritis, diabetes, epilepsy or depression etc. Please attach a separate sheet if required.

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2. Please provide the name and contact details of your personal general practitioner, including the length of time you have been consulted by that practitioner.

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3. Have you ever had a stress related health problem? **Yes / No** (If yes, please specify.)

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.....

4. Have you ever received counselling or treatment from a mental health professional e.g. Mental Health Nurse or Psychologist? **Yes/No** (If yes, please specify.)

.....
.....
.....
.....

These questions are *not* compulsory

(Please circle appropriate answers unless otherwise specified.)

1. Are you of Aboriginal or Torres Strait Islander origin?

(For persons of both Aboriginal and Torres Strait Islander origin, tick both 'Yes' boxes.)

No

Yes Aboriginal

Yes, Torres Strait Islander

2. Are you from a non – English speaking background? **Yes / No**
(If 'Yes', please specify.)

.....
.....
.....

Please read this declaration, circle your acknowledgement and sign the declaration in the presence of your parent/guardian.

Failure to acknowledge each part of the declaration will result in your application being returned to you.

APPLICANT DECLARATION

I DECLARE THAT:

- 1. The information given by me in this application is true and correct? **Yes / No**

- 2. I understand that any false or misleading answer or statement, or failure to fully and honestly disclose any fact which is within my knowledge that is relevant to my application, may result in the termination of my application or participation in the program. **Yes / No**

Applicant signature: Date / /

Applicant name:

Parent/guardian signature: Date / /

Parent/guardian name:

Parent/guardian signature: Date / /

Parent/guardian name:

PARENT/GUARDIAN CONSENT 1

I ACKNOWLEDGE THAT:

- 1 I have been provided with the 'Parent/Guardian Information' document that outlines the features of the Junior Constable Police College Program; **Yes / No**

- 2 I consent to *(please insert participants name)* participating in the Junior Constable Police College Program. **Yes / No**

Parent/guardian signature: Date / /

Parent/guardian name:

PARENT/GUARDIAN CONSENT 2

I ACKNOWLEDGE THAT:

- 1 I have been provided with the 'Parent/Guardian Information' document that outlines the features of the Junior Constable Police College Program; **Yes / No**

- 2 I consent to *(please insert participants name)* participating in the Junior Constable Police College Program. **Yes / No**

Parent/guardian signature: Date / /

Parent/guardian name:

RELEASE OF ACADEMIC RESULTS

I agree to provide the details of my academic results to the Department of Police and Emergency Management during my participation in the Junior Constable Police College Program.

Applicant signature: Date / /

Applicant name:

Parent/Guardian Signature: Date / /

Parent/Guardian Name:

Parent/Guardian Signature: Date / /

Parent/Guardian Name:

PRIVACY RELEASE

I consent to the release of my personal information to the Department of Police and Emergency Management for use in the application process and for administrative purposes. I understand that should I not be successful in being accepted into the Junior Constable Police College Program that this information will be destroyed.

Applicant signature: Date / /

Applicant name:

Parent/Guardian Signature..... Date / /

Parent/Guardian Name:

Parent/Guardian Signature..... Date / /

Parent/Guardian Name: