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| Badge | | | | | Statement of Complaint Against Police Abacus 1A | | | | | | | | |
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| *Abacus: Commissioner’s Directions for Conduct and Complaint Management, and Compliance Review* fully describes how complaints against police officers are handled*. Abacus* is a contemporary approach to the concept of a police disciplinary system. It is focussed on continuing professional development and aims to improve police conduct and performance. Complaints are categorised as either a complaint 1, 2, or 3. Depending on the categorisation, complaints may be informally resolved, formally resolved, or be subject to an inquiry or investigation. Your complaint will be assessed by a senior officer and action taken in accordance  with *Abacus*.  A*bacus* is available on the internet at [www.police.tas.gov.au](http://www.police.tas.gov.au/) under the About Us tab.  Under section 44(2)(d) of the *Police Service Act 2003,* a complaint does not need to identify the complainant –  it can be anonymous. An anonymous complaint may be difficult to progress if insufficient information is provided. | | | | | | | | | | | | | |
|  | | | | | | | | |  |  | |  |  |
|  | Date | | | | | | | | | | | Time |  |
|  |  | | | | | | | | | | |  |  |
|  | Full name | | | | | | | | | | | Date of Birth |  |
|  |  | | | | | | | | | | |  |  |
|  | Address | | | | | | | | | | | |  |
|  |  | | | | | | | | | | | |  |
|  | Suburb | | | | | | | | | | | Post Code |  |
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|  |  | | | | | | | | | | | |  |
|  | Mobile | | | | | | Home | | | | | Work |  |
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|  | E-mail | | | | | | | | | | | |  |
|  |  | | | | | | | | | | | |  |
|  |  | | | | | | | | | | | |  |
|  | 1. Is your complaint in relation to a Tasmania Police process, procedure, or administrative function? | | | | | | | | | | | |  |
|  | | | Yes  No | | | | | | | | | |  |
|  | *If yes, you may consider writing to Tasmania Police separately rather than continuing with this statement* | | | | | | | | | | | |  |
|  | 2. Is your complaint in relation to the actions or conduct of a police officer? | | | | | | | | | | | |  |
|  | | | Yes  No | | | | | | | | | |  |
|  | *If yes, continue with this statement* | | | | | | | | | | | |  |
|  | I am aware that if I have provided an email address, Tasmania Police will correspond with me by email. | | | | | | | | | | | |  |
|  | I understand that this statement may be used in an inquiry / investigation of my complaint or disclosed to other persons or police officers as part of the inquiry / investigation, or referred to other agencies. | | | | | | | | | | | |  |
|  | I understand that this statement may also be provided to a prosecutor conducting any prosecution, including a prosecution of me. | | | | | | | | | | | |  |
|  | 3. Are you reporting the matter on behalf of yourself or another person? | | | | | | | | | | | |  |
|  |  | | | | | | | | | |  | |  |
|  | | | Self  Another Person | | | | | | | | | |  |
|  | 3a. If another person, whom? *(name, address, contact details)* | | | | | | | | | | | |  |
|  | | |  | | | | | | | | | |  |
|  |  | | | | | | | | | |  | |  |
|  | 3b. Is the other person aware you are reporting the matter? | | | | | | | | | | | |  |
|  | | | Yes  No | | | | | | | | | |  |
|  | 4. What was the date and time of the incident? | | | | | | | | | | | |  |
|  | | | Date: | | | | | | Time: | | | |  |
|  |  | | | | | | | | | | | |  |
|  | 5. When did you become aware of this matter? | | | | | | | | | | | |  |
|  | | | Date: | | | | | | | | | |  |
|  | 6. If you became aware of the matter more than 6 months ago, please explain why you did not report it sooner. *Note that Section 44 of the Police Service Act 2003 states that a complaint must be made within 6 months of the conduct becoming known to you. A complaint may be accepted outside that time period if special circumstances exist* | | | | | | | | | | | |  |
|  | | |  | | | | | | | | | |  |
|  | 7. Who is the police officer you are complaining about? | | | | | | | | | | | |  |
|  | | | Name: | | | | | | Station: | | | |  |
|  | *If you don’t know the police officer’s name then include information that may assist in identifying them e.g. the police officer’s work area, their description etc.* | | | | | | | | | | | |  |
|  | | |  | | | | | | | | | |  |
|  | 8. Was the police officer on-duty or off-duty? | | | | | | | | | | | |  |
|  | | On-Duty  Off-Duty  Not known | | | | | | | | | | |  |
|  | 9. Where did it happen? *Please provide an address or general description (e.g. ‘in the Hobart bus mall).* | | | | | | | | | | | |  |
|  | |  | | | | | | | | | | |  |
|  | 10. Please provide an overview of your complaint by selecting the relevant category below. Select one. | | | | | | | | | | | |  |
|  | | Access Information Inappropriately  Conflict of Interest  Disclose Information Inappropriately  Driving Conduct  Excessive Force | | | | | | Inaction  Inappropriate Behaviour  Rudeness  Unprofessionalism  Other | | | | |  |
|  | If “other”, please state (briefly) what the behaviour is that you are complaining about. | | | | | | | | | | | |  |
|  | |  | | | | | | | | | | |  |
|  | 11. Please describe what happened in detail. *Explain the circumstances of the incident in more detail.  You can attach supporting documents or material but please only provide copies and not originals.  If you have identified more than one officer in this form link the issue to a specific officer.* | | | | | | | | | | | |  |
|  | |  | | | | | | | | | | |  |
|  | 12. Are there any other people (witnesses) who can assist the inquiry / investigation? | | | | | | | | | | | |  |
|  | | | Yes  No | | | | | | | | | |  |
|  | 12a. If yes, please provide their name, address and contact details | | | | | | | | | | | |  |
|  | | |  | | | | | | | | | |  |
|  | 13. Have you made this complaint to any other government agency? | | | | | | | | | | | |  |
|  | | | Yes  No | | | | | | | | | |  |
|  | 13a. If yes, please name the agency, state how you made complaint, and who you made complaint to. | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | |  |
|  | 14. What do you want to happen or change as a result of making this complaint? *You can include how this incident has affected you or made you feel.* | | | | | | | | | | | |  |
|  | | |  | | | | | | | | | |  |
|  | Complainant’s Name | | | | | | | | | | | |  |
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