

2020



Annual Report Department of Police, Fire & Emergency Management 2020–21

2021

Department of Police, Fire and Emergency Management Annual Report 2020–21

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ABBREVIATIONS AND ACRONYMS

| | | | |
|-------|---|--------|--|
| AA | <i>Audit Act 2008</i> | ICA | <i>Integrity Commission Act 2009</i> |
| AAS | Australian Accounting Standards | IFRS | International Financial Reporting Standards |
| AASB | Australian Accounting Standards Board | km/h | Kilometres per hour |
| ABS | Australian Bureau of Statistics | LED | Light emitting diode |
| ACIC | Australian Criminal Intelligence Commission | LGA | Local Government Area |
| AFIN | Australian Firearms Information Network | MHFA | Mental Health First Aid |
| ATO | Australian Tax Office | MLO | Multicultural Liaison Officer |
| CBD | Central Business District | na | Not applicable |
| CCC | COVID Coordination Centre | NATA | National Association of Testing Authorities, Australia |
| CISM | Critical Incident Stress Management Program | NCIS | National Criminal Intelligence System |
| DNA | Deoxyribonucleic acid | PF | Procurement Framework |
| DPFEM | Department of Police, Fire and Emergency Management | PIDA | <i>Public Interest Disclosures Act 2002</i> |
| ED | Employment Direction | PP | Procurement Processes |
| EMA | <i>Emergency Management Act 2006</i> | PPE | Personal Protective Equipment |
| Ex | Excluding | PSSRA | <i>Public Sector Superannuation Reform Act 2016</i> |
| FC | Financial Controls | PV | Police Vessel |
| FMAA | Financial Management Association of Australia | R4R | Ready 4 Response |
| FSST | Forensic Science Service Tasmania | RTIA | <i>Right to Information Act 2009</i> |
| FTE | Full Time Equivalent | SCC | State Control Centre |
| FR | Financial Reporting | SES | State Emergency Service |
| GPS | Global Positioning System | SMS | Short Message Service |
| GST | Goods and Services Tax | SOC | State Operations Centre |
| | | SOG | Special Operations Group |
| | | SSA | <i>State Service Act 2000</i> |
| | | SSR | <i>State Service Regulations 2021</i> |
| | | TasGRN | Tasmania Government Radio Network |
| | | TFS | Tasmania Fire Service |
| | | TI | Treasurer's Instructions |
| | | TMRN | Tasmanian Mobile Radio Network |

LETTER TO THE MINISTER

Hon Jacqui Petrusma MP
Minister for Police, Fire and Emergency Management
Parliament House
HOBART TAS 7000

Dear Minister

In accordance with the requirements of section 36(1) of the *State Service Act 2000* and section 42 of the *Financial Management Act 2016*, I am pleased to submit for presentation to Parliament, the 2020–21 Annual Report for the Department of Police, Fire and Emergency Management.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D. Hine', with a stylized flourish at the end.

D L Hine AO APM
Secretary

SECRETARY'S FOREWORD



2020-21 has been another significant year for the Department of Police, Fire and Emergency Management. We have incorporated the response to the COVID-19 public health emergency into our operational model and continued our broader work to keep Tasmania safe.

The Department has worked hard over recent years to put health and wellbeing at the forefront of people's minds, and we remain committed to keeping this as a priority. We have implemented what are ground-breaking health and wellbeing programs for both our career and volunteer workforce and have

undertaken policy review and change to ensure fatigue and appropriate staffing levels are actively managed.

With the confirmation of the Liberal Government in May 2021, we welcomed the Honourable Jacquie Petrusma MP as Minister for Police, Fire and Emergency Management. We will be working with the Minister to implement government commitments, including recruitment targets, infrastructure projects, and further improvements to member safety. We will also be undertaking a targeted review of the *Emergency Management Act 2006* to modernise key parts of the legislation to incorporate lessons learned from the COVID-19 response.

The Department has been undertaking a number of significant infrastructure projects over recent years, with new police stations at New Norfolk and Longford scheduled to be completed by the end of 2021. Government has committed further funding to upgrade the Bridgewater police station, construct a new police station at St Helens, and a new southern-based Special Operations Group Facility.

The Tasmania Police Academy has been busier than ever, with 98 constables graduating during the reporting period. We are working toward the Government's commitment to take the police strength to 1,368 by the end of the 2021-22 financial year and have planned future recruit courses to meet the Government's further commitment of another 50 positions over the next five years, commencing in the 2022-23 financial year.

The Department has been undertaking a number of key system improvements to ensure our officers have access to contemporary and real-time data. Work commenced on the next stage of Project Unify, following the commitment of \$46 million over four years to deliver enhanced technology for our people and our community. We also continued work with other Federal and State and Territory agencies in the

development of integrated information sharing systems and protocols.

We have continued our important work in the development of the new Tasmanian Government Radio Network (TasGRN). The TasGRN will deliver an interoperable and contemporary radio capability for government stakeholder agencies, with full transition expected by the end of 2023. In addition, this funding enabled enhancements to our Radio Dispatch Services, enabling a business continuity site for Ambulance Tasmania and the Tasmania Fire Service.

It would be remiss of me not to mention the ongoing impact of COVID-19 on both the Department and community. We continue to provide support to the Department of Health, in management of the emergency, and have diverted a number of police officers into specific COVID-related duties.

Tasmania Police is grateful for support from State Emergency Service and Tasmania Fire Service volunteers in compliance checking of those in home quarantine, with more than 50,000 checks being undertaken since the start of the pandemic. The Australian Defence Force has also provided valuable support for hotel quarantine arrangements.

We are gratified that the community maintains high levels of trust in Tasmania Police, with data from the *National Survey of Community Satisfaction with Policing* indicating Tasmania ranks higher than the national average across a number of indicators. This is testament to the high standard of the policing and emergency management service we provide to the Tasmanian community.

Sadly, we continue to see serious and fatal crashes on our roads. Every death and serious injury resulting from a road crash has a lasting impact on families, friends, and emergency responders. Our strategy of targeting high risk traffic offenders remains a focus, however it is the responsibility of everyone to drive attentively and to the conditions. We want everyone to get home safely.

In reflecting on our achievements in my 14th Annual Report as Secretary of this Department, I remain consistently proud of our people and the work they do. Our people are our greatest asset and I offer a heartfelt thanks to them for their continued dedication and professionalism.

A handwritten signature in black ink, appearing to read 'D. Hine'.

Secretary

2020–21 OUR YEAR IN REVIEW

Highlights of our strategic whole-of-department and significant key business priorities for 2020-21 are outlined below:

Supporting a healthy and resilient workforce

HEALTH AND WELLBEING PROGRAM

Implemented further ground-breaking health and wellbeing programs that provide a mix of proactive, preventative and intervention measures for our emergency service personnel and volunteers. Some of these included:

- **MyPulse**
More than 770 emergency service responders participated in *MyPulse*, a central online hub for wellbeing, with access to coaching sessions for eligible participants, fact sheets and on-line learning opportunities that are tailored specifically for the needs of Tasmanian emergency service responders.
- **Ready 4 Response (R4R)**
Conducted Phase 3 of R4R, a 12-week exercise and nutrition program, with almost 700 participants. The program provides an opportunity for emergency service responders to perform at their optimal best.

Preliminary evaluation by the Edith Cowan University showed a marked decrease in depression and anxiety for those who had completed R4R compared to those who did not.
- **DPFEM Wellbeing Strategy 2021-2026**
Developed the *DPFEM Wellbeing Strategy 2021-2026* that consists of guiding principles, a wellbeing model, a stigma reduction model, and Action Plan 2021-22 to 2023-2024.
- **Critical Incident Stress Management Program (CISM)**
Enhanced the Tasmanian Emergency Services CISM Program, a peer support program for emergency service responders, by extending the number of peer supporters from 60 to 100 (73 trained at a time of this report), and approving an increase to the number of psychologists from 6 to 12.
- **Wellbeing Checks**
Extended our wellbeing checks, a service provided to all police members working within areas considered to be high risk, such as forensic services and crash investigation, to be offered to members in isolated and remote police stations.

- **Mental Health First Aid (MHFA)**

Extended MHFA, an accredited training course which enables help to be provided to people developing a mental health illness, experiencing a mental health problem or crisis, to be included in all police and fire recruit courses.

- **Wellbeing Support Officers**

Increased the number of Wellbeing Support Officers across the State to be available on a 24/7 basis for all members, personnel, and volunteers. Supplemented this service with a further nine members trained as Wellbeing Support Peers to provide additional assistance on weekends and when required.

- **Fatigue Management Policy**

Developed a draft fatigue management policy which recognises fatigue is a work, health and safety consideration for all our members.

This policy set the foundation for further work to be undertaken in the next period around safe staffing levels and a country police station relief policy.

WORK, HEALTH AND SAFETY GAP ANALYSIS

Commenced implementation of recommendations from the Work Health and Safety (WHS) Gap Analysis. The analysis identified five key priorities to improve existing WHS governance and resourcing within the Department, such as the development of a WHS risk register; finalising the WHS Policy, and implementing an electronic system for recording incidents and hazards.

This work will continue to be progressed during 2021-22.

Enhancing trust and strengthening community relations

JOINT REVIEW TEAM

Established a police-led historical complaints review process to coordinate investigations involving allegations of child sexual assault or abuse. The Child Sexual Abuse Joint Review Team is overseen by a high-level steering committee and comprises members from both Tasmania Police and the Department of Communities Tasmania. The aim is to identify potential offenders of child sexual abuse and where appropriate matters will be investigated by Tasmania Police or the Department of Communities, holding offenders to account and ensuring community safety.

DIVERSITY AND INCLUSION

Developed several programs to promote supportive workplace practices and embed diversity and inclusion across our workforce. 'Building an Inclusive and High Performing Teams' training program was held targeting emerging leaders in the Sergeants Qualifying Program. Prepared an agency-wide program, 'Training in Disability Confidence in the Workplace'.

Prioritised diversity in police recruiting through the re-launch of the 'You've Got This' campaign aimed at attracting more women to join the service. Applications from women increased by approximately 5% following the campaign.

DISTRICT MULTICULTURAL LIAISON OFFICER (MLO) NETWORK

Implemented the District MLO network across the State to work alongside the Tasmania Police MLO. Together they will consider strategies for strengthening relationships with the multicultural community and assist in the delivery of initiatives determined by the Emergency Services Strategic Multicultural Working Group.

Building frontline capability

RECRUITMENT

Continued to progress the recruitment of additional police officers following further funding commitments by the State Government to increase establishment strength to 1,368 by the end of June 2022.

98 constables graduated in 2020-21 and recruit training courses have been scheduled to meet this target.

PROJECT UNIFY

Commenced work on the next stage of Project Unify to deliver an integrated and sophisticated operational information system for Tasmania Police. Phase 1 delivered the new system 'Atlas' which provided police with improved access to criminal intelligence, and a new approach to the management of warrants, missing persons and searches.

Additional State Government funding enabled the re-establishment of a project team tasked with expanding the functionality of 'Atlas', as well as enhancing firearms management, and delivering new online services for the Tasmanian community.

Work on developing this new technology will be progressed in 2021-22 and the following years.

NATIONAL CRIMINAL INTELLIGENCE SYSTEM (NCIS)

Partnered with the Australian Criminal Intelligence Commission (ACIC), other States and Territories, and the Department of Home Affairs to develop the NCIS, with the objective to share information in a secure, targeted and timely manner. We participated in co-design sessions and will continue to work on integrating local systems with the NCIS during 2021-22.

AUSTRALIAN FIREARMS INFORMATION NETWORK (AFIN)

Integrated the Department's firearm management system with AFIN to allow facilitation of information sharing with other Australian, State and Territory firearm management systems.

Capitalising on interoperable emergency services

INTEROPERABLE EMERGENCY SERVICES COVID-19

Maintained a unified emergency service approach to appropriately managing and mitigating risks associated with COVID-19. Continued supporting the community during 2020-21, through education and enforcement activities, border restrictions, public health directions, quarantine, and business compliance.

Tasmania Police together with State Emergency Service (SES) volunteers continued to undertake quarantine compliance checks throughout the State.

RADIO DISPATCH SERVICES

Upgraded Tasmania Police's Radio Dispatch Service (RDS) following \$2 million in funding via the TasGRN radio project. Becoming operational in mid-December 2020, the enhanced RDS working environment improved functionality associated with managing emergency calls and dispatching units, as well as providing a business continuity site for Ambulance Tasmania and the Tasmanian Fire Service.

Stage two of the project was completed and has provided training rooms for not only RDS but other agencies involved in the TasGRN project, such as the SES, Sustainable Timber Tasmania, the Tasmania Parks and Wildlife Service and TasNetworks.

Our response to COVID-19

Several of our key business priorities focused on our response to COVID-19, these included the following:

KEEPING OUR WORKFORCE SAFE FROM COVID-19

Mandated training in relation to COVID-19 and use of personal protective equipment (PPE) agency-wide, with ready access to appropriately maintained and available PPE stores.

Prioritised vaccinations to those engaged in frontline delivery of services at higher risk of exposure to COVID-19, such as those involved in international arrivals and quarantine compliance checking. Introduced and maintained the COVID-19 Manual for Tasmania Police which provided timely access to information in a dynamic environment.

Implemented Working from Home (COVID-19) Guidelines which superseded existing working from home policies for the duration of the pandemic. These guidelines support staff who, due to pre-existing medical conditions, isolation requirements or caring responsibilities, are not able to attend the workplace.

LESSONS LEARNT – DEBRIEF OF COVID-19 RESPONSE AND IMPLEMENT RECOMMENDATIONS

Completed COVID-19 Outbreak Management Plan exercise aimed at preventing the spread of COVID-19 within a facility or into the broader Tasmanian community. The exercise identified areas for improvement and established a rapid response model to mitigate a COVID outbreak. The plan was tested in several DPFEM business areas and geographical police districts to assess the COVID response.

Created a Planning Officer position in the COVID Coordination Centre (CCC) to undertake an exercise management role and provide coordination of scenario testing in accordance with the Outbreak Management Plan and COVID-19 Response Plan.

OUR DEPARTMENT

The Department of Police, Fire and Emergency Management (DPFEM) is responsible for providing quality policing, fire and emergency management services to the Tasmanian community.

DPFEM consists of Tasmania Police, Tasmania Fire Service, State Emergency Service, Forensic Science Service Tasmania, and Business and Executive Services.

The Tasmania Fire Service and State Emergency Service are significant areas of the Department, are more extensively reported in the *2020-21 State Fire Commission Annual Report*.

Our Vision, Mission and Principles

DPFEM has a common vision and mission supported by a set of principles. These guide the delivery of our services and the behaviours of our people.

OUR VISION

A safe, secure and resilient Tasmania.

OUR MISSION

To provide effective policing, fire and emergency management services.

OUR STRATEGIC FRAMEWORK

The strategic direction document, *Future Focus 2020-2023*, establishes the strategic direction for DPFEM. *Future Focus* identifies four areas of strategic focus for the agency as a whole, and for its operational services.

These focus areas are:

- Supporting a healthy and resilient workforce
- Building frontline capability
- Enhancing trust and strengthening community relations
- Capitalising on interoperable emergency services.

These focus areas were incorporated into our *2020-21 Business Priorities* to deliver strong outcomes across all our activities. The *2020-21 - Our Year in Review* summary provides highlights of our key priority areas that drive our business and are of strategic or whole-of-department significance.

OUR PRINCIPLES

Our people underpin what we do through the following principles:

- Leadership
- Resilience
- Professionalism
- Collaboration
- Values-led.

Our Performance Measures

OUTPUT GROUPS

DPFEM (excluding the Tasmania Fire Service) has four Output Groups with a specific aim and set of priorities. These Output Groups are:

- Public Safety
- Crime
- Traffic Policing
- Emergency Management.

Further information on our Output Groups can be found in the *Our Performance Measures* Chapter.

Our Key Deliverables

The *2020-21 Government Services Budget Paper No. 2, Volume 1* includes a budget allocation for a range of key deliverables for the Department.

An update of our progress against these key deliverables is outlined in the *Our Performance Measures* Chapter.

Governance

DPFEM has a robust governance framework that includes clear accountabilities for effective leadership and decision-making.

STATUTORY OFFICE HOLDERS

The Secretary has overall responsibility for the performance and management of DPFEM and is accountable to the Minister for Police, Fire and Emergency Management. The Secretary is a Head of Agency as defined by the *Financial Management Act 2016* and the *State Service Act 2000* and pursuant to the State Service Management Framework.

The Secretary also holds the positions of Commissioner of Police under the *Police Service Act 2003* and State Emergency Management Controller under the *Emergency Management Act 2006*.

During 2020-21, the office of Secretary, Commissioner of Police and the State Emergency Management Controller was held by Darren Hine.

The high-level governance and decision-making forums for DPFEM are outlined below:

AGENCY MANAGEMENT GROUP

The Agency Management Group provides a forum for whole-of-agency decision-making and coordination. The Group consists of the Secretary, Deputy Commissioner of Police, Chief Officer Tasmania Fire Service, and Deputy Secretary Business and Executive Services.

CORPORATE MANAGEMENT GROUP

The Corporate Management Group brings together strategic decision-makers from Tasmania Police and Business and Executive Services.

COMMITTEES AND BOARDS

DPFEM has a range of committees and boards to provide assurance that we effectively manage our resources and risk, and that we deliver our key priorities.

Further information and membership of the abovementioned groups is listed in under *Boards and Committees* in the *Our Compliance Report* section.

ORGANISATIONAL STRUCTURE CHANGES

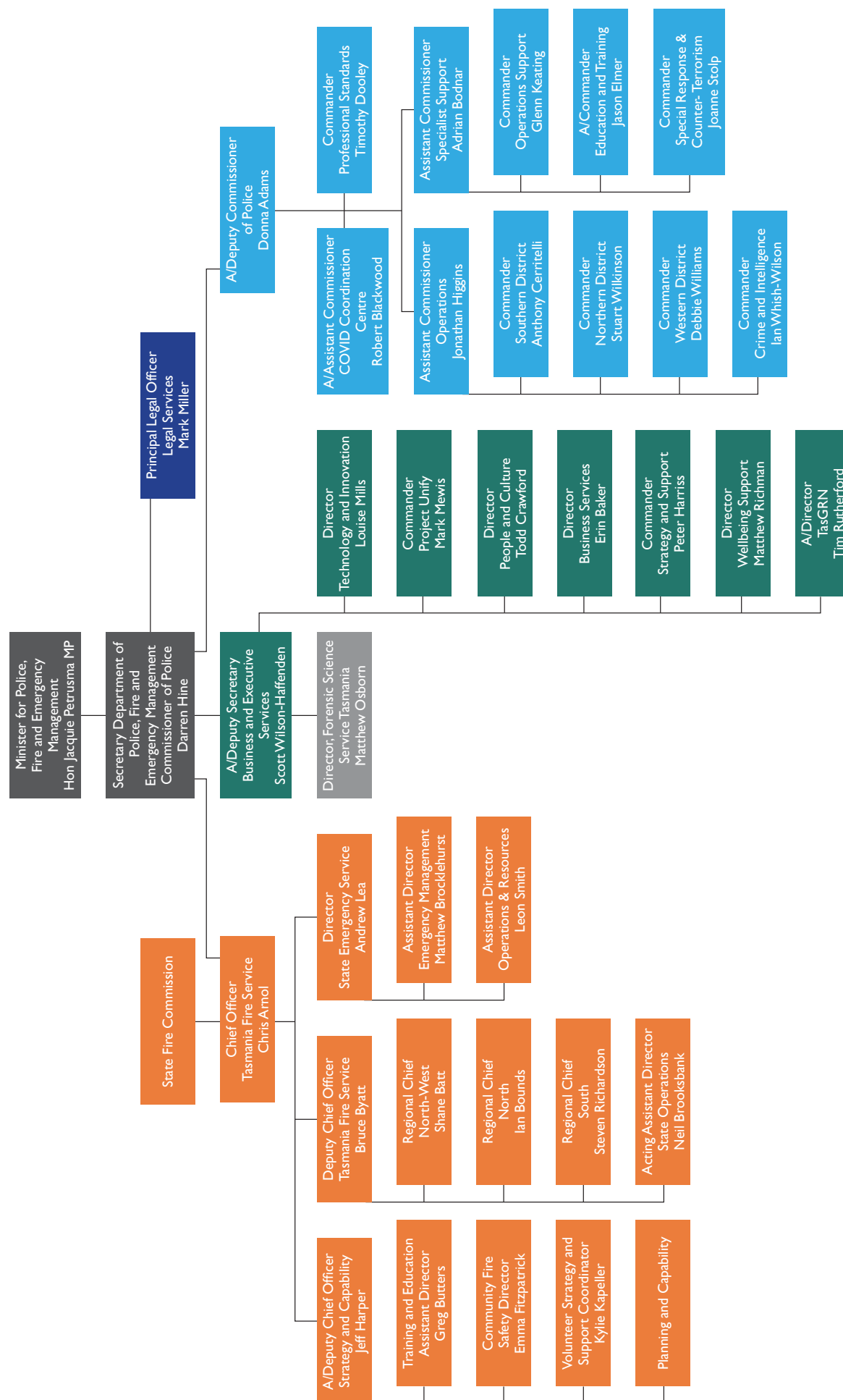
During 2020-21, the only major structural change was within Tasmania Police:

CRIME AND INTELLIGENCE COMMAND

The Crime and Intelligence Command was established on 1 July 2020. The Commander, Crime and Intelligence reports directly to the Assistant Commissioner, Operations.

Divisions within the Crime and Intelligence Command are Serious Crime Support, Cyber and Child Exploitation Crime Division and State Intelligence Services. Further details regarding the Command are found under the *Police Support Commands* section.

Department of Police, Fire and Emergency Management Organisational Structure (as at 30 June 2021)



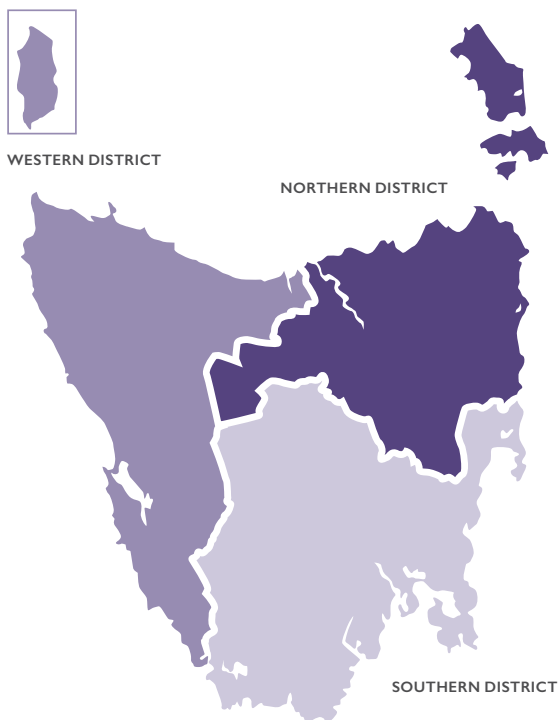
OUR ORGANISATIONAL STRUCTURE

Tasmania Police Commands

Tasmania Police consists of eight commands: three geographical police districts and five support commands:

- Southern, Northern and Western Districts
- Crime and Intelligence
- Education and Training
- Operations Support
- Professional Standards, and
- Special Response and Counter-Terrorism.

TASMANIA POLICE DISTRICTS MAP



GEOGRAPHICAL POLICE DISTRICTS

SOUTHERN DISTRICT

Headquarters Address 43 Liverpool Street
HOBART TAS 7000

Size¹ 25,518 square kilometres

Population as at 30 June 2020² 279,002

Police positions per 1,000 population³ 1.8

DIVISION STATIONS

Bridgewater Bothwell, Bridgewater, Bushy Park, Hamilton, Kempton, Liawenee, Maydena, New Norfolk, Oatlands

Clarence Bellerive, Clarence Plains

East Coast Bicheno, Dunalley, Nubeena, Orford, Richmond, Sorell, Swansea, Triabunna

Glenorchy Glenorchy

Hobart Hobart

Kingston Alonnah, Cygnet, Dover, Geeveston, Huonville, Kingston, Woodbridge

SUPPORT SERVICES

Criminal Investigation Services Hobart, Glenorchy, Bellerive, Bridgewater and Kingston Criminal Investigation Branches, Family Violence Unit

District Support Services Road and Public Order Services, Community Support Services

Drug Investigation Services Crime Management Unit

Prosecution Services Coronial Services

NORTHERN DISTRICT

Headquarters Address 137–149 Cimitiere Street,
LAUNCESTON TAS 7250

Size¹ 19,975 square kilometres

Population as at 30 June 2019² 148,023

Police positions per 1,000 population³ 1.86

DIVISION STATIONS

Deloraine Campbell Town, Deloraine, Evandale, Longford, Perth, Westbury

North-East Beaconsfield, Bridport, Derby, Exeter, George Town, Gladstone, Ringarooma, Scottsdale

Launceston Launceston, Newnham, Ravenswood

St Helens Fingal, Lady Barron, St Marys, St Helens, Whitemark

SUPPORT SERVICES

Northern Criminal Investigation Services Crime Management Unit, Criminal Investigation Branch, Drug Investigation Services, Family Violence Unit, Forensic Services

District Support Services Community Support Services, Coronial Services, Youth Crime Intervention Unit, Prosecution Services, Road and Public Order Services

WESTERN DISTRICT

Headquarters Address 88–90 Wilson Street,
BURNIE TAS 7320

Size¹ 22,526 square kilometres

Population as at 30 June 2019² 113,755

Police positions per 1,000 population³ 2.18

DIVISION STATIONS

Burnie Burnie, Smithton, Wynyard

Devonport Devonport, Latrobe, Port Sorell, Railton, Sheffield

Central West Currie, Penguin, Queenstown, Rosebery, Strahan, Ulverstone, Waratah, Zeehan

SUPPORT SERVICES

Western Criminal Investigation Services Crime Investigation Branch Devonport and Burnie, Crime Management Unit, Family Violence Unit, Drug Investigation Services, Forensic Services

District Support Services Road and Public Order Services, Prosecution Services, Community Support Services

¹ Area of geographical police districts is the sum of the land area of Local Government Areas (LGA) contained in the district. Source of area data: Australian Bureau of Statistics (ABS), *Regional Population, Australia, Population Estimates by Local Government Area, 2019 to 2020; Table 6. Estimated Resident Population, Local Government Areas, Tasmania* for 30 June 2020. Released 30 March 2021. Note: The sum of the land area for Western District does not include the Southwest Heritage area, as it does not have a specified LGA.

² Source: ABS, *Regional Population, Australia, Population Estimates by Local Government Area, 2019 to 2020; Table 6. Estimated Resident Population, Local Government Areas, Tasmania* for 30 June 2020. Released 30 March 2021.

³ Rate is District police FTE positions provided by DPFEM People and Culture per 1,000 persons (District population/1,000). There was a methodological change to the calculation of police positions per 1,000 population in 2019-20.

Police Support Commands

CRIME AND INTELLIGENCE

43 LIVERPOOL STREET, HOBART TAS 7000

Provides centralised coordination support to the three geographical police district crime and drug investigation areas. The Command enhances the ability of Tasmania Police to combat organised crime, firearms trafficking, serious drug distribution, child exploitation and serious financial crime. It coordinates specialist resources to investigate crime, through targeted resource allocation and collaboration with national law enforcement agencies.

Crime and Intelligence Command is divided into three targeted crime divisions:

- Serious Crime Support
- Cyber and Child Exploitation Crime
- State Intelligence Service.

Crime and Intelligence Command also incorporates the Joint Review Team into the Tasmanian Government's response to Child Sexual Abuse in Institutional Settings.

EDUCATION AND TRAINING

TASMANIA POLICE ACADEMY, 151A SOUTH ARM HIGHWAY, ROKEBY TAS 7019

Provides education and training support, including developing and conducting promotional courses, police recruitment and training both internally and to external organisations.

Education and Training includes:

- Recruit Training Services
- Learning and Development Services
- Library
- Business Operations.

OPERATIONS SUPPORT

43 LIVERPOOL STREET, HOBART TAS 7000

Provides specialist functions and statewide support to other Tasmania Police Commands, through the following divisions and projects:

- Firearms Services
- Forensic Services
- Marine and Rescue Services (including helicopter operations)
- Radio Dispatch Services
- Safe Families Coordination Unit
- State Community Policing
- Large Vessel Replacement Project.

PROFESSIONAL STANDARDS

43 LIVERPOOL STREET, HOBART TAS 7000

Has statewide responsibility to protect and promote integrity and make policing in Tasmania a trusted profession. The Command reports directly to the Deputy Commissioner of Police and is comprised of two divisions:

- Internal Investigations
- Management Review.

The major function of Internal Investigations is to receive, administer and investigate complaints made against members of Tasmania Police, including allegations of criminal offences, corruption, and high-risk behaviours involving police.

Management Review is responsible for audit, review and evaluation, to develop and contribute to policies and training that set the standards for the performance, conduct and integrity of police.

SPECIAL RESPONSE AND COUNTER-TERRORISM

47 LIVERPOOL STREET, HOBART TAS 7000

Provides coordination for whole-of-government counter-terrorism activities and projects involving counter-terrorism and contributes to the development of national counter-terrorism policies.

As a member of the Tasmanian Security and Emergency Management Group, the Command works closely with the State Emergency Service's Emergency Management Unit, the Tasmania Fire Services' State Operations and the Office of Security and Emergency Management, Department of Premier and Cabinet (DPAC).

The Command also manages a range of specialist capabilities, maintained as part of the response to a terrorist incident, through the following units:

- Policy Development
- Emergency and Risk Management
- Dog Handling Unit
- Special Operations and Capability Support
- Protective Security.

Business and Executive Services

47 LIVERPOOL STREET, HOBART TAS 7000

Provides support to the Department through the following business units:

BUSINESS SERVICES

Provides core corporate services across the Department and consists of the following units:

- Audit and Risk
- Engineering and Fleet Management Services
- Finance and Payroll Services
- Information Services
- Property and Procurement Services.

PEOPLE AND CULTURE

Provides high-level advice and services across the Department and consists of the following units:

- Employment Conditions and Strategy
- Equity and Diversity
- Workplace Relations
- Organisational Development
- Injury Management and Advisory Service
- Work Health and Safety.

STRATEGY AND SUPPORT

Provides high-level support and advice across the Department, and consists of the following units:

- Legislation Development and Review Services (including Right to Information Services)
- Media and Communications
- Policy Development and Research Services
- Reporting Services.

TECHNOLOGY AND INNOVATION

Provides core information technology communication systems and services across the Department. It also supports the operations of the Triple Zero and the Emergency Services Computer Aided Dispatch systems for Tasmanian Police, Ambulance Tasmania, Tasmania Fire Service and State Emergency Service. It consists of the following units:

- Communications Systems and Technology
- Emergency Services Business Support Unit
- Information Security
- Information Technology Services
- Project Management Office.

WELLBEING SUPPORT

Provides preventative and responsive wellbeing programs and services, including:

- Critical Incident Stress Management Services
- Psychological and Allied Health Services
- Wellbeing Support Officer Services
- Wellbeing Program
 - MyPulse
 - Ready 4 Response
 - Mental Health First Aid Training.

Projects

TASMANIAN GOVERNMENT RADIO NETWORK (TASGRN)

The TasGRN Project is establishing an interoperable, sustainable and contemporary radio capability for eight key government stakeholder agencies involved in providing emergency incident response or operating on the emergency response network.

This is time limited work, expected to be completed within the 2023-24 financial year.

PROJECT UNIFY

Project Unify has been established to deliver an integrated and sophisticated operational information system for Tasmania Police, that will replace a number of disparate, disconnected and ageing ICT systems that support policing operations.

The project team is working on the second phase of the project, with phase one having delivered the new system 'Atlas' that provided police with improved access to criminal intelligence.

Forensic Science Service Tasmania

20 ST JOHNS AVENUE, NEW TOWN TAS 7008

FSST is a NATA accredited service, providing a comprehensive range of forensic biology, forensic toxicology and forensic chemistry services including:

- examination of major crime scenes
- screening of evidence items
- identification of biological material
- DNA profiling and maintenance of the Tasmanian DNA database
- toxicology analysis
- identification and confirmation of illicit drugs
- botanical cannabis identification
- investigation of clandestine drug laboratories
- analysis of glass, paint and fibres
- detection and identification of explosives and trace ignitable fluids
- general identification of unknown chemicals and powders
- calibration and certification of evidential breathalysers.

Tasmania Fire Service

**HEAD OFFICE,
77 ARGYLE STREET, HOBART TAS 7000**

The Tasmania Fire Service (TFS) is the operational area of the State Fire Commission and includes over 230 fire brigades across Tasmania. These fire brigades comprise 353 career firefighters and approximately 5,000 volunteer firefighters.

TFS provides an emergency management response by maintaining an air operations capability across the State, supporting a remote area capability that enhances firefighting capacity in remote areas, and retaining a diverse fleet of 473 fire appliances.

TFS partners with the Parks and Wildlife Service and Sustainable Timber Tasmania to deliver the Fuel Reduction Program, aimed at strategically reducing bushfires in areas of greatest risk to provide the most protection to Tasmanian communities.

The following services are also provided by TFS:

- emergency call handling and dispatch
- fire investigation
- training
- community fire education
- building safety
- fire equipment sales and service
- fire alarm monitoring
- implementation of mitigation and prevention programs for both structure and bushfires
- risk modelling and predictive services.

State Emergency Service

**STATE HEADQUARTERS, HEAD OFFICE,
77 ARGYLE STREET, HOBART TAS 7000**

Tasmania's State Emergency Service (SES) is a statutory service within DPFEM and is established under the provisions of the *Emergency Management Act 2006*. SES maintains a skilled and motivated volunteer work force of 500 members to provide front line 24/7 emergency services for storm or flood response, road crash rescue, as well as a search and rescue capability.

SES provides many broader emergency management functions involving planning, education, awareness and the coordination of various projects or programs that help build community resilience against natural disasters.

SES comprises of the following units:

- Operations and Resources
- Emergency Management Unit
- Flood Policy Unit.

The Emergency Management Unit works closely with regional and municipal emergency management authorities to provide emergency management planning and development.

The Flood Policy Unit was established following the 2016 floods and provides coordination of policy and planning relating to flood management, mitigation, awareness, and community resilience.

SES also undertakes incident management support and an increasing amount of operational support functions for other Response Management Authorities.

Further information about the operations of SES and TFS are reported in the 2020-21 *State Fire Commission Annual Report*.

DPFEM COVID-19 REPORT

The Commissioner of Police and State Emergency Management Controller (State Controller), Darren Hine, recommended in March 2020, that the Premier declare a State of Emergency due to the COVID-19 threat posed to the Tasmanian community. This declaration was extended three times to October 2020, when it lapsed.

DPFEM continued to play a crucial role in Tasmania's emergency response to COVID-19 throughout 2020-21. This role included operating the State Control Centre (SCC), which originally coordinated the COVID response until the establishment of a dedicated CCC on 1 January 2021. This transition provided support to both the State Controller and the Department of Health, as the Response Management Authority in coordinating whole-of-government strategic policy and emergency management activities for the COVID-19 emergency response in Tasmania.

The Deputy Commissioner and Deputy State Emergency Management Controller (Deputy State Controller), Scott Tilyard, undertook the delegated functions of the State Controller from 7 September 2020. The Deputy State Controller is supported by the functional areas of Strategic Policy, Public Information, Public Health Operational Liaison Adviser, Legal Support, Operations and Reporting, and Planning and Liaison.

The Deputy State Controller's role during the ongoing COVID-19 response has provided crucial day-to-day oversight of the CCC's responsibility to protect the safety of the Tasmanian community. These responsibilities include determining requests from individuals seeking to enter Tasmania and approving any exemptions from quarantine requirements in accordance with the Directions established under the *Emergency Management Act 2006*.

In supporting the Department of Health by coordinating whole-of-Government response, the CCC provides:

- strategic support and policy advice to the Deputy State Controller, State Emergency Management Coordinator, government leaders and executives
- coordinated timely information to the State Government and the Tasmanian community, and
- liaison with the Australian Government, other State and Territory governments and national emergency management authorities, including requests for assistance.

Other CCC coordinated whole-of-government operational and consequence management activities include:

- hotel quarantine
- border controls and arrangements, and
- Department of Health vaccination program.

COMPLIANCE ENFORCEMENT

Tasmania Police continued to monitor and enforce compliance with Directions under the *Public Health Act 1997* and *Emergency Management Act 2006*. Tasmania Police continued to meet every flight and ferry arriving in Tasmania, while passengers were processed by Biosecurity Tasmania officers from the Department of Primary Industries, Parks, Water and Environment.

Tasmania Police supervised the international quarantine hotel security arrangements undertaken by the Australian Defence Force and private security firms. These personnel are employed to provide domestic quarantine hotel security support, with Tasmania Police on-site for check in and non-compliance matters.

Tasmania Police and SES volunteers conducted compliance checking to ensure people were staying home during their quarantine period.

For the period 1 July 2020 and 30 June 2021, 32,964 compliance checks were undertaken.

OUR PERFORMANCE MEASURES

Budget Allocation

The budget allocation, key deliverables and performance information for DPFEM is outlined in the *2020-21 Government Services Budget Paper No. 2, Volume 1* (Budget Paper).

In 2020-21, an expenditure budget of \$416.901 million was allocated to the Department, which includes expenditure on behalf of the Tasmania Fire Service and State Emergency Service, which report separately to the State Fire Commission for the purposes of financial reporting.

A comprehensive financial statement for 2020-21 is included at the end of this Annual Report.

Output Groups

The Department (excluding the Tasmania Fire Service) has four Output Groups, that are reflected across both the Budget Paper and the *Tasmania Police Business Priorities 2020-21*, as outlined below:

| Budget Paper - Output Group | Tasmania Police Business Priorities 2020-21 Output Group Aims |
|--|--|
| 1. Public Safety | For the community to feel safe and be safe |
| 1.1 Support to the Community | |
| 2. Crime | To reduce crime |
| 2.1 Investigation of Crime | |
| 2.2 Poppy Security | |
| 2.3 Fisheries Security | |
| 2.4 Support to Judicial Services | |
| 3. Traffic Policing | To improve driver behaviour through traffic law enforcement |
| 3.1 Traffic Policing | |
| 4. Emergency Management | To contribute towards community resilience through effective security and emergency management |
| 4.1 State Emergency Management Services ⁴ | |
| 4.2 State Security and Rescue Operations | |

⁴ Management arrangements were revised in 2014-15, and the Director, State Emergency Service reports through the Chief Officer, Tasmania Fire Service.
The State Emergency Service is reported in the State Fire Commission Annual Report.

Each Output Group has a set of performance measures that are used to assess the efficiency and effectiveness of the Department.

Our progress against these performance measures is contained in the *Summary of Performance Information* at the end of each of the Output Group Chapters.

In addition, the 2020-21 Tasmania Police Business priorities are developed to provide an enhanced focus on priority areas. The performance of Tasmania Police in relation to the 2020-21 priority areas are provided at the beginning of each Output Group chapter.

Our Key Deliverables

The *2020-21 Budget Paper*, DPFEM Chapter provides a summary of the Budget and Forward Estimate allocations for a range of key deliverables within DPFEM.

An update of our progress against these key deliverables is outlined below:

COVID-19 RESPONSE AND RECOVERY MEASURES

ADDITIONAL POLICE OFFICERS

In November 2020, the Tasmanian Government announced \$8.9 million in funding to employ additional police officers. The employment of these additional positions was to initially provide 10 extra officers to respond to COVID-19 and then build on the existing Special Operations Group (SOG) capability by transitioning to a full-time SOG with a total of 20 members by the 2023-24 financial year.

In May 2021, the State Government committed to increasing police numbers by another 50 positions over the next five years, commencing in the 2022-23 financial year. The initial commitment of 10 officers will take the total police strength to 1,368 officers by the end of June 2022.

STATE CONTROL CENTRE / STATE OPERATIONS CENTRE

Funding of \$3.5 million to establish a new State Control Centre (SCC) and State Operations Centre (SOC) was allocated through the COVID-19 Infrastructure Stimulus initiatives across 2020-21 and 2021-22.

Construction of a new modern SCC facility will assist with the delivery of whole-of government emergency management policy, strategy, response, and recovery

approach to management of emergency management events. The new SOC will accommodate the strategic elements necessary to manage multiple, or significant fire or flood events, statewide.

An open Expression of Interest process was undertaken to identify suitable buildings within the Hobart CBD that could accommodate both centres. Detailed design documentation was completed, and construction works are expected to be underway and completed by the end of the 2021 calendar year.

LAUNCESTON POLICE STATION

In July 2020, the State Government provided COVID-19 Infrastructure Stimulus funding of \$7 million to refurbish the Launceston Police Station.

This investment will result in a significant upgrade to policing accommodation and amenities at the 1970 constructed station. A local architectural firm has been appointed with detailed interior design concepts and a building master plan is underway.

Minor works have been completed on the building fabric, with the full construction tender expected to be advertised in the latter part of 2021.

PUBLIC BUILDING MAINTENANCE PROGRAM

In 2020-21, DPFEM was allocated additional funding as part of the Public Building Maintenance Fund (PBMF) in response to the COVID-19 pandemic.

Major projects completed with these funds include:

- heating ventilation and air-conditioning (HVAC) upgrades to Forensic Science Services Tasmania (FSST) and Hobart, Burnie, and Glenorchy Police stations
- electrical upgrade and generator backup installed at FSST
- installation of replacement substation transformer at Launceston Police Headquarters
- replacement of roof at Launceston Police Headquarters
- disability access to Bridgewater Police Station and minor building modifications
- modifications to charge rooms at Huonville and Kingston Police Stations
- replacement of gymnasium roof at the Tasmania Police Academy
- refurbishment of holding cells at the Queenstown Police Station
- fire alarm system upgrades statewide
- building access control upgrade statewide
- ongoing LED lighting upgrades to increase energy efficiency statewide.

* In addition, the 2020-21 Tasmanian Police Business Priorities are developed to provide an enhanced focus on priority areas. The performance of Tasmania Police in

relation to the 2020-21 priority areas are provided at the beginning of each Output Group chapter.

CAPITAL INFRASTRUCTURE PROGRAM

LONGFORD POLICE STATION

The Tasmanian Government allocated \$5 million in 2018-19, to build a new fit-for-purpose police station in Longford. Construction of the new police station is expected to be completed prior to the end of the 2021 calendar year.

SORELL EMERGENCY SERVICES HUB

The State Government allocated \$12 million in 2018-2019 towards a purpose-built Emergency Services Hub in Sorell to accommodate Tasmania Police, TFS and SES.

In December 2020, the Development Application was lodged with the Sorell Council and was approved in April 2021. It is expected that the construction component of the Hub will be advertised by open tender early in the 2021-22 financial year with construction works expected to begin in late 2021. The facility is scheduled for completion at the end of 2022.

NEW NORFOLK POLICE STATION

Funding of \$5 million was allocated by the Tasmanian Government in 2018-19 to build a new fit-for-purpose police station in New Norfolk.

The existing station has been demolished, and the construction of a new station is expected to be completed at the end of the 2021 calendar year.

POLICE INFRASTRUCTURE: SPECIAL OPERATIONS GROUP

An allocation of \$1 million was provided through the State Government's Capital Investment Program to establish a new fit-for-purpose facility to accommodate SOG police officers and their equipment. Construction of this new facility is expected to be completed in the 2021-22 financial year.

UPGRADE POLICE HOUSING

The Upgrade Police Housing Project commenced in 2013-14 financial year and has been funded by a combination of proceeds from the sale of surplus properties and Capital Investment Program funding provided by the State Government.

The State Government announced additional funding of \$8.7 million in June 2020, as part of the COVID-19 Infrastructure Stimulus Package. The additional commitment provided funding to upgrade a further 29 country and community police residences across the 2020-21 and 2021-22 financial years.

Significant renovations and / or acquisitions of new residences were completed for 19 of the 29 residences during the reporting period. Given the remote location of some of the residences upgraded, local construction companies were engaged creating stimulus for regional economies.

OTHER KEY DELIVERABLES

EMERGENCY ALERT

Emergency Alert is a national telephone warning system used by emergency services organisations. The system sends voice messages landlines and text messages to mobile phones, within a defined area, about likely or actual emergencies, such as fires, floods or COVID response. Additional funding of \$2.7 million was allocated over the 2020-21 Budget and Forward Estimates for the continued provision of the emergency warning system.

During 2020-21, the Emergency Alert was used once on 3 October 2020 to warn the community of a bushfire incident at Launceston Creek near St Helens.

LARGE VESSEL REPLACEMENT PROGRAM

Additional funding of \$2.5 million was allocated in 2021-22 to enable the procurement of a fit-for-purpose and contemporary large vessel fleet. This is part of a large vessel replacement program that commenced in 2014.

A tender process for the replacement of the *PV Dauntless* was underway during the reporting period with its replacement due to be delivered in late 2021.

PROJECT UNIFY

Funding of \$46.1 million was provided to DPFEM to continue Project Unify. This Project will upgrade several ageing ICT systems that support operational policing and external clients. Our progress in relation to Project Unify is further outlined in the 2020-21 *Our Year in Review* section under Project Unify.

TASMANIAN GOVERNMENT RADIO NETWORK (TASGRN)

Over the 2020-21 Budget and Forward Estimates, the Tasmanian Government committed to further funding the TasGRN Project to modernise emergency services and government agency communications.

At the commencement of the reporting period, the TasGRN Project entered contract negotiations on behalf of the State with the preferred tenderer, Telstra Corporation. The Parliamentary Standing Committee on Public Works approved the Project to proceed in September 2020, with the Telstra Corporation to deliver the TasGRN.

Since the commencement of the TasGRN Agreement in January 2021, the Project has transitioned from the procurement phase into the implementation phase. Substantial work has commenced on the network design and development which will continue to progress during 2021-22.

TRIPLE ZERO

Permanent funding of \$1.3 million per annum has been allocated to the DPFEM Budget to enable the ongoing management of the Triple Zero service.

In 2019, a significant upgrade was completed that provided additional functionality into the service. The upgrade enabled a transition from in-house management by each of the emergency services and DPAC to a fully integrated and outsourced managed service.

VOLUNTEER MENTAL HEALTH

Funding of \$250,000 was allocated in 2020-21, to fund mental health and wellbeing services for DPFEM's volunteer workforce. These mental health and wellbeing services will assist volunteers who are engaged in the delivery of critical frontline emergency service activities.

Volunteers are provided with access to the full range of responsive health and wellbeing services, such as Critical Incident Stress Management Program, psychological services, and the Ready 4 Response 12-week fitness and nutrition program. Through this budget allocation, volunteers can now also access the *MyPulse* mental and physical health screens, including coaching sessions.

OUTPUT GROUP 1: PUBLIC SAFETY

The aim of this Output Group is for the community to feel safe and be safe. Public Safety relates to personal safety in the community, maintaining public order and the provision of safety initiatives that assist in developing safe, secure and resilient communities.

Tasmania Police Business Priorities

The 2020-21 *Tasmania Police Business Priorities* have focused on high visibility policing and policing public places as priority areas in the reporting period.

The key focus and performance outcomes for Public Safety are reported in Table 1 below with more detailed performance information provided in Table 2 Performance Measures.

TABLE 1: PUBLIC SAFETY KEY FOCUS AND PERFORMANCE OUTCOMES

| Priority Area | Key Focus | Performance Outcomes |
|---------------------------------|--|---------------------------------------|
| High-visibility policing | Satisfaction with policing services | Performance Measure 1 |
| | Satisfaction with police in dealing with public order issues | Performance Measure 2 |
| Public place offending | Public place assaults | Performance Measure 3 |
| | Public order incidents | Performance Measure 4 |
| | Safety in public places | Performance Measures 6 and 7 |
| Atlas/Compass | Intelligence submissions | 16,933 incidents |
| | Street Checks ⁵ | 14,521 incidents |
| | Search Reports | 2,334 incidents |
| | Child Safety Service Referrals ⁶ | 6,811 Child Safety Referral incidents |

⁵ This indicator excludes street checks involving one or more Search Report.

⁶ This indicator includes referral incidents initiated by Tasmania Police (in both family violence and non-family violence contexts), and by Child Safety Service, Department of Communities Tasmania.

Performance Measures

TABLE 2: SUMMARY OF PERFORMANCE INFORMATION – OUTPUT GROUP 1: PUBLIC SAFETY

| Government Services Budget Paper - Performance Measure | Unit of Measure | 2017-18 Actual | 2018-19 Actual | 2019-20 Actual | 2020-21 Target | 2020-21 Actual |
|--|-----------------|----------------|----------------|----------------|-----------------------|-------------------------|
| I.1 Support to the Community | | | | | | |
| 1. Satisfaction with police services ⁷ | % | 88 | 85 | 81 | ≥ nat av (81) | 83 |
| 2. Satisfaction with police in dealing with public order problems ⁸ | % | 77 | 79 | 75 | na | na |
| 3. Public Place Assaults ⁹ | Number | 818 | 889 | 800 | ≤ 3 yr av (836) | 857 |
| 4. Public order incidents ⁹ | Number | 17,284 | 14,841 | 15,241 | ≤ 3 yr av (15,789) | 17,847 |
| 5. Cost of policing per capita ¹⁰ | Dollars | 503 | 480 | 489 | na | na ¹¹ |
| 6. Perceptions of safety in public places – during the day ⁷ | % | 94 | 93 | 89 | ≥ nat av (92) | 92 |
| 7. Perceptions of safety in public places – during the night ⁷ | % | 60 | 60 | 56 | ≥ nat av (55) | 57 |
| 8. Perceptions of safety at home – alone during the night ⁷ | % | 91 | 90 | 88 | ≥ nat av (89) | 92 |
| 9. Family Violence Incidents ⁹ | Number | 3,476 | 3,642 | 3,668 | ≤ 3 yr av (3,595) | 3,816 |
| 10. Offences Against the Person ⁹ | Number | 4,633 | 4,687 | 4,621 | ≤ 3 yr av (4,647) | 4,882 |
| 11. Offences Against the Person clearance rate ^{9, 12, 13} | % | 94 | 91 | 89 | ≥ 3 yr av (91) | 87 |

Sources: *National Survey of Community Satisfaction with Policing 2020-21*, DPFEM Offence Reporting System 2, Emergency Services Computer-Aided Dispatch System, Command and Control System and Family Violence Management System.

⁷ This indicator is sourced from the *National Survey of Community Satisfaction with Policing 2020-21*.

⁸ This indicator is not available for reporting from 2020-21 onwards as it was removed from the *National Survey of Community Satisfaction with Policing*.

⁹ Data for 2019-20 have been revised from the figures published in the 2021-22 DPFEM Budget Paper. It is the Department's standard practice to revise the previous year's data in each Annual Report. The revised figures will be reflected in the 2022-23 DPFEM Budget Paper.

¹⁰ Data for 2017-18 and 2018-19 have been updated based on the *Report on Government Services 2021* published by the Productivity Commission.

¹¹ This figure is not available until the *Report on Government Services 2022* is released in January 2022.

¹² Data for 2017-18 and 2018-19 have been revised from the figures published in the 2021-22 DPFEM Budget Paper. The revision of 2019-20 data may have resulted in small changes in clearance rates for prior financial years. The revised figures will be reflected in the 2022-23 DPFEM Budget Paper.

¹³ An offence is considered cleared if an offender has been identified and proceeded against by Police or cannot be processed against and further investigation cannot be established or if the offence is withdrawn by the victim.

OUTPUT GROUP 2: CRIME

The Crime Output Group is broken down into four sub-groups as outlined below:

Output Group 2.1: Investigation of Crime. This output relates to the detection and apprehension of offenders, including investigation of serious and organised crime. The Department aims to reduce the number of offences committed against both people and property through crime detection strategies and legislative reform.

Output Group 2.2: Poppy Security. This output focuses on the protection and security of poppy crops, the prevention of poppy crop interferences and the targeting of offenders through investigative techniques.

Output Group 2.3: Fisheries Security. This output relates to marine safety and the protection of State and Australian Government marine resources, through the provision of marine compliance and enforcement activities.

Output Group 2.4: Support to Judicial Services. This output relates to policing services that support the judicial system, such as the prosecution of offenders; provision of diversionary programs; bail/warrant processing; victim support services and investigation; and clerical and investigation services on behalf of the coroner. In addition, the Department plays a lead role in the reduction and management of family violence in Tasmania.

Tasmania Police Business Priorities

The *2020-21 Tasmania Police Business Priorities* have highlighted youth offending, serious and organised crime, family and domestic violence, volume crime and drug offending as priority areas during the reporting period.

The key focus and performance outcomes for Crime are reported in Table 3 below with more detailed performance information provided in Table 4 Performance Measures.

TABLE 3: CRIME KEY FOCUS AND PERFORMANCE OUTCOMES

| Priority Area | Key Focus | Performance Outcomes |
|--|--|---|
| Youth Offending | Support the implementation of the <i>Policing at-risk Youth Strategy</i> | <p>The <i>Policing At-Risk Youth Strategy 2019-22</i> provides two focus areas for Tasmania Police – prevention and engagement. These focus areas impact the way in which Tasmania Police manage at-risk youth and repeat offenders through actively seeking opportunities for diversion and rehabilitation at a point in their lives when they need it most.</p> <p>ABS Recorded Crime – Offenders, Australia 2019-20 release shows the number of youth offenders (10 to 17 years of age) proceeded against by Tasmania Police decreased by 55 offenders, from 911 in 2018-19 to 856 in 2019-20 and has trended downwards over a long period of time.</p> <p>This reduction is due to the implementation of diversion and rehabilitation rather than prosecution. The implementation of the Strategy in 2020-21 refocused internal resources to support early intervention.</p> <p>Tasmania Police further supports the Strategy by partnering with government and non-government entities to provide and develop strategies to engage with at-risk youth who are vulnerable as potential volume crime offenders. These strategies include youth diversion programs to deter offending and positive interaction such as mentoring, to build relationships with them, including the programs undertaken through Police and Community Youth Clubs.</p> <p>Tasmania Police's efforts will continue to be complemented by collaborative initiatives between Tasmania Police and the Departments of Education and Communities Tasmania to support at-risk youth to re-engage with education providers and other support agencies.</p> |
| | Person offences | Public Safety Performance Measures 10 and 11 |
| | Serious crime offenders | Performance Measure 3 and 4 |
| | | |
| Family violence and domestic violence | Family violence response | <p>See the Public Safety Chapter in Table 1: Summary of Performance Information - Public Safety Performance Measure 9.</p> <p>Tasmania Police recorded 2,320 incidents classified as family arguments or family information reports in 2020-21, compared with 2,346 incidents in 2019-20.</p> |
| | High-risk family violence perpetrators | <p>In 2020-21, 211 of the family violence incidents recorded were classified as high risk according to the Risk Assessment Screening process. This was a reduction of 9% on 2019-20.</p> <p>Family violence has received a high level of public attention and there is a reduced level of tolerance for family violence in the community. These two factors have created a greater willingness to report family violence, and there has been an increase in the level of reporting. There has been a continued decrease in incidents of family violence considered high-risk.</p> |
| | Assaults ¹⁴ and sexual assaults | <p>3,155 Assault offences</p> <p>453 Sexual Assault offences</p> |

¹⁴ This indicator excludes sexual assaults and assaults against police officers.

| Priority Area | Key Focus | Performance Outcomes |
|----------------|---|--|
| Volume Crime | Home Burglaries | 1,030 offences |
| | Business Burglaries | 609 offences |
| | Motor Vehicle Crime | 1,196 Motor Vehicle Burglary offences 1,065 Stolen Motor Vehicle offences |
| | Repeat Offenders ¹⁵ | 54% |
| | Community Resilience and Target Hardening | <p>Tasmania Police engages with vulnerable people in the community and organisations, including the elderly and socially disadvantaged, to provide advice and support on reducing their attraction as volume crime targets and to enhance the community's collective resilience.</p> <p>The geographical police districts use various crime prevention initiatives to both disrupt and prevent crime, building community resilience and target hardening. Some of examples of these strategies include:</p> <ul style="list-style-type: none"> • intelligence-led data to target recidivist shop stealing offenders and lower business community concerns • monitoring social media sites for property associated with shop stealing to assist in intelligence gathering and situational awareness • conducting high-visibility foot patrols and mobile patrols to deter motor vehicle, business, and home burglaries • conducting specific recidivist offender focused operations, such as the Firearms Taskforce • undertaking curfew and bail checks and opposing bail of recidivist offenders, and • partnering with businesses, state and local government, and retail associations to develop shared opportunities and programs. <p>Tasmania Police uses social media as an effective tool to combat crime and communicate important safety information to the community. Some of the outcomes have included the identification of suspects and their locations in a criminal investigation context.</p> |
| | Firearm Crime | 119 incidents involving firearm use |
| | Shop Stealing | 1,990 Shoplifting offences |
| | Cyber enabled Crime | <p>Tasmania Police has established a Cyber and Child Exploitation Crime Division within the newly formed Crime and Intelligence Command. This Division specialises in cyber-enabled child exploitation offending and works alongside the Australian Federal Police and Australian Centre to Counter Child Exploitation in a joint taskforce arrangement.</p> <p>The unit provides advice to investigators on emerging criminal environments, including cryptocurrency and the dark net. A major focus has been on high-risk child abuse offenders who are committing serious offences in Tasmania and are a risk to Tasmanian children and young people.</p> <p>Tasmania Police has been incorporating emerging technology into operations to enable Cyber and Child Exploitation Crime investigators to execute applications that analyse devices and hard disk drives to a standard universally accepted by courts across Australia.</p> |
| Drug Offending | Serious Drug Offenders | Performance Measure 7 |

¹⁵ The indicator Crime Offender Recidivism Rate is being reported on for this key focus area. It measures the number of unique persons charged by police for crime offences in the previous reporting year who were subsequently charged for a crime offence in the twelve-month period that immediately followed.

Performance Measures

TABLE 4: SUMMARY OF PERFORMANCE INFORMATION – OUTPUT GROUP 2: CRIME

| Government Services Budget Paper - Performance measure | Unit of Measure | 2017-18 Actual | 2018-19 Actual | 2019-20 Actual | 2020-21 Target | 2020-21 Actual |
|---|-----------------|----------------|----------------|----------------|-----------------------|----------------|
| 2.1 Investigation of Crime | | | | | | |
| 1. Total Offences ¹⁶ | Number | 26,303 | 27,936 | 27,557 | ≤ 3 yr av (27,265) | 24,089 |
| 2. Total Offences clearance rate ^{16, 17, 18} | % | 51 | 47 | 48 | ≥ 3 yr av (49) | 51 |
| 3. Serious Crime ¹⁶ | Number | 513 | 601 | 592 | ≤ 3 yr av (569) | 700 |
| 4. Serious Crime clearance rate ^{16, 17, 18} | % | 83 | 77 | 81 | ≥ 3 yr av (80) | 79 |
| 5. Offences Against Property ^{16, 17} | Number | 20,495 | 21,910 | 21,536 | ≤ 3 yr av (21,314) | 18,084 |
| 6. Offences Against Property clearance rate ^{16, 17} | % | 40 | 36 | 38 | ≥ 3 yr av (38) | 40 |
| 7. Serious Drug Offenders ¹⁶ | Number | 497 | 352 | 283 | ≥ 3 yr av (377) | 282 |
| 2.2 Poppy Security | | | | | | |
| 8. Number of poppy crop interferences per 1,000 hectares sown ¹⁶ | Number | 1.10 | 0.57 | 0.82 | ≤ 3 yr av (0.85) | 1.73 |
| 2.3 Fisheries Security | | | | | | |
| 9. Marine Offenders ¹⁶ | Number | 1,478 | 1,479 | 1,334 | ≥ 3 yr av (1,430) | 1,208 |
| 2.4 Support to Judicial Services | | | | | | |
| 10. State charges prosecuted ¹⁶ | Number | 52,706 | 54,267 | 53,391 | ≥ 3 yr av (53,455) | 50,586 |

Sources: DPfEM Offence Reporting System 2, Prosecution System, Information Bureau, Drug Offence Reporting System and Drug Investigation Services and the Department of Justice Fines and Infringement Notices Database.

Performance Information Comments

The Summary of Performance Information reports on measures relating to crime detection and investigation. The performance measure 'Total Offences' includes all offences which generate an offence report, while 'Serious Crime' includes the most severe offences against the person and financially damaging offences against property. The performance measure 'State charges prosecuted' is a measure of the number of charges that were prosecuted across the whole State.

¹⁶ Data for 2019-20 have been revised from the figures published in the 2021-22 DPfEM Budget Paper. It is the Department's standard practice to revise the previous year's data in each Annual Report. The revised figures will be reflected in the 2022-23 DPfEM Budget Paper.

¹⁷ Data for 2017-18 and 2018-19 have been revised from the figures published in the 2021-22 DPfEM Budget Paper. The revision of 2019-20 data may have resulted in small changes in clearance rates for prior financial years. The revised figures will be reflected in the 2022-23 DPfEM Budget Paper.

¹⁸ An offence is considered cleared if an offender has been identified and proceeded against by police or cannot be proceeded against and further investigation cannot be established or if the offence is withdrawn by the victim.

OUTPUT GROUP 3: TRAFFIC POLICING

The aim of this Output Group relates to the improvement of driver behaviour, traffic law compliance, and minimising road trauma.

The Department aims to improve road safety, reduce the incidence of inattentive driving and diminish the use of alcohol or drugs whilst driving. This is achieved through the provision of high visibility patrols on highways and arterial roads, targeting high-risk driver behaviour and the investigation of vehicle crashes.

Tasmania Police Business Priorities

The 2020-21 *Tasmania Police Business Priorities* have highlighted the continuation of the *Tasmania Police Road Safety Strategy* and high-risk road behaviour as priority areas in 2020-21.

The key focus and performance outcomes for Traffic Policing are reported in Table 5 below with more detailed performance information provided in Table 6 Performance Measures.

TABLE 5: TRAFFIC POLICING KEY FOCUS AND PERFORMANCE OUTCOMES

| Priority Area | Key Focus | Performance Outcomes |
|--------------------------|--|---|
| Road Safety | Tasmania Police Road Safety Strategy 2019-2021 | The <i>Tasmania Police Road Safety Strategy 2019–2021</i> continues to be a Tasmania Police key focus for this reporting period. The Strategy focuses on the five priority areas: speed; alcohol and drug driving; distraction; seat belts; and fatigue. It provides a guide on how Tasmania Police aims to reduce the likelihood, severity, and consequence of crashes. The development of a new strategy will occur in the next reporting period. |
| | Reduce serious and fatal crashes | Performance Measure 7 |
| High-risk road behaviour | High-risk drivers | Performance Measure 1 |
| | Evade police offenders | 470 offenders |
| | Speeding | Performance Measure 2 |
| | Use of seatbelts | 1,335 Seatbelt Compliance offenders |
| | Alcohol and drug driving | Performance Measures 3, 4, 5 and 6 |
| | Mobile phone use | 2,231 Mobile Phone offenders |
| | Inattention | 3,604 Inattentive Driving offenders |

Performance Measures

TABLE 6: SUMMARY OF PERFORMANCE INFORMATION – OUTPUT GROUP 3: TRAFFIC POLICING

| Government Services Budget Paper - Performance Measure | Unit of Measure | 2017-18 Actual | 2018-19 Actual | 2019-20 Actual | 2020-21 Target | 2020-21 Actual |
|--|-----------------|----------------|----------------|----------------|--------------------|----------------|
| 1. High-Risk Traffic Offenders ^{19, 21} | Number | 31,184 | 31,076 | 28,273 | ≥ 28,000 | 30,447 |
| 2. Speeding Offenders ^{19, 21} | Number | 40,913 | 41,216 | 36,709 | ≥ 40,000 | 37,046 |
| 3. Random Breath Tests ²⁰ | Number | 478,219 | 438,322 | 281,175 | ≥ 350,000 | 121,515 |
| 4. Drink Driving Offenders ^{19, 21} | Number | 2,173 | 1,908 | 1,543 | ≥ 2,400 | 1,599 |
| 5. Oral Fluid Tests | Number | 3,936 | 4,518 | 4,959 | ≥ 4,000 | 5,098 |
| 6. Drug Driving Offenders ^{19, 21} | Number | 2,213 | 2,428 | 2,658 | ≥ 1,870 | 2,660 |
| 7. Fatal and Serious Injury Crashes ¹⁹ | Number | 263 | 274 | 253 | ≤ 3 yr av (263) | 297 |

Sources: DPfEM Prosecution System, Information Bureau, Traffic Crash Reporting System, Manual Police District Reporting, the Department of Justice Fines and Infringement Notices Database and the Department of State Growth Crash Data Manager System.

Performance Information Comments

The performance measure 'high-risk traffic offenders' includes offenders who have committed one or more of the following offences: detected speeding by 15 km/h or more by speed cameras or police officers, seatbelt compliance offenders, mobile phone offenders, dangerous and reckless driving offenders, and drink and drug driving offenders.

¹⁹ Data for 2019-20 have been revised from the figures published in the 2021-22 DPfEM Budget Paper. It is the Department's standard practice to revise the previous year's data in each Annual Report. The revised figures will be reflected in the 2022-23 DPfEM Budget Paper.

²⁰ This key performance indicator was notably affected by the COVID-19 pandemic. Roadside static Random Breath Testing was suspended for part of the reporting year to reduce the risk of COVID-19 transmission. However, other forms of testing continued on a more targeted and risk-assessed basis.

²¹ These key performance indicators have been affected by the ongoing COVID-19 restrictions, including patterns in offending behaviour and diversion of operational police into COVID-19 related duties.

OUTPUT GROUP 4: EMERGENCY MANAGEMENT

The Emergency Management output is divided into two subgroups:

Output Group 4.1: State Emergency Service. This output group is reported in the *State Fire Commission Annual Report 2020-21*.

Output Group 4.2: State Security and Rescue Operations. This output group focuses on the provision of whole-of-government policies relating to counter-terrorism and terrorist threats, and the provision of search and rescue operations.

Tasmania Police Business Priorities

The 2020-21 *Tasmania Police Business Priorities* have highlighted leadership and effective incident management during emergency responses, and operational preparedness, as priority areas in the reporting period.

The key focus and performance outcomes for Emergency Management, Output 4.2 – State Security and Rescue Operations are reported in Table 7 below with more detailed performance information provided in Table 8 Performance Measures.

TABLE 7: EMERGENCY MANAGEMENT KEY FOCUS AND PERFORMANCE OUTCOMES

| Priority Area | Key Focus | Performance Outcomes |
|--|--|--|
| Provide leadership and effective incident management during emergency responses | Review strategic command arrangements | <p>The review of strategic command arrangements led to the development of a pilot course in Contemporary Strategic Counter-Terrorism Command. The course is focused on counter-terrorism and is scheduled to take place in the next reporting period.</p> <p>It is anticipated that the course will provide an opportunity for Senior Officers to undertake professional development and extend their skills in strategic command.</p> <p>The training will also provide an opportunity to undertake a gap analysis for ongoing strategic command arrangements and development.</p> |
| | Support the review of the COVID-19 pandemic response | <p>Tasmania's Hotel Quarantine Program was subject to an independent review as part of a national review of hotel quarantine instructed by National Cabinet in July 2020.</p> <p>The review, which was led by Adjunct Professor Jane Halton in September 2020, recommended enhancement options to Tasmania's quarantine system, including governance, gateway processing, health support and infection control.</p> <p>These enhancements to the already strong quarantine system were instrumental to Tasmania maintaining no COVID-19 infections within the community due to a hotel quarantine breach.</p> <p>Tasmania Police is an integral member of the Tasmania Quarantine Review Working Group that examines quarantine facilities, infection control processes, information management, risk frameworks, governance and quality assurance.</p> <p>Tasmania Police will continue to actively engage with key stakeholders, participating in regular internal and external reviews to ensure best practice is maintained and Tasmania remains COVID free.</p> |

| Priority Area | Key Focus | Performance Outcomes |
|--------------------------|---|--|
| Operational preparedness | Frontline capability and capacity | The Tasmania Police Capability Review identified future service delivery requirements and assessed the changing operating environment for police. The report identified capability gaps and made a number of recommendations. The progress of recommendations will continue to be a priority for the Department to further build frontline capability and capacity for the future. |
| | Develop enhanced armed offender rapid response capability | <p>Work has continued toward establishing a full-time SOG, located in both the North and South of the State.</p> <p>During the reporting period, the project team continued to progress the business case for the future SOG operating environment, including the commencement of 20 positions that were a commitment by the Tasmanian Government.</p> <p>The appointment of these positions will provide a full-time SOG and enhance rapid response capability statewide.</p> |
| | Support Health led COVID-19 Rapid Response Capability | <p>Work continued with geographical district Police Operation Centres, emergency managers and the CCC in relation to planning for COVID-related events such as regional lockdowns, mandatory wearing of facemasks and emergency evacuation procedures in the event of a competing crisis such as bushfire and flood.</p> <p>The development of the Check-In-Tas application policy provided timely and effective contact tracing support to Public Health.</p> <p>Quarantine compliance enforcement was further strengthened with the introduction of a technology-based solution. The use of SMS and GPS technology assisted to pinpoint a person's mobile phone, and therefore, the location of that person in quarantine.</p> <p>For the period 1 July 2020 and 30 June 2021, 32,964 compliance checks were conducted across Tasmania to ensure adherence to Directions issued in accordance with the <i>Public Health Act 1997</i> and the <i>Emergency Management Act 2006</i>.</p> |

Performance Measures

TABLE 8: SUMMARY OF PERFORMANCE INFORMATION – OUTPUT GROUP 4: EMERGENCY MANAGEMENT

| <i>Government Services Budget Paper -</i> Performance Measure | Unit of measure | 2017-18 Actual | 2018-19 Actual | 2019-20 Actual | 2020-21 Target | 2020-21 Actual |
|---|--------------------|-------------------|-------------------|-------------------|--------------------------|-------------------|
| 4.1 State Emergency Services – reported in the State Fire Commission Annual Report | | | | | | |
| 4.2 State Security and Rescue Operations | | | | | | |
| 1. Number of search and rescue operations | Number | 304 | 250 | 262 | na | 326 |
| 2. Number of exercises managed ²² | Number | 19 | 28 | 11 | ≥ prev yr (11) | 14 |
| 3. Total helicopter hours | Hours | 751 | 867 | 1,135 | na | 1,120 |

Source: Marine and Rescue Services and Special Response and Counter-Terrorism

²² This key performance indicator was notably affected by the impacts of COVID-19. A number of scheduled exercises were cancelled in 2020-21 to reduce the risk of COVID-19 transmission.

2020-21 COMPLIANCE INDEX

| Compliance | Source | Page No |
|--|---|--|
| Aids to Access | | |
| Table of contents | Auditor-General's Special Report no. 4 of 1993, Standard of Annual Reporting by Government Departments | Inside front cover |
| Table of compliance | | 34 |
| Abbreviations | | 5 |
| Our Department | | |
| Our role | SSR 9(a)(i) | 11 |
| Organisational chart | SSR 9(a)(ii) | 13 |
| Output Group Structure | SSR 9(a)(iii) | 11 |
| Organisational structure changes | SSR 9(a)(iv) | 12 |
| Our Divisions | SSA s. 36(1)(a) TI FR-4 | Our Organisational Chart - 13 |
| Statutory and non-statutory bodies | SSR 9(d) | 37 |
| Statutory Office Holders | SSA s. 36(1)(b) TI FR-4 | 13 |
| Strategic Priorities | | |
| Major initiatives to give effect to Government policy | SSR 9(a)(v) | 20 |
| Performance report | SSA s. 36(1)(a) TI FR-4 | See Key Deliverables Chapter and Output Group Chapters |
| Legislation | | |
| Legislation administered | SSR 9(d) | 40 |
| Legislation enacted during the year | SSR 9(d) | 40 |
| Public Access and Information Disclosure | | |
| Appeals process | SSR 9(c)(iii) | 41 |
| Contact details | SSR 9(c)(ii) | 137 |
| Community awareness | SSR 9(c)(i) | 41 |
| Gifts and Benefits | Whole of Government Gifts, Benefits and Hospitality Policy | 41 |
| Publications | SSR 9(c)(i) | 41 |
| Public interest disclosure | PIDA s. 86 | 41 |
| Right to information requests | RTIA s. 23 (1) and s. 53 (1) | 42 |
| Our People and Policies | | |
| Employee participation in industrial relations matters | SSR 9(b)(i) | 49 |
| Ethical Conduct of Staff | ICA s.32 | 49 |
| Human Resource information | SSA s. 36(1)(a) | 44 |
| Occupational health and safety (incl. WHS Plan) | SSR 9(b)(ii) ED No. 27 (5.2) | 50 |
| Performance management | SSA s. 36(1)(ba) ED No. 26 | 50 |

| Compliance | Source | Page No |
|---|---|---------|
| Superannuation contributions | PSSRA s. 55 | 50 |
| Workplace diversity | State Service Diversity and Inclusion Framework 2017-20 | 50 |
| Workplace health and wellbeing | ED No. 23 | 50 |
| Compliance Reporting to Other Legislation | | |
| State Controller to provide report on any authorisation or declaration of State of Emergency made | EMA s. 63 | 51 |
| Royal Commissions | | |
| Deaths in Custody | <i>Royal Commission into Aboriginal Deaths in Custody</i> | 57 |
| Pricing Policy | | |
| Pricing policy | TI FR-4 (4.1.2) | 58 |
| Risk Management | | |
| Risk management | TI FR-4 (4.1.5) | 58 |
| Asset Management and Procurement | | |
| Asset management | TI FR-4 (4.1.6) | 58 |
| Infrastructure projects | TI FR-4 (4.1.3) | 59 |
| Contract extensions | TI FR-4 (4.1.8.6.1) | 60 |
| Contracts where an exemption from the requirement to disaggregate has been approved | TI FR-4 (4.1.8.5) | 60 |
| Confidentiality of Government contracts | TI FR-4 (4.1.8.1) | 60 |
| Contracts with value over \$50,000 | TI FR-4 (4.1.8.3) | 61 |
| Exemptions from <i>Treasurer's Instructions</i> | TI FC-I (1.2) | 66 |
| Grants | TI FC-I2 | N/A |
| Limited/direct procurement | TI FR-4 (4.1.8.5) | 66 |
| Support for local business | TI FR-4 (4.1.8.2) | 67 |
| Debts Written Off | | |
| Debts Written Off | TI FC-I4 | 67 |
| Loss and Damage | | |
| Loss and damage | TI FC-4 | 67 |
| Financial Statements | | |
| Audit report | FMA s. 42 (4) AA s. 19(4) | 133 |
| Financial statements | FMA s. 42 (1) | 69 |
| Head of agency certification | TI FR-2 TI FR-3 (3.1) FMA s. 42 | 71 |
| Significant financial performance directives which affected the achievement of operational objectives | TI FR-4 (4.1.1) | N/A |

OUR COMPLIANCE REPORT

DPFEM continued to meet its compliance requirements in 2020-21. This section of the Annual Report outlines our statutory reporting responsibilities.

Corporate Governance

Membership of the executive governance and high-level decision-making forums for DPFEM are outlined below. Further information on the functions of these forums is outlined in the *Our Department* chapter of this Annual Report.

AGENCY MANAGEMENT GROUP MEMBERSHIP

| Member | Position |
|--|----------|
| Secretary/Commissioner of Police | Chair |
| Deputy Commissioner of Police | Member |
| Chief Officer, Tasmania Fire Service | Member |
| Deputy Secretary, Business and Executive Services | Member |
| Manager, Media and Communications | Adviser |
| Manager, Office of the Commissioner | Adviser |
| Manager, Office of the Deputy Secretary, Business and Executive Services | Adviser |
| Principal Staff Officer, Chief Fire Officer | Adviser |
| Director, State Emergency Service | Adviser |

CORPORATE MANAGEMENT GROUP MEMBERSHIP

| Member | Position |
|--|----------|
| Secretary/Commissioner of Police | Chair |
| Deputy Commissioner of Police | Member |
| Deputy Secretary, Business and Executive Services | Member |
| Assistant Commissioner of Police, Operations | Member |
| Assistant Commissioner of Police, Specialist Support | Member |
| Manager, Office of the Commissioner | Adviser |
| Manager, Office of the Deputy Secretary, Business and Executive Services | Adviser |
| Manager, Media and Communications | Adviser |
| Staff Officers | Adviser |

Statutory and Non-statutory Boards and Committees

The Department has a range of governance committees and boards to ensure that our resources to deliver key priorities are managed effectively.

AUDIT AND RISK COMMITTEE

The Audit and Risk Committee is a statutory board that operates in accordance with Section 51 of the *Financial Management Act 2016*.

The Committee oversees risk management, and internal and external audit activities, and provides high-level assistance and advice with respect to matters of financial reporting and corporate governance. The Deputy Secretary of Business and Executive Services chairs the committee which meets quarterly, with an additional extraordinary meeting scheduled with the Tasmanian Audit Office in relation to audit findings of financial statements.

AUDIT AND RISK COMMITTEE MEMBERSHIP

| Members | Position |
|--|--------------------------------------|
| Deputy Secretary, Business and Executive Services | Chair |
| Assistant Commissioner, Specialist Support | Member |
| Regional Chief, Southern Region, Tasmania Fire Service | Member |
| Director, Business Services, Business and Executive Services | Member |
| Specialist Agency Analyst, Department of Treasury and Finance | State Fire Commission Representative |
| Director, Monitoring, Reporting and Analysis, Department of Health | Independent committee member |
| Internal Audit Representative, Wise, Lord and Ferguson Accounting and Advisory | Member |
| Tasmania Audit Office | Independent committee member |
| Manager, Audit and Risk, Business and Executive Services | Secretariat |

POLICE REVIEW BOARD

The Police Review Board is established under the *Police Service Act 2003*. The principal functions of the Board involve the determination of applications for review in respect to promotions, demotions and terminations.

Strategy and Support, Business and Executive Services provides secretariat support to the Board.

POLICE REVIEW BOARD MEMBERSHIP

| Members | Position |
|---------------------|----------|
| Mr Donald Jones | Chair |
| Mr Michael Stoddart | Member |
| Ms Eliza Jones | Member |
| Ms Leigh Mackey | Member |
| Hon. Stephen Parry | Member |

TASMANIA POLICE CHARITY TRUST

The Tasmania Police Charity Trust was established in December 2006. It provides the opportunity for DPFEM employees to work together with the community to raise funds to support nominated charities and disadvantaged individuals in Tasmania.

TASMANIA POLICE CHARITY TRUST MEMBERSHIP

| Members | Position |
|---|-----------------|
| Commissioner of Police | Chair |
| Deputy Commissioner of Police | Deputy Chair |
| Director, Business Services | Treasurer |
| Ms Rebecca Munnings, Public Officer, DPFEM | Member |
| Inspector Michael Johnston, Tasmania Police | Member |
| Sergeant Anthony Peters, Tasmania Police | Member |
| Constable Richard Douglas, Tasmania Police | Member |
| Constable Leigh Devine, Tasmania Police | Member |
| Ms Jemma Ball, DPFEM | Member |
| Hon. Stephen Parry | External Member |
| Ms Catherine Shaw | Secretariat |

PROCUREMENT REVIEW COMMITTEE

The Procurement Review Committee is established in accordance with the *Treasurer's Instructions No. PF-5*. The Committee is responsible for ensuring that a fair and equitable procurement process is followed and that the principles and processes required by the *Treasurer's Instructions* and in the *Free Trade Agreements Guideline* (where applicable) are adhered to.

The Committee is responsible for reviewing the Department's procurement processes prior to the purchase or awarding of a contract where the procurement is valued at \$50,000 or over (ex GST). It encompasses the procurement of goods and services, consultancies, building maintenance and construction work.

PROCUREMENT REVIEW COMMITTEE MEMBERSHIP

| Members | Position |
|--|----------|
| Director, Business Services | Chair |
| Manager, Property and Procurement Services | Member |
| Manager, Procurement, Contracts and Supply | Member |
| Manager, Finance and Payroll Services | Member |
| Manager, Budgets and Financial Systems | Member |
| Manager, Tasmania Fire Equipment | Member |
| Manager, Procurement and Contracts TasGRN | Member |
| Assistant Manager, Procurement, Contracts and Supply | Member |

STATE EMERGENCY MANAGEMENT COMMITTEE

The State Emergency Management Committee is established under sections 7, 8 and 9 of the *Emergency Management Act 2006* to support the institution and coordination of emergency management, including review of emergency management policy.

Schedule 3 of the Act makes provisions for the membership and the conduct of meetings.

STATE EMERGENCY MANAGEMENT COMMITTEE MEMBERSHIP

| Membership | Position |
|--|------------------------------|
| State Emergency Management Controller (Commissioner of Police) | Chair |
| Director, State Emergency Service | Executive Officer and Member |
| Secretary, Department of Premier and Cabinet | Member |
| Secretary, Department of Health | Member |
| Secretary, Department of Primary Industries, Parks, Water and Environment | Member |
| Secretary, Department of State Growth | Member |
| Secretary, Department of Justice | Member |
| Secretary, Department of Education | Member |
| Secretary, Department of Treasury and Finance | Member |
| Secretary, Department of Communities Tasmania | Member |
| Deputy Secretary, Department of Premier and Cabinet | Member |
| Deputy State Emergency Management Controller (Deputy Commissioner of Police) | Member |
| Chief Officer, Tasmania Fire Service | Member |
| Director of Public Health, Department of Health | Member |
| Chief Executive Officer, Ambulance Tasmania, Department of Health | Member |
| Chief Executive Officer, Local Government Association of Tasmania | Member |
| Regional Emergency Management Controllers, Tasmania Police | Members |
| Chairs of State Emergency Management Committee Sub Committees | Members |
| Any other person holding a position or office determined by the State Controller | As Required |
| Any other persons the State Controller considers appropriate | As Required |

Legislation Administered and Enacted by the Department

LEGISLATION ADMINISTERED

As at 30 June 2021, the following Acts and Regulations were administered on behalf of the Minister for Police, Fire and Emergency Management.

| Acts | Regulations |
|--|---|
| <ul style="list-style-type: none">• <i>Australian Crime Commission (Tasmania) Act 2004</i>• <i>Community Protection (Offender Reporting) Act 2005</i>• <i>Emergency Management Act 2006</i>• <i>Firearms Act 1996</i>• <i>Fire Service Act 1979</i>• <i>Fire Service (Extension of Regulations) Act 2017</i>• <i>Marine Safety (Misuse of Alcohol) Act 2006</i>• <i>Marine Search and Rescue Act 1971</i>• <i>Police Offences Act 1935</i>• <i>Police Powers (Vehicle Interception) Act 2000</i>• <i>Police Service Act 2003</i>• <i>Removal of Fortifications Act 2017</i>• <i>Road Safety (Alcohol and Drugs) Act 1970</i>• <i>Telecommunications (Interception) Tasmania Act 1999</i>• <i>Witness Protection Act 2000</i> | <ul style="list-style-type: none">• <i>Community Protection (Offender Reporting) Regulations 2016</i>• <i>Emergency Management Regulations 2020</i>• <i>General Fire Regulations 2010</i>• <i>Fire Service (Finance) Regulations 2017</i>• <i>Fire Service (Miscellaneous) Regulations 2017</i>• <i>Firearms Regulations 2016</i>• <i>Marine Safety (Misuse of Alcohol) Regulations 2016</i>• <i>Police Offences Regulations 2014</i>• <i>Police Service Regulations 2013</i>• <i>Road Safety (Alcohol and Drugs) Regulations 2018</i> |

LEGISLATION COMMENCED

The following legislation commenced in 2020-21:

- *Police Legislation Miscellaneous Amendments Act 2020*

LEGISLATION DEVELOPED

During 2020-21, work progressed on the remake of the *General Fire Regulations 2010*, and the replacement *General Fire Regulations 2021* are to commence early in the 2021-22 financial year.

Public Access and Information Disclosure

APPEALS PROCESS

Under section 9 (c) of the *State Service Regulations 2021*, DPFEM is required to annually report on processes available for appeals against decisions made by the Department.

DPFEM operates under and enforces a diverse range of legislation. Where an individual or organisation seeks review of a decision made by the Department, the process may vary depending on the legislation under which the decision was made and the output in question.

INFRINGEMENT NOTICES

To enquire or apply to the issuing authority for a review of an infringement notice, contact Traffic Liaison Services, Tasmania Police on (03) 6173 2963 or email traffic.liaison.services@police.tas.gov.au. Applications for review are required in writing.

POLICE RECORD CHECK

Submissions of concerns regarding Police Record Checks are required in writing. Further information is available on the Tasmania Police website (www.police.tas.gov.au) or by contacting Criminal History Services, Tasmania Police on (03) 6173 2928 or email criminal.history.services@police.tas.gov.au.

OTHER APPEALS AGAINST DECISIONS

Under the *State Service Act 2000*, applicants to employment processes may seek a review to the Tasmanian Industrial Commission in relation to a permanent recruitment process or an administrative action undertaken by the Department.

COMMUNITY AWARENESS

Tasmania Police continues to utilise social media as a means of communicating with the public on a large scale, as well as more traditional means of communications through news outlets.

Facebook remains the primary tool for large-scale communication with the public, achieving a 10% increase in followers throughout the year. Our 220,000 followers represent approximately 40% of the Tasmanian population. Instagram followers also increased throughout the year.

Social media platforms are used to proactively inform the community about a range of incidents including missing people, shark sightings, crime trends, road closures and arrests and charges. Various community engagement campaigns are also undertaken, such as for recruitment, road safety and crime prevention. In addition, Tasmania Police uses social media to seek information from the community, for example the location and identification of suspects in a criminal investigation context.

GIFTS AND BENEFITS REGISTER

The Department maintains a register of all gifts, benefits and hospitality of \$10.00 and over, consistent with the Whole-of-Government Gifts, Benefits and Hospitality Policy. The 2020-21 register is available on our website.

<https://www.police.tas.gov.au/information-disclosure/routine-information-disclosures/>

PUBLICATIONS

During 2020-21, a range of publications were produced that provide information about the Department. These publications are available from the Tasmania Police website: www.police.tas.gov.au and are listed below.

CORPORATE PUBLICATIONS

- DPFEM Annual Report 2019–20
- DPFEM Future Focus 2020-2023
- Tasmania Police Business Priorities 2020-21
- DPFEM Crime Statistics Supplement 2019-20
- Contracts >\$2 million (disclosures of Tasmania Police contracts valued at more than \$2 million)
- Tasmania Police Corporate Performance Reports (monthly) July 2020 – May 2021

PUBLIC INTEREST DISCLOSURES

The Department is committed to the objectives and aims of the *Public Interest Disclosures Act 2002*, and values transparency and accountability in all administrative and management practices.

Under section 86 of the *Public Interest Disclosures Act 2002*, the Department is required to report on its activities during the year in relation to the Act.

The Department's Public Interest Disclosures procedure, which includes information on how to make a disclosure, is available on the Tasmania Police website www.police.tas.gov.au

During 2020-21, a nil return is provided in the prescribed table format.

TABLE 9: NUMBER OF PUBLIC INTEREST DISCLOSURES DURING 2020-21

| Disclosure Type | Response |
|---|----------|
| The number and type of disclosures made to the Department during the year and the number of disclosures determined to be a public interest disclosure | nil |
| The number of disclosures determined by the Department to be public interest disclosures that it investigated during the year | nil |
| The number and type of disclosed matters referred to the Department during the year by the Ombudsman | nil |
| The number and types of disclosed matters referred during the year by the Department to the Ombudsman to investigate | nil |
| The number and types of investigations of disclosed matters taken over by the Ombudsman from the Department during the year | nil |
| The number and types of disclosed matters that the Department has declined to investigate during the year | nil |
| The number and type of disclosed matters that were substantiated upon investigation and the action taken on completion of the investigation | nil |
| Any recommendations made by the Ombudsman that relate to the Department | nil |

RIGHT TO INFORMATION REQUESTS

The Department is committed to increasing the Government's accountability to the public by giving people access to information in accordance with the *Right to Information Act 2009*.

The Department also discloses matters of public interest on our [website](#).

In accordance with the Department's aim to improve the sharing of information and increase transparency, and in accordance with section 53 of the *Right to Information Act 2009*, we provide information to the Department of Justice on our administration of this Act.

The Department of Justice publishes a comprehensive Annual Report on the operation of the *Right to Information Act 2009*, which is available on the Department of Justice website.

The following table provides details of the number of applications for assessed disclosure – Right to Information requests during 2020-21.

**TABLE 10: NUMBER OF APPLICATIONS FOR ASSESSED DISCLOSURE –
RIGHT TO INFORMATION REQUESTS DURING 2020-21.**

| Applications | Number received |
|---|-----------------|
| Applications received | 420 |
| Refused (under Sections 9, 10, 11, 12, 16, 17, 19, 20 of the Act) | 37 |
| Number of applications released with exemptions applied (under sections 27, 28, 29, 30, 31, 34, 35, 36, 37, 39 of the Act) | 251 |
| For internal review (under section 43 of the Act) ²³ | 12 |
| Internal review outcome – original decision upheld in full | 10 |
| Internal review outcome – original decision upheld in part | 2 |
| Internal review outcome – original decision reversed in full | Nil |
| For external review by the Ombudsman (under Part 4 of the Act) | 3 |
| External review outcome – original decision upheld in full | 1 |
| External review outcome – outcome by other means | Nil |
| External review outcome – awaiting determination | 10 |

Source: DPFEM Electronic Document and Records Management System.

External review figures are for those reviews completed in the financial year. These may include matters from previous years that have been determined by the Ombudsman's Office in 2020-21.

Right to Information (Review of a Decision)

Information in relation to the right to information review process can be found in Part 4 – Review of Decisions, of the *Right to Information Act 2009*.

Applications for an internal review should be made in writing, within the required timeframes and addressed to:

Principal Officer

Right to Information
Department of Police, Fire and Emergency Management
GPO Box 308
HOBART TAS 7001

Or email:

rti@dpfem.tas.gov.au

²³ The numbers for internal review do not total, as it includes figures from previous reporting periods

Our People and Policies

HUMAN RESOURCE INFORMATION

As at 30 June 2021, DPFEM employed 2,508 employees (headcount). This included 561 State Service Employees, 37 of which were SES State Service Employees, 1,406 Tasmania Police employees and 504 Tasmania Fire Service employees.

(The tables below exclude Tasmania Fire Service and State Emergency Service employees for 2020-21).

TABLE 11: DPFEM EMPLOYEES, AS AT 30 JUNE 2021

| Employee Category | Police | | State Service | | TOTAL | |
|--------------------------------|----------|--------------|---------------|------------|----------|--------------|
| | 2019-20 | 2020-21 | 2019-20 | 2020-21 | 2019-20 | 2020-21 |
| Full-time equivalent employees | 1,332.89 | 1,360.75 | 516.84 | 498.74 | 1,849.73 | 1,859.49 |
| Head count (excluding casuals) | 1,376 | 1,406 | 552 | 533 | 1,928 | 1,939 |
| Head count casuals | na | | 21 | 28 | 21 | 28 |

TABLE 12: TASMANIA POLICE EMPLOYEES BY COMMAND/DISTRICT/BUSINESS UNIT, AS AT 30 JUNE 2021

| Command/Business Unit | 2019-20 | | | 2020-21 | | |
|--|--------------|------------|--------------|--------------|------------|--------------|
| | Full Time | Part Time | Total | Full Time | Part Time | Total |
| Business and Executive Services | 56 | 4 | 60 | 58 | 3 | 61 |
| Secretary/Commissioner | 3 | 0 | 3 | 3 | 0 | 3 |
| Office of the Commissioner | 2 | 0 | 2 | 3 | 0 | 3 |
| Crime and Intelligence | - | - | - | 60 | 5 | 65 |
| Education and Training | 65 | 4 | 69 | 49 | 4 | 53 |
| Northern District | 245 | 23 | 268 | 258 | 25 | 283 |
| Operations Support | 173 | 19 | 192 | 115 | 19 | 134 |
| Professional Standards | 10 | 0 | 10 | 9 | 0 | 9 |
| Southern District | 468 | 40 | 508 | 474 | 44 | 518 |
| Special Response and Counter-Terrorism | 15 | 2 | 17 | 17 | 2 | 19 |
| Western District | 225 | 22 | 247 | 235 | 23 | 258 |
| TOTALS | 1,262 | 114 | 1,376 | 1,281 | 125 | 1,406 |

TABLE 13: STATE SERVICE EMPLOYEES BY COMMAND/DISTRICT/BUSINESS UNIT AS AT 30 JUNE 2021

| Command/Business Unit | 2019-20 | | | | 2020-21 | | | |
|--|------------|------------|-----------|------------|------------|------------|-----------|------------|
| | Full Time | Part Time | Casual | Total | Full Time | Part Time | Casual | Total |
| Business and Executive Services | 227 | 38 | 0 | 265 | 229 | 41 | 0 | 270 |
| Secretary/Commissioner | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 |
| Office of the Commissioner | 3 | 0 | 0 | 3 | 5 | 0 | 0 | 5 |
| COVID Coordination Centre | - | - | - | - | 14 | 2 | 0 | 16 |
| Crime and Intelligence | - | - | - | - | 3 | 1 | 0 | 4 |
| Education and Training | 16 | 6 | 0 | 22 | 14 | 7 | 0 | 21 |
| Forensic Science Service Tasmania | 29 | 6 | 0 | 35 | 24 | 10 | 0 | 34 |
| Legal Services | 1 | 1 | 0 | 2 | 2 | 1 | 0 | 3 |
| Northern District | 21 | 15 | 0 | 36 | 15 | 14 | 0 | 29 |
| Operations Support | 49 | 12 | 21 | 82 | 45 | 15 | 28 | 88 |
| Professional Standards | 2 | 0 | 0 | 2 | 3 | 0 | 0 | 3 |
| Southern District | 36 | 16 | 0 | 52 | 38 | 13 | 0 | 51 |
| Special Response and Counter-Terrorism | 4 | 1 | 0 | 5 | 5 | 0 | 0 | 5 |
| State Emergency Service ²⁴ | 33 | 6 | 0 | 39 | - | - | - | - |
| Western District | 20 | 9 | 0 | 29 | 22 | 9 | 0 | 31 |
| TOTAL ²⁵ | 442 | 110 | 21 | 573 | 420 | 113 | 28 | 561 |

TABLE 14: TASMANIA POLICE EMPLOYEES BY RANK, AS AT 30 JUNE 2021

| Rank Description | 2019-20 | 2020-21 |
|------------------------|--------------|--------------|
| Deputy Commissioner | 1 | 1 |
| Assistant Commissioner | 2 | 2 |
| Commander | 10 | 11 |
| Inspector | 49 | 55 |
| Sergeant | 239 | 237 |
| Constable | 1,028 | 1,069 |
| Trainee | 47 | 31 |
| TOTAL | 1,376 | 1,406 |

²⁴ From 2020-21 onwards, the State Emergency Service employees statistics will be reported in the State Fire Commission Annual Report

²⁵ The totals include casual State Service Employees

TABLE 15: STATE SERVICE EMPLOYEES BY AWARD CLASSIFICATION, AS AT 30 JUNE 2021

| Award Classification | DPFEM (excl. FSST, TFS & SES) | | Forensic Science Service Tasmania | |
|--|-------------------------------|------------|-----------------------------------|-----------|
| | 2019-20 | 2020-21 | 2019-20 | 2020-21 |
| Head of Agency | 1 | 1 | 0 | 0 |
| Senior Executive Service | 5 | 8 | 1 | 1 |
| Tasmania State Service | 475 | 503 | 13 | 13 |
| Professional (Allied Health Practitioners Agreement) | 1 | 1 | 21 | 20 |
| Legal Practitioners | 17 | 14 | 0 | 0 |
| TOTAL²⁵ | 499 | 527 | 35 | 34 |

TABLE 16: EMPLOYMENT TYPE, AS AT 30 JUNE 2021

| Employment Type | Police | | State Service | |
|---------------------------|--------------|--------------|---------------|------------|
| | 2019-20 | 2020-21 | 2019-20 | 2020-21 |
| Permanent | 1,363 | 1,392 | 480 | 449 |
| Fixed term | 0 | 0 | 84 | 102 |
| Contract | 13 | 14 | 9 | 10 |
| TOTAL²⁵ | 1,376 | 1,406 | 573 | 561 |

TABLE 17: STAFF MOVEMENTS, AS AT 30 JUNE 2021

| Turnover Reasons | Police | | State Service | | | |
|-----------------------------|---------|---------|---------------|------------|-----------|------------|
| | 2019-20 | 2020-21 | 2019-20 | | 2020-21 | |
| | | | Permanent | Fixed term | Permanent | Fixed term |
| Commencements ²⁵ | 73 | 92 | 40 | 69 | 32 | 63 |
| Separations ²⁵ | 31 | 62 | 35 | 33 | 41 | 27 |

Workplace Diversity

As at 30 June 2021, the gender profile for the Department reflected a greater proportion of males than females. Across the total number of staff, the gender profile is 57/43 (excluding Tasmania Fire Service and State Emergency Service), and within Senior Executive positions this is 56/44.

TABLE 18: GENDER BY SENIOR EXECUTIVE SERVICE BAND AS AT 30 JUNE 2021

| Senior Executive Service Band | 2019 | | 2020 | | 2021 | |
|-------------------------------|----------|----------|----------|----------|----------|----------|
| | Male | Female | Male | Female | Male | Female |
| Prescribed SES Specialist | 1 | 0 | 1 | 0 | 0 | 0 |
| SES 1 | 1 | 1 | 1 | 1 | 0 | 1 |
| SES 2 | 2 | 0 | 3 | 1 | 3 | 3 |
| SES 3 | 0 | 0 | 0 | 0 | 0 | 0 |
| SES 4 | 0 | 1 | 0 | 1 | 1 | 1 |
| TOTAL | 4 | 2 | 5 | 3 | 4 | 5 |

TABLE 19: GENDER BY POLICE AND STATE SERVICE EMPLOYEES, AS AT 30 JUNE 2021

| Gender | Police | | State Service | |
|--------------|--------------|--------------|---------------|------------|
| | 2019-20 | 2020-21 | 2019-20 | 2020-21 |
| Male | 909 | 917 | 218 | 213 |
| Female | 467 | 489 | 355 | 348 |
| TOTAL | 1,376 | 1,406 | 573 | 561 |

TABLE 20: GENDER BY EMPLOYMENT TYPE AS AT 30 JUNE 2021

| Employment Type | Police | | State Service | |
|-----------------|------------|------------|---------------|------------|
| | Male | Female | Male | Female |
| Full Time | 901 | 380 | 183 | 237 |
| Part Time | 16 | 109 | 16 | 97 |
| Casual | 0 | 0 | 14 | 14 |
| TOTAL | 917 | 489 | 213 | 348 |

TABLE 21 GENDER BY AGE, AS AT 30 JUNE 2021

| Age Profile | Police | | State Service | |
|---------------------------|------------|------------|---------------|------------|
| | Male | Female | Male | Female |
| 15-19 | 2 | 2 | 0 | 1 |
| 20-24 | 35 | 47 | 8 | 7 |
| 25-29 | 53 | 69 | 18 | 29 |
| 30-34 | 96 | 79 | 14 | 40 |
| 35-39 | 120 | 84 | 23 | 37 |
| 40-44 | 115 | 66 | 21 | 39 |
| 45-49 | 159 | 72 | 45 | 50 |
| 50-54 | 205 | 47 | 28 | 62 |
| 55-59 | 118 | 20 | 26 | 40 |
| 60-64 | 14 | 3 | 23 | 28 |
| 65+ | 0 | 0 | 7 | 15 |
| TOTAL²⁵ | 917 | 489 | 213 | 348 |

TABLE 22: GENDER BY POLICE RANK, AS AT 30 JUNE 2021

| Rank | Male | Female |
|------------------------|------------|------------|
| Deputy Commissioner | 1 | 0 |
| Assistant Commissioner | 2 | 0 |
| Commander | 9 | 2 |
| Inspector | 45 | 10 |
| Sergeant | 189 | 48 |
| Constable | 654 | 415 |
| Trainee | 17 | 14 |
| Total | 917 | 489 |

TABLE 23: GENDER BY STATE SERVICE EMPLOYEE CLASSIFICATION, AS AT 30 JUNE 2021

| Classification | Male | Female |
|-------------------------------------|------------|------------|
| Head of Agency | 1 | 0 |
| Senior Executive Service Level 4 | 1 | 1 |
| Senior Executive Service Level 2 | 3 | 3 |
| Senior Executive Service Level 1 | 0 | 1 |
| Legal Practitioner Level 5 | 0 | 1 |
| Legal Practitioner Level 2 | 1 | 4 |
| Legal Practitioner Level 1 | 3 | 5 |
| Allied Health Level 5 or Equivalent | 0 | 1 |
| Allied Health Level 4 or Equivalent | 1 | 0 |
| Allied Health Level 3 or Equivalent | 4 | 6 |
| Allied Health Level 2 or Equivalent | 5 | 4 |
| Tasmania State Service Band 9-10 | 1 | 0 |
| Tasmania State Service Band 7-8 | 31 | 29 |
| Tasmania State Service Band 4-6 | 84 | 101 |
| Tasmania State Service Band 1-3 | 78 | 192 |
| TOTAL | 213 | 348 |

Source: Tables 11 to 23: Finance and Payroll Services, DPFEM.

ETHICAL CONDUCT OF STAFF

DPFEM is committed to upholding the aims and objectives of the Integrity Commission and our responsibilities under the *Integrity Commission Act 2009* (ICA). We continue to ensure our employees and volunteers meet high standards of conduct and receive ongoing training in relation to ethical conduct under section 32 of the ICA.

Our practices in relation to recruitment incorporate conflict of interest requirements to strengthen our management of risks and align with whole of government requirements. Tasmania Police uses Abacus as an instrument for managing professional development with the aim of improving police conduct and performance. Abacus is available to all members and is available to the public.

INDUSTRIAL DEMOCRACY AND EMPLOYEE PARTICIPATION

DPFEM has a range of representative forums and mechanisms for consultation that provide opportunities for employees to contribute to decision-making and offer their views on employment matters.

Some of these consultation mechanisms include formal work health and safety consultation structures, statewide engagement processes to inform enterprise bargaining negotiations, and participation in and use of information produced through the State Service Employee Survey.

Other consultative mechanisms used by DPFEM are forums, focus groups and requests for feedback that inform topics relating to diversity and inclusion, program and strategy development and change management.

This reporting period, DPFEM established a new industrial consultative committee and reviewed the structure of the previous committee to improve the effectiveness of the forum.

²⁵ The totals include casual State Service Employees.

PERFORMANCE MANAGEMENT

In accordance with the report of the *Auditor-General No. 7 of 2018-19: Performance management in the Tasmanian State Service: A focus on quality conversations*, the Department's Performance Development Process was invigorated, and associated Performance Development Guidelines were developed.

The development of these tools has provided an important cultural focus for DPFEM, that has included the delivery of two-hour workshops facilitated by People and Culture staff. These workshops are available to supervisors and managers on the 'why, what and how' of performance development. These conversations are further supported through resources available on the Department's intranet, Conexus.

We continue to ensure our members are involved in ongoing quality conversations at all levels to achieve a valued and capable workforce. The introduction of the Performance Development Plan provides a valuable tool to assist with this outcome and now forms part of our broader people management skill set.

WORK HEALTH AND SAFETY

During the reporting period, DPFEM focused on improving work health and safety (WHS) systems to increase support to frontline workers in relation to workplace risks. Significant enhancements were made to post-incident support for potential blood borne virus exposures and for the overall health monitoring of our employees.

The Department's flu vaccination program administered 1,572 flu shots to both staff and volunteers via on-site workplace clinics, selected pharmacies and General Practitioners.

The Department welcomed two additional WHS Consultants to the team, which has enhanced the ability to provide effective WHS support across the organisation.

DPFEM reached the final stages of configuring the online WHS hazard and incident reporting system. This was an exciting development for the Department and will improve reporting and identification of WHS risks as well as tracking of corrective actions. It is anticipated that improved reporting will see an increase in the number of hazard and incident reports received. Another anticipated outcome will be the ability to identify and evaluate risks and implement effective controls to improve health, safety, and wellbeing of our employees.

The Department's Health and Safety committees and the Health and Safety Representative network have continued to operate effectively throughout 2020-21 with high levels of participation and engagement.

DPFEM continued to implement new work practices and contemporise health and safety procedures to effectively manage COVID-19 workplace risks. The Department's response to COVID-19 will again remain a significant focus area in the next reporting period.

WORKPLACE DIVERSITY

DPFEM is committed to creating a workplace culture that values and embraces the contribution of employees from diverse backgrounds, experiences, knowledge, skills and perspectives.

The DPFEM Diversity and Inclusion Working Group continued to develop a three-year Diversity and Inclusion Action Framework that incorporates key action areas identified by the State Service Diversity and Inclusion Framework. The future Framework will adopt a contemporary focus on respectful language, embracing diversity in all its forms and relationships within the workplace.

As at 30 June 2021, the gender profile for the Department reflected a greater proportion of men than women. Across the total number of staff, the gender profile is 57/43 (excluding Tasmania Fire Service), and within Senior Executive positions this is 56/44.

SUPERANNUATION CONTRIBUTIONS

I, Darren Hine, Secretary, Department of Police, Fire and Emergency Management, hereby certify that the Department of Police, Fire and Emergency Management has met its obligations under the Commonwealth's *Superannuation Guarantee (Administration) Act 1992* in respect of those employees of the Department who are members of complying superannuation schemes to which the Department contributes.



D L Hine AO APM

Secretary,

Department of Police, Fire and Emergency Management

Compliance Reporting to Other Legislation

EMERGENCY MANAGEMENT ACT 2006

In accordance with section 63 of the *Emergency Management Act 2006*, the following table provides details of the authorisations and declarations of a State of Emergency made, amended or extended under Divisions 2, 3 and 4 of Part 3 of the Act during 2020-21, together with details about the exercise of powers under those Divisions during that financial year.



D L Hine AO APM

State Emergency Management Controller

TABLE 24: COVID-19 INSTRUMENTS UNDER THE EMERGENCY MANAGEMENT ACT 2006 DURING 2020-21²⁶

| No. | Description | Relevant Power | Summary | Executed Date | Period in Force | Comments / Follow up |
|-----|-----------------------------------|----------------|---|---------------|--|--|
| 98 | Directions by State Controller | Section 40 | Directions in relation to persons Arriving in Tasmania | 5 July 2020 | Commencing at 11:59pm on 5 July 2020 | Revoked on 8 July 2020 See Number 99 |
| 99 | Declaration by Premier | Section 42(4) | Extension of Declaration of State of Emergency | 8 July 2020 | Will cease to have effect at 11:59pm on 31 August 2020 | Extended on 28 August 2020 See Number 118 |
| 100 | Directions by State Controller | Section 40 | Directions in relation to persons Arriving in Tasmania - General | 8 July 2020 | Commencing at 11:59pm on 8 July 2020 | Revoked on 9 July 2020 See Number 105 |
| 101 | Directions by State Controller | Section 40 | Directions in relation to persons Arriving in Tasmania (Victoria) | 8 July 2020 | Commencing at 11:59pm on 8 July 2020 | Revoked on 9 July 2020 See Number 106 |
| 102 | Authorisation of Emergency Powers | Section 40(6) | Extension of authorisation of powers to State Controller | 9 July 2020 | With effect from 10 July until 31 August 2020 | Extended on 28 August 2020 See Number 120 |
| 103 | Authorisation of Emergency Powers | Section 40(6) | Extension of authorisation of powers to Biosecurity Tasmania | 9 July 2020 | With effect from 10 July until 31 August 2020 | Extended on 28 August 2020 See Number 119 |
| 104 | Authorisation of Emergency Powers | Section 40(6) | Extension of authorisation of powers to members of the Police Service | 9 July 2020 | With effect from 10 July 2020 until 31 August 2020 | Extended on 28 August 2020 See Number 121 |

²⁶ This information has been extracted from a larger document that is maintained by DPfEM Legal. Information not relevant to the *Emergency Management Act 2006* has been removed and subsequently the numbering on the left is not sequential. This numbering has not been adjusted as comments in the right-hand column refer to related serial numbers throughout the table.

| No. | Description | Relevant Power | Summary | Executed Date | Period in Force | Comments / Follow up |
|-----|-----------------------------------|----------------|---|----------------|---|--|
| 105 | Directions by State Controller | Section 40 | Directions in relation to persons Arriving in Tasmania - General | 9 July 2020 | With effect from 11:59pm on 9 July 2020 | Revoked on 17 July 2020 See Number 109 |
| 106 | Directions by State Controller | Section 40 | Directions in relation to persons arriving in Tasmania - Victoria | 9 July 2020 | With effect from 11:59pm on 9 July 2020 | Revoked on 17 July 2020 See Number 108 |
| 108 | Directions by State Controller | Section 40 | Directions in relation to persons arriving in Tasmania from Affected Regions and Premises | 17 July 2020 | With effect from 11:59pm on 17 July 2020 | Revoked on 30 July 2020 See Number 110 |
| 109 | Directions by State Controller | Section 40 | Directions in relation to persons arriving in Tasmania - General | 17 July 2020 | With effect from 11:59pm on 17 July 2020 | Revoked on 24 August 2020 See Number 114 |
| 110 | Directions by State Controller | Section 40 | Directions in relation to persons arriving in Tasmania from Affected Regions and Premises | 30 July 2020 | With effect from 11:59pm on 30 July 2020 | Revoked with effect from 11:59pm on 19 August 2020 See Number 112 |
| 112 | Directions by State Controller | Section 40 | Directions in relation to persons arriving in Tasmania from Affected Regions and Premises | 17 August 2020 | Commencing 11:59pm on 19 August 2020 | Revoked on 28 August 2020 See Number 117 |
| 114 | Directions by State Controller | Section 40 | Directions in relation to persons arriving in Tasmania - General | 21 August 2020 | Commencing 11:59pm 24 August 2020 | Revoked on 28 August 2020 See Number 116 |
| 116 | Directions by State Controller | Section 40 | Directions in relation to persons arriving in Tasmania - General | 28 August 2020 | Commencing 28 August 2020 | Revoked on 8 September See Number 124 |
| 117 | Directions by State Controller | Section 40 | Directions in relation to persons arriving in Tasmania from Affected Regions and Premises | 28 August 2020 | Commencing 28 August 2020 | Revoked on 8 September 2020 See Number 125 |
| 118 | Declaration by Premier | Section 42(4) | Extension of Declaration of State of Emergency | 28 August 2020 | | Ceases to have effect on 26 October 2020 |
| 119 | Authorisation by State Controller | Section 40 | Authorisation of Emergency Powers to Biosecurity Tasmania employees | 28 August 2020 | With effect from 31 August 2020 until 26 October | |
| 120 | Authorisation by State Controller | Section 40 | Authorisation of Emergency Powers to State Controller | 28 August 2020 | With effect from 31 August until 26 October 2020 | |
| 121 | Authorisation by State Controller | Section 40 | Authorisation of Emergency Powers to Members of the Police Service | 28 August 2020 | With effect from 31 August 2020 until 26 October 2020 | |

| No. | Description | Relevant Power | Summary | Executed Date | Period in Force | Comments / Follow up |
|-----|--|----------------|---|-------------------|--------------------------|---|
| 122 | Delegation | Section 30 | Delegation of functions/ powers under the <i>Emergency Management Act 2006</i> to the Deputy State Controller | 7 September 2020 | | |
| 123 | Authorisation by Deputy State Controller | Section 40 | Authorisation of Emergency Powers by Deputy State Controller to himself | 8 September 2020 | With effect for 12 weeks | |
| 124 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania – General | 8 September 2020 | With immediate effect | Revoked on 18 September 2020 See Number 127 |
| 125 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania from Affected Regions and Premises | 8 September 2020 | With immediate effect | Revoked on 18 September 2020 See Number 128 |
| 126 | Delegation by Secretary under <i>COVID Emergency (Miscellaneous Provisions) Act 2020</i> | Section 25J | Delegation of powers under Sections 25D, 25E and 25I to Deputy Commissioner of Police and Assistant Commissioner Bodnar | 15 September 2020 | | |
| 127 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania - General | 18 September 2020 | With immediate effect | Revoked on 2 October See Number 129 |
| 128 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania from Affected Regions and premises | 18 September 2020 | With immediate effect | Revoked on 9 October 2020 See Number 131 |
| 129 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania – General | 2 October 2020 | With immediate effect | Revoked on 9 October 2020 See Number 132 |
| 131 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania from Affected Regions and Premises | 9 October 2020 | With immediate effect | Revoked with effect from 12:01am on 26 October 2020 See Number 136 |
| 132 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania – General | 9 October 2020 | With immediate effect | Revoked on 15 October 2020 See Number 133 |
| 133 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania – General | 15 October 2020 | With immediate effect | Revoked with effect from 12:01am on 26 October 2020 See Number 136 |

| No. | Description | Relevant Power | Summary | Executed Date | Period in Force | Comments / Follow up |
|-------|--|--|--|------------------|--|--|
| 134 | Exercise of special emergency powers | Section 43 | Rescission of requirement in relation to Fountainside | 15 October 2020 | With immediate effect | |
| 135 | Authorisation of emergency powers | Section 40 | Rescission of instrument in relation to the closure of Castray Esplanade, Hobart | 15 October 2020 | With immediate effect | |
| 136 | Directions by Deputy State Controller | Section 40 | Directions in relation to Persons Arriving in Tasmania | 23 October 2020 | With effect from 12:01am on 26 October 2020 | Revoked on 16 November 2020 See Number 145 |
| 137 | Authorisation by Deputy State Controller | Section 40 | Authorisation of specified Emergency Powers by Deputy State Controller to Biosecurity Tasmania employees | 23 October 2020 | With effect from 11:59pm on 26 October 2020 for 12 weeks | Extended on 15 January 2021 with effect from 18 January 2021 See Number 166 |
| 138 | Authorisation by Deputy State Controller | Section 40 | Authorisation of all Emergency Powers by Deputy State Controller to members of the Tasmania Police Service | 23 October 2020 | With effect from 11:59pm on 26 October 2020 for 12 weeks | Extended on 15 January 2021 with effect from 18 January 2021 See Number 165 |
| 139 | Authorisation by Deputy State Controller | Section 40 | Authorisation of Emergency Powers by Deputy State Controller to himself | 23 October 2020 | With effect from 11:59pm on 26 October 2020 for 12 weeks | Extended on 15 January 2021 with effect from 18 January 2021 See Number 164 |
| 145 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 16 November 2020 | With immediate effect and until further notice | Revoked on 26 November 2020 See Number 147 |
| 147 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 26 November 2020 | With immediate effect | Revoked on 3 December 2020 See Number 151 |
| 151 | Directions by Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 2 November 2020 | With effect from 3 December 2020 | Revoked on 21 December 2020 See Number 159 |
| 155ab | Determination of Relevant Recovery Authority and Transfer of responsibility for recovery process | Section 24F (3) and Section 24F (2)(b) | Transition of responsibility for the recovery process in relation to the COVID-19 Emergency | 10 December 2020 | | |
| 159 | Directions by the Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 21 December 2020 | With immediate effect | Revoked on 1 January 2021. See Number 160 |

| No. | Description | Relevant Power | Summary | Executed Date | Period in Force | Comments / Follow up |
|-----|---|----------------|---|------------------|--|---|
| 160 | Directions by the Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 11 January 2021 | With immediate effect | Revoked from 11:59pm on 4 February 2021 See Number 169 |
| 164 | Authorisation by Deputy State Controller | Section 40 | Authorisation of specified Emergency Powers by Deputy State Controller to himself | 15 January 2021 | With effect from 11:59pm on 18 January 2021 for 12 weeks | Extended on 12 April 2021 for 12 weeks See Number 180 |
| 165 | Authorisation by Deputy State Controller | Section 40 | Authorisation of specified Emergency Powers by Deputy State Controller to members of the Tasmania Police Service | 15 January 2021 | With effect from 11:59pm on 18 January 2021 for 12 weeks | Extended on 12 April 2021 for 12 weeks See Number 181 |
| 166 | Authorisation by Deputy State Controller | Section 40 | Authorisation of specified Emergency Powers by Deputy State Controller to Biosecurity Tasmania employees | 15 January 2021 | With effect from 11:59pm on 18 January 2021 for 12 weeks | Extended on 12 April 2021 for 12 weeks See Number 182 |
| 167 | Delegation by Secretary, DPFEM | Section 25J | Delegation of powers under <i>COVID-19 Disease Emergency Miscellaneous Provisions Act 2020</i> to Acting Assistant Commissioner of Police | 18 January 2021 | | |
| 169 | Directions by the Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 4 February 2021 | With effect from 11:59pm on 4 February 2021 | Revoked with effect from 1 March 2021 See Number 173 |
| 173 | Directions by the Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 26 February 2021 | With effect from 1 March 2021 | Revoked from 11:59pm on 31 March 2021 |
| 178 | Directions by the Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 31 March 2021 | With effect from 11:59pm on 31 March 2021 | Revoked at midday on 1 April 2021 See Number 179 |
| 179 | Directions by the Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 1 April 2021 | With effect from midday on 1 April 2021 | Revoked on 4 June 2021 See Number 191 |
| 180 | Authorisation by Deputy State Controller | Section 40 | Authorisation of specified Emergency Powers by Deputy State Controller to himself | 12 April 2021 | With effect from 11:59pm on 12 April for 12 weeks | |

| No. | Description | Relevant Power | Summary | Executed Date | Period in Force | Comments / Follow up |
|-----|---|----------------|---|---------------|---|----------------------|
| 181 | Authorisation by Deputy State Controller | Section 40 | Authorisation of specified Emergency Powers by Deputy State Controller to members of the Tasmania Police Service | 12 April 2021 | With effect from 11:59pm on 12 April for 12 weeks | |
| 182 | Authorisation by Deputy State Controller | Section 40 | Authorisation of specified Emergency Powers by Deputy State Controller to authorised officers within Biosecurity Tasmania | 12 April 2021 | With effect from 11:59pm on 12 April for 12 weeks | |
| 186 | Delegation by State Controller | Section 25J | Delegation by State Controller to Robert Blackwood under Section 25J of the <i>COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020</i> | 10 May 2021 | | |
| 191 | Directions by the Deputy State Controller | Section 40 | Directions in relation to persons arriving in Tasmania | 4 June 2021 | With immediate effect | |

Royal Commissions Reporting

DEATHS IN CUSTODY

Deaths in Custody are monitored in response to a recommendation by the *Royal Commission into Aboriginal Deaths in Custody*.

TABLE 25: DEATHS IN POLICE CUSTODY AND DURING CUSTODY-RELATED POLICE OPERATIONS (TASMANIA)

| Categories | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
|--|----------|-----------------|-----------------|-----------------|
| Category 1 – Institutional or Close Contact Custody | 0 | 0 | 1 ²⁷ | 0 |
| Category 2 – Other Custody-Related Police Operations | 0 | 1 ²⁸ | 1 ²⁹ | 1 ³⁰ |
| TOTAL | 0 | 1 | 2 | 1 |

Source: Professional Standards Command

CATEGORY 1: INSTITUTIONAL OR CLOSE CONTACT CUSTODY:

- deaths in (or during transfer to/from) institutional settings (including police stations, lockups, police vehicles)
- other deaths in police operations where officers were in close contact with the deceased.

CATEGORY 2: OTHER CUSTODY-RELATED POLICE OPERATIONS:

- other deaths during custody-related police operations (including situations where officers did not have such close contact with the person as to be able to significantly influence or control the person's behaviour, and most sieges).

²⁷ This matter relates to a death in Brighton on 17 February 2020. Police were called to the address regarding the behaviour of a male resident. During the subsequent interaction with the male, he was shot twice by police and died at the scene. At the time of reporting, a report was being prepared for the Coroner.

²⁸ This matter relates to a death in St Helens on 13 January 2019. On this occasion police attended an address to speak to a male person who appears to have subsequently taken his own life. At the time of reporting, the matter was with the Coroner pending an inquest.

²⁹ This matter relates to a death in Burnie on 21 February 2020, when police attended an address to speak to a male person. Whilst attempting to negotiate with the male he exited the house and self-harmed. He later died in hospital. At the time of reporting, the matter was with the Coroner for consideration.

³⁰ This matter relates to a death at Eaglehawk Neck on 29 December 2020. Police approached a male, locked in his vehicle, in relation to a reported breach of a family violence order. During the subsequent police interaction with the male, he appears to have taken his own life and died at the scene. At the time of reporting, a report was being prepared for the Coroner.

Pricing Policy

In accordance with the *Treasurer's Instruction FR-4* (section 4.1.2) pricing policies for goods and services provided by the Department are based on a full-cost recovery model.

The Department has responsibility for providing some goods and services such as Offence Reports, Forensic photographs, Speed Camera photographs, Road Safety sample analysis and Traffic/Crash reports. These services require that fees and charges should be set at a level which ensures that the full cost of providing a good or service can be accounted for explicitly and recovered at an appropriate level.

Risk Management

Risk Management was a business priority during the past 12 months and work continues to progress across the Department. Ongoing risk reviews are undertaken to ensure risk are current and are influencing strategy and operations.

A corporate risk framework continues to support external, strategic, inter-agency, operational and program risks. However, Tasmania Police, Tasmania Fire Service and State Emergency Service frontline risks are managed within those operational arms.

Asset Management

DPFEM ensures assets are managed in accordance with whole-of government policies and guidelines and the mandatory requirements of the Treasurer's Instructions relating to the asset management policies, strategies and initiatives, including delivering on major capital projects.

In 2020-21, DPFEM continued to implement initiatives to improve the overall management of assets across the State through the following key strategies:

- Optimising the use of built resources to support the provision of emergency services activities at dispersed sites.
- Managing capital funding for building improvements equitably and according to priorities, ensuring appropriate standards of accommodation to support best practice in service delivery.
- Optimising maintenance effort through strategic management and managing resources in accordance with statutory obligations, work health and safety, optimum service delivery and asset retention.
- Progressing initiatives to identify, rank and mitigate risks within the context of the government's overall risk management strategy.
- Progressing towards industry best practice in procurement practices and full compliance with the Department of Treasury and Finance requirements.
- Maximising the responsible use of facilities, facilitating partnership agreements for sharing facilities and enhancing community engagement and utilisation in relation all Departmental and volunteer facilities where appropriate.
- Supporting the Strategic Asset Management Committee to provide strategic oversight and direction in asset management.
- Contribute and assist with the development of the Strategic Asset Management Plan.

ACQUISITIONS

During 2020-21, the following four police residences were purchased:

| Street Address | Town | Price |
|--------------------|---------------|-----------|
| 10 Anderson Street | Bridport | \$450,000 |
| 8 Nutview Court | Smithton | \$255,000 |
| 15 Nutview Court | Smithton | \$250,000 |
| 23 Hayes Road | Adventure Bay | \$425,000 |

DISPOSALS

During 2020-21, the Department disposed of the following property:

| Address | Town | Price |
|-----------------|--------------|-----------|
| 35 Grubb Street | Beaconsfield | \$273,629 |

MAINTENANCE

In 2020-21, DPFEM received additional funding as part of the Public Building Maintenance Fund (PBMF) in response to the COVID-19 pandemic. Further details are provided under Public Building Maintenance Program in *Our Key Deliverables* Chapter.

CAPITAL PROJECTS

The Department has undertaken significant construction preparation for new police stations to be erected in Longford and New Norfolk, plus planning and functional analysis for an Emergency Services Hub with SES, TFS and Tasmania Police co-located at Sorell.

Further details regarding these projects can be found in the 2020-21 *Our Year in Review* section.

Procurement

The Department ensures procurement is undertaken in accordance with the mandatory requirements of the *Treasurer's Instructions* relating to procurement, including that Tasmanian businesses are given every opportunity to compete for agency business. It is the Department's policy to support Tasmanian businesses whenever they offer best value for money for the Government.

CONTRACT EXTENSIONS

There were no contract extensions approved in accordance with *Treasurer's Instruction* PP-6 for the financial year 2020-21.

CONFIDENTIALITY OF GOVERNMENT CONTRACTS

Treasurer's Instruction C-1 provides for a Head of Agency to approve the inclusion of a confidentiality provision for contracts entered on or after 15 September 2012. No confidentiality provision for contracts were approved during 2020-21.

CONTRACTS EXEMPT FROM DISAGGREGATION REQUIREMENT

Under *Treasurer's Instructions* PF-2, a Head of Agency may approve an exemption from the requirement to disaggregate substantial contracts. No exemptions were approved during 2020-21 as outlined in this instruction.

CONTRACTS OVER \$50,000

Contracts awarded (excluding consultancy) with a value of \$50,000 or over (ex GST) for the financial year 2020-21 are listed in table 26.

TABLE 26: CONTRACTS WITH A VALUE OF \$50,000 OR OVER (EX GST)

| Contractor Name | Contractor Location | Contract Description | Contract Period | Total Value of Contract (ex GST) |
|--|---------------------|---|------------------------------|----------------------------------|
| All Aerobics Fitness ³¹ | Hobart, TAS | Co-ordination and delivery of a face-to-face 12-week fitness and nutrition program | 18/3/2020 – 12/7/2020 | \$70,000.00 |
| Ballinger Technology Pty Ltd | Thomastown, VIC | Supply of portable speed detection equipment | 1/12/2020 – 30/11/2025 | \$570,636.00 |
| Build It Tasmania | Lauderdale, TAS | Alterations and additions to police residences one located in Dover and one in Geeveston | 4/11/2020 – 30/4/2021 | \$577,397.00 |
| Doone Kennedy Hobart Aquatic Centre ³¹ | Hobart, TAS | Co-ordination and delivery of a face-to-face 12-week fitness and nutrition program | 18/3/2020 – 12/7/2020 | \$59,250.00 |
| Hansen Yuncken | Hobart, TAS | Demolition of the existing police station at 10-12 Bathurst Street, New Norfolk and construction of a new police station on the existing site | 2/11/2020 – 1/11/2021 | \$3,648,780.00 |
| Healthy Business Performance Group Pty Ltd ³¹ | Bellerive, TAS | Co-ordination and delivery of a face-to-face 12-week fitness and nutrition program | 18/3/2020 – 12/7/2020 | \$70,480.00 |
| Heffernan Button Voss Architects ³¹ | Hobart, TAS | Architectural services – TFS SOC and Tasmania Police SCC | 20/7/2020 (one-off purchase) | \$248,500.00 |
| Heffernan Button Voss Architects | Hobart, TAS | Supply of consultant services for refurbishment of Launceston Police Headquarters | 23/11/2021 – 30/6/2021 | \$532,964.00 |
| Juicy Isle ³¹ | Cambridge, TAS | Supply and delivery of bottled water | 12/10/2020 – 31/10/2027 | \$285,243.00 |
| M Arkitecture | Devonport, TAS | TFS/SES Campbell Town co-location project – architectural services | 10/2/2021 – 30/6/2021 | \$61,010.00 |
| Philp Lighton Architects Pty Ltd | Sandy Bay, TAS | Supply of consultant services –SOG infrastructure – architectural | 2/11/2020 – 30/7/2021 | \$138,588.00 |
| RXP Services Ltd ³¹ | Hobart, TAS | Service Desk system implementation | 27/11/2020 | \$733,006.00 |
| Tas City Building South Pty Ltd | Hobart, TAS | Alterations and additions to police residence at 24 William Carte Drive, Alonnah | 3/2/2020 – 31/5/2020 | \$347,993.00 |
| Tas City Building South Pty Ltd | Hobart, TAS | Alterations and additions to police residence at 83 High Street, Oatlands | 21/11/2021 – 30/6/2021 | \$293,648.00 |
| Tas City Building South Pty Ltd | Hobart, TAS | Alterations to Nubeena police residence | 1/11/2020 – 31/5/2021 | \$329,268.00 |
| Telstra Corporation Ltd | Melbourne, VIC | TasGRN | 23/12/2020 – 22/12/2035 | \$709,375,000.00 |
| Vos Construction and Joinery Pty Ltd | Kingston, TAS | Construction of a new police station at Longford | 17/12/2020 – 16/11/2021 | \$4,488,042.00 |

³¹ Items awarded by DPfEM for use of Tasmania Police, State Emergency Service and Tasmania Fire Service. These contracts are not separately reported in the State Fire Commission Annual Report.

| Contractor Name | Contractor Location | Contract Description | Contract Period | Total Value of Contract (ex GST) |
|--------------------------------------|---------------------|--|-----------------------|----------------------------------|
| Vos Construction and Joinery Pty Ltd | Kingston, TAS | Redevelopment of the Police Emergency Services Operations Centre, Hobart | 30/7/2020 – 30/6/2021 | \$1,562,121.00 |

CONSULTANCIES OVER \$50,000

During 2020-21, the following consultancies with a value of \$50,000 or over are listed in table 27.

TABLE 27: CONSULTANCY CONTRACTS WITH A VALUE OF \$50,000 OR OVER (EX GST)

| Contractor Name | Contractor Location | Contract Description | Contract Period | Total Value of Contract (ex GST) |
|------------------------|---------------------|--|-----------------------|---|
| Alan Oberhauser | Richmond, TAS | Business analysis services FSST forensic systems replacement | 10/5/2021 – 31/3/2022 | \$103,125.00 |
| Efficiency Tasmania | Franklin, TAS | Program Manager | 1/7/2020 – 30/6/2021 | \$181,200.00 |
| GMC Advisors | Hobart, TAS | Business Analyst | 1/7/2020 – 30/6/2021 | \$206,770.00 |
| GMC Advisors | Hobart, TAS | Senior Business Analyst | 1/7/2020 – 30/6/2021 | \$165,000.00 |
| GSD Advisors | Hobart, TAS | Business Analyst | 1/7/2020 – 30/6/2021 | \$214,830.00 |
| GSD Advisors | Hobart, TAS | Senior Business Analyst | 1/7/2020 – 30/6/2021 | \$62,712.00 |
| 2PM | Hobart, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| 5D Global Pty Ltd | Richmond, VIC | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Amalgamation Pty Ltd | Milsons Point, NSW | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| BDNA | Toowong, QLD | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Black Cap Construction | Howden, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Calm Consulting Group | Coburg, VIC | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Chatham | Melbourne, VIC | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |

| Contractor Name | Contractor Location | Contract Description | Contract Period | Total Value of Contract (ex GST) |
|---|---------------------|--|---------------------|---|
| Chu & Company | Blackmans Bay, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Efficiency Tasmania | Franklin, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Evergreen Labs | North Hobart, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| GHD | Warabrook, NSW | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Gibson Quai International Pty Ltd (GQI) | Melbourne, VIC | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| GMC Advisors | Hobart, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| GSD Advisors | Hobart, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Ignite | Lindisfarne, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Interactive Group | Brighton East, VIC | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Knight Errant | Rosny Park, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Left Field Project Solutions/White Consulting | Lenah Valley, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Mingara | Melbourne, VIC | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Moda Consulting | Glen Huon, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |

| Contractor Name | Contractor Location | Contract Description | Contract Period | Total Value of Contract (ex GST) |
|---------------------------|---------------------|--|---------------------|---|
| Nu Advisory Pty Ltd | Darwin, NT | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| PTMH Enterprises Pty Ltd | North Hobart, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Project Lab | Hobart, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Quality People Consulting | McKinnon, VIC | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Rail Planning Services | Camden, NSW | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Resonance | Moonah, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Tasmanian IT | Lindisfarne, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Vision 42 Consulting | Hobart, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |
| Visionaz Pty Ltd | North Hobart, TAS | Project consultants and professional services panel for the TasGRN project | 1/2/2021 – 1/2/2026 | Contract established as a panel arrangement with no fixed contract value. |

COVID-19 EMERGENCY PROCUREMENTS

Table 28 provides detailed information on contracts awarded as a result of direct/limited submission sourcing processes approved in accordance with *Treasurer's Instruction PF-7 COVID-19 Emergency Procurement Measures* for the financial year 2020-21.

TABLE 28: CONTRACTS AWARDED AS A RESULT OF DIRECT/LIMITED SUBMISSION SOURCING RE: COVID-19

| Supplier Name | Contract Description | Reason for Approval | Total Value of Contract (ex GST) |
|-----------------------------|--|---|----------------------------------|
| Advanced Contracting | FSST Block 1 plant upgrade | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$173,372.00 |
| Airmaster Australia Pty Ltd | Burnie Police Headquarters air handling units | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$120,000.00 |
| BSH Electrical | Conversion upgrade of current access control systems | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$63,000.00 |
| Construction 3 | Replacement of roof membrane – Tasmania Police Academy gymnasium | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$294,500.00 |
| Contact Group | Conversion upgrade of current access control systems | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$172,000.00 |
| Giffards Pty Ltd | Carpet replacement Level 4, 43 Liverpool Street, Hobart | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$51,300.00 |
| RBD Electrical | FSST emergency power upgrade | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$111,217.00 |
| Sealed Solutions | Roof membrane replacement, Launceston Police Headquarters | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$176,258.00 |
| Tas City Building | Asbestos removal – Launceston Police Headquarters | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$81,561.00 |
| TCM | Glenorchy Police Station air conditioning upgrade | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$97,564.00 |
| TMR Systems | Conversion upgrade of current access control systems | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$372,000.00 |
| Vision Builders Tas | Upgrade Queenstown Police Station custody cells | TI PF-7 COVID-19 Emergency Procurement Measures 1.1.3 | \$224,684.00 |

EXEMPTIONS FROM THE TREASURER'S INSTRUCTIONS

There were no exemptions made under *Financial Control (FC-9)* relating to purchases on the Tasmanian Government Card during the 2020-21 financial year.

EXEMPTIONS TO PROCURING LEGAL SERVICES

Table 29 shows exemptions approved during 2020-21 in relation to procuring legal services under the *Treasurer's Instruction FC-17*. Agencies must refer all request for legal advice to Crown Law who in turn may determine if external advice is required.

TABLE 29: EXEMPTIONS TO PROCURING LEGAL SERVICES

| Supplier Name | Contract Description | Reason for Approval | Total Value of Contract (ex GST) |
|----------------|--------------------------------|--|----------------------------------|
| Minter Ellison | Legal advice to TasGRN Project | Contract held with Department of Justice | \$691,658.96 |

DIRECT / LIMITED PROCUREMENT

Table 30 provides detailed information on a contract awarded as a result of a direct/limited submission sourcing process approved in accordance with the *Treasurer's Instruction PP-2* for the financial year 2020-21.

TABLE 30: CONTRACTS AWARDED AS A RESULT OF DIRECT/LIMITED SUBMISSION SOURCING

| Supplier Name | Contract Description | Reason for Approval | Total Value of Contract (ex GST) |
|--|--|---|----------------------------------|
| Australian Defence Apparel Pty Ltd T/A One Source Solutions | OC spray, Sabre MK-9 and associated equipment | TI PP-2, clause 2.18.2. Only licensed importer of Sabre products into Australia. | \$118,471.60 |
| Huntsman Australia Pty Ltd | SOG primary weapon replacement | TI PP-2, clause 2.18.2. Absence of competition for technical reasons. | \$208,349.00 |
| Life Technologies Australia Pty Ltd | Genetic analysers (2), Applied Biosystems 3500 | TI PP-2, clause 2.18.2. Single source supplier. | \$233,624.50 |

PROCUREMENT FROM BUSINESSES THAT PROVIDE EMPLOYMENT TO PERSONS WITH DISABILITIES

Under the *Treasurer's Instruction PP-2*, agencies may directly procure from businesses that 'predominantly exist to provide the services of persons with a disability' without the need to undertake a full quotation or tender process. No contracts were awarded under these instructions in 2020-21.

SUPPORT FOR LOCAL BUSINESS

The Department procurement policy is consistent with the Government's Buy Local Policy, which provides Tasmanian businesses with every opportunity to compete for agency business.

Table 31 provides a summary of the level of participation of local businesses for contracts and procurement (including ongoing contracts, tenders and/or quotations with a value of \$50,000 or over (excluding (ex) GST).

TABLE 31: SUMMARY OF PARTICIPATION BY LOCAL BUSINESS (FOR CONTRACTS, TENDERS AND/OR QUOTATIONS WITH A VALUE OF \$50,000 OR OVER [EX GST])

| Type of Participation | Number / Value |
|---|------------------|
| Total number of contracts awarded (including consultancy) | 68 |
| Total number of contracts awarded (including consultancy) to Tasmanian businesses | 51 |
| Value of contracts awarded | \$726,823,464.10 |
| Value of contracts awarded to Tasmanian businesses | \$16,317,383.00 |
| Total number of tenders called and/or quotation processes run | 32 |
| Total number of bids and/or written quotations received | 130 |
| Total number of bids and/or written quotations received from Tasmanian businesses | 97 |

Debts Written Off

In accordance with the *Treasurer's Instruction FC-14*, there were no debts written off during 2020-21.

Loss and Damage

The Tasmanian Risk Management Fund (TRMF) covers the Department's insurable risks. Table 32 provides a summary of insurance claims lodged with TRMF during 2020-21.

TABLE 32: SUMMARY OF INSURANCE CLAIMS LODGED WITH TRMF IN 2020-21

| Item | Number of Claims | Incurred Costs |
|----------------------|------------------|----------------|
| General liability | Nil | \$0 |
| Motor vehicle | 133 | \$350,825.05 |
| Personal accident | Nil | \$0 |
| Property | 1 | \$22,000.00 |
| Transit | 1 | \$349.00 |
| Workers compensation | 227 | \$6,810,740.66 |

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FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

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CERTIFICATION

The accompanying Financial Statements of the Department of Police, Fire and Emergency Management are in agreement with the relevant accounts and records and have been prepared in compliance with Treasurer's Instructions issued under the provisions of the *Financial Management Act 2016* to present fairly the financial transactions for the year ended 30 June 2021 and the financial position as at the end of the year.

At the date of signing I am not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.

A handwritten signature in black ink, appearing to read 'D. Hine', with a stylized, cursive script.

D L Hine
Secretary

29 September 2021

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2021

| | Notes | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|-------|--------------------------|--------------------------|--------------------------|
| Income from continuing operations | | | | |
| Revenue from Government | | | | |
| Appropriation revenue - operating | 6.1 | 260,087 | 261,970 | 237,041 |
| Appropriation revenue - capital | 6.1 | 32,106 | 8,375 | 4,550 |
| Other revenue from Government | 6.1 | 10,700 | 3,540 | 2,041 |
| Grants | 6.2 | 24,741 | 3,806 | 3,224 |
| Sales of goods and services | 6.3 | 3,503 | 2,256 | 3,534 |
| Contribution from the State Fire Commission | 6.4 | 15,585 | 12,811 | 16,361 |
| Contributions received | 6.5 | ... | ... | 333 |
| Other revenue | 6.6 | 107,946 | 149,222 | 47,188 |
| Total revenue from continuing operations | | 454,668 | 441,980 | 314,272 |
| Net gain/(loss) on non-financial assets | 7.1 | ... | 151 | (63) |
| Net gain/(loss) on financial instruments and statutory receivables/payables | 7.2 | ... | (33) | 11 |
| Total income from continuing operations | | 454,668 | 442,098 | 314,220 |
| Expenses from continuing operations | | | | |
| Employee benefits | 8.1 | 215,128 | 224,606 | 215,225 |
| Depreciation and amortisation | 8.2 | 18,550 | 14,255 | 14,085 |
| Supplies and consumables | 8.3 | 61,552 | 69,880 | 71,469 |
| Grants and subsidies | 8.4 | 22,731 | 20,277 | 12,630 |
| Finance cost | 8.5 | 5 | 344 | 473 |
| Other expenses | 8.6 | 98,935 | 111,216 | 5,315 |
| Total expenses from continuing operations | | 416,901 | 440,578 | 319,197 |
| Net result from continuing operations | | 37,767 | 1,520 | (4,977) |
| Net result | | 37,767 | 1,520 | (4,977) |
| Other comprehensive income | | | | |
| <i>Items that will not be reclassified to net result in subsequent periods</i> | | | | |
| Changes in property, plant and equipment revaluation surplus | 12.1 | (65,164) | 10,827 | 4,272 |
| Total other comprehensive income | | (65,164) | 10,827 | 4,272 |
| Comprehensive result | | (27,397) | 12,347 | (705) |

This Statement of Comprehensive Income should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit. Explanations of material variances between budget and actual outcomes are provided in Note 4 of the accompanying notes.

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2021

| | | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|-------------------------------|-------|--------------------------|--------------------------|--------------------------|
| | Notes | | | |
| Assets | | | | |
| <i>Financial assets</i> | | | | |
| Cash and cash equivalents | 13.1 | 2,479 | 4,212 | 5,220 |
| Receivables | 9.1 | 2,509 | 2,612 | 1,472 |
| Other financial assets | 9.2 | 547 | 2,767 | 950 |
| <i>Non-financial assets</i> | | | | |
| Inventories | 9.3 | 1,188 | 2,149 | 2,027 |
| Property, plant and equipment | 9.4 | 161,242 | 184,746 | 168,348 |
| Right-of-use assets | 9.5 | 14,068 | 9,001 | 16,857 |
| Intangibles | 9.6 | 18,900 | 13,496 | 14,220 |
| Other assets | 9.7 | 4,297 | 2,371 | 1,730 |
| Total assets | | 205,230 | 221,354 | 210,824 |
| Liabilities | | | | |
| Payables | 10.1 | 3,860 | 5,828 | 4,215 |
| Lease liabilities | 10.2 | 13,119 | 9,635 | 17,033 |
| Employee benefits | 10.3 | 68,186 | 81,585 | 77,143 |
| Other liabilities | 10.5 | 3,689 | 1,602 | 1,802 |
| Total liabilities | | 88,854 | 98,650 | 100,193 |
| Net assets | | 116,376 | 122,704 | 110,631 |
| Equity | | | | |
| Reserves | 12.1 | 58,980 | 112,025 | 101,301 |
| Accumulated funds | | 57,396 | 10,679 | 9,330 |
| Total equity | | 116,376 | 122,704 | 110,631 |

This Statement of Financial Position should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 4 of the accompanying notes.

STATEMENT OF CASH FLOWS AT THE YEAR ENDED 30 JUNE 2021

| | Notes | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|---|-------|--------------------------|--------------------------|--------------------------|
| Cash flows from operating activities | | Inflows (Outflows) | Inflows (Outflows) | Inflows (Outflows) |
| <i>Cash inflows</i> | | | | |
| Appropriation receipts - operating | | 260,087 | 261,970 | 237,041 |
| Appropriation receipts - capital | | 32,106 | 8,375 | 4,550 |
| Other revenue from Government | | 10,700 | 3,540 | ... |
| Grants – continuing operations | | 24,741 | 3,828 | 3,390 |
| Sales of goods and services | | 3,503 | 2,203 | 3,835 |
| GST receipts | | 13,339 | 13,324 | 14,725 |
| Contribution from State Fire Commission | | 15,585 | 12,811 | 16,528 |
| Other cash receipts | | 107,946 | 146,701 | 45,509 |
| Total cash inflows | | 468,007 | 452,752 | 325,578 |
| <i>Cash outflows</i> | | | | |
| Employee benefits | | (215,041) | (220,190) | (206,103) |
| Finance costs | | (5) | (344) | (473) |
| GST payments | | (13,339) | (13,459) | (14,234) |
| Supplies and consumables | | (65,852) | (69,870) | (68,140) |
| Grants and subsidies | | (22,731) | (20,233) | (12,650) |
| Other cash payments | | (98,935) | (110,925) | (5,161) |
| Total cash outflows | | (415,903) | (435,021) | (306,761) |
| Net cash from / (used by) operating activities | 13.2 | 52,104 | 17,731 | 18,817 |
| Cash flows from investing activities | | | | |
| <i>Cash outflows</i> | | | | |
| Payments for acquisition of non-financial assets | | (41,652) | (10,771) | (10,572) |
| Total cash outflows | | (41,652) | (10,771) | (10,572) |
| Net cash from / (used by) investing activities | | (41,652) | (10,771) | (10,572) |
| Cash flows from financing activities | | | | |
| <i>Cash inflows</i> | | | | |
| Proceeds from borrowings | | ... | ... | ... |
| Total cash inflows | | ... | ... | ... |
| <i>Cash outflows</i> | | | | |
| Repayment of lease liabilities (excluding interest) | | (10,452) | (7,968) | (7,545) |
| Total cash outflows | | (10,452) | (7,968) | (7,545) |
| Net cash from / (used by) financing activities | | (10,452) | (7,968) | (7,545) |

| | | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|-------|--------------------------|--------------------------|--------------------------|
| | Notes | | | |
| Net increase (decrease) in cash held and cash equivalents held | | ... | (1,008) | 700 |
| Cash and cash equivalents at the beginning of the reporting period | | 2,479 | 5,220 | 4,520 |
| Cash and cash equivalents at the end of the reporting period | 13.1 | 2,479 | 4,212 | 5,220 |

This Statement of Cash Flows should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 4 of the accompanying notes.

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2021

| | | Reserves | Accumulated | Total |
|---|-------|----------------|---------------|----------------|
| | Notes | \$'000 | funds | Equity |
| | | \$'000 | \$'000 | \$'000 |
| Balance as at 1 July 2020 | | 101,301 | 9,330 | 110,631 |
| Total comprehensive result | | 10,827 | 1,520 | 12,347 |
| Transfer sale proceeds to the Crown Lands | | | | |
| Administration Fund (CLAF) | | ... | (274) | (274) |
| Transfer to/(from) reserves | 12.1 | (103) | 103 | ... |
| Balance as at 30 June 2021 | | 112,025 | 10,679 | 122,704 |

| | | Reserves | Accumulated | Total |
|---|-------|----------------|---------------|----------------|
| | Notes | \$'000 | funds | Equity |
| | | \$'000 | \$'000 | \$'000 |
| Balance as at 1 July 2019 | | 97,489 | 14,685 | 112,174 |
| Total comprehensive result | | 4,272 | (4,977) | (705) |
| Transfer sale proceeds to the Crown Lands | | | | |
| Administration Fund (CLAF) | | ... | (838) | (838) |
| Transfer to/(from) reserves | 12.1 | (460) | 460 | ... |
| Balance as at 30 June 2020 | | 101,301 | 9,330 | 110,631 |

This Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Notes to and forming part of the Financial Statements for the year ended 30 June 2021

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Note I: Administered Financial Statements

The Department administers, but does not control, certain resources on behalf of the Government as a whole. It is accountable for the transactions involving such administered resources, but does not have the discretion to deploy resources for the achievement of the Department's objectives.

I.1 SCHEDULE OF ADMINISTERED INCOME AND EXPENSES

| | Notes | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|-------|--------------------------|--------------------------|--------------------------|
| Administered revenue | | | | |
| Sales of goods and services | 15.2 | 262 | 384 | 279 |
| Fees and fines | 15.3 | 500 | 1,166 | 1,076 |
| Other revenue | 15.4 | ... | 87 | 43 |
| Total administered revenue | | 762 | 1,637 | 1,398 |
| Administered expenses | | | | |
| Transfers to the Public Account | | 762 | 1,637 | 1,400 |
| Total administered expenses | | 762 | 1,637 | 1,400 |
| Administered net result | | ... | ... | (2) |
| Administered comprehensive result | | ... | ... | (2) |

This Schedule of Administered Income and Expenses should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 15.I of the accompanying notes.

I.2 SCHEDULE OF ADMINISTERED ASSETS AND LIABILITIES

| | Notes | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|----------------------------------|-------|--------------------------|--------------------------|--------------------------|
| Administered assets | | | | |
| Receivables | | ... | 4 | 4 |
| Total administered assets | | ... | 4 | 4 |
| Administered equity | | | | |
| Accumulated funds | | ... | 4 | 4 |
| Total administered equity | | ... | 4 | 4 |

This Schedule of Administered Assets and Liabilities should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 15.I of the accompanying notes.

1.3 SCHEDULE OF ADMINISTERED CASH FLOWS

| | Notes | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|-------|--------------------------|--------------------------|--------------------------|
| Administered cash flows from operating activities | | | | |
| Administered cash inflows | | | | |
| Sales of goods and services | | 262 | 384 | 281 |
| Fees and fines | | 500 | 1,166 | 1,076 |
| Other revenue | | ... | 87 | 43 |
| Total administered cash inflows | | 762 | 1,637 | 1,400 |
| Administered cash outflows | | | | |
| Transfers to the Public Account | | (762) | (1,637) | (1,400) |
| Total administered cash outflows | | (762) | (1,637) | (1,400) |
| Administered net cash from / (used by) operating activities | | ... | ... | ... |
| Net increase / (decrease) in administered cash held | | ... | ... | ... |
| Administered cash and cash equivalents at the beginning of the reporting period | | ... | ... | ... |
| Administered cash and cash equivalents at the end of the reporting period | | ... | ... | ... |

This Schedule of Administered Cash Flows should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 15.1 of the accompanying notes.

1.4 SCHEDULE OF ADMINISTERED CHANGES IN EQUITY

| | Notes | Reserves \$'000 | Accumulated funds \$'000 | Total Equity \$'000 |
|-----------------------------------|-------|--------------------|--------------------------------|---------------------------|
| Balance as at 1 July 2020 | | ... | 4 | 4 |
| Total comprehensive result | | ... | ... | ... |
| Balance as at 30 June 2021 | | ... | 4 | 4 |

| | Notes | Reserves \$'000 | Accumulated funds \$'000 | Total Equity \$'000 |
|-----------------------------------|-------|--------------------|--------------------------------|---------------------------|
| Balance as at 1 July 2019 | | ... | 6 | 6 |
| Total comprehensive result | | ... | (2) | (2) |
| Balance as at 30 June 2020 | | ... | 4 | 4 |

The Schedule of Administered Changes in Equity should be read in conjunction with the accompanying notes.

Note 2: Departmental Output Schedules

2.1 OUTPUT GROUP INFORMATION

Comparative information has not been restated for external administrative restructures.

Budget information refers to original estimates and has not been subject to audit.

OUTPUT GROUP I – PUBLIC SAFETY

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|--------------------------|--------------------------|--------------------------|
| Income from continuing operations | | | |
| Appropriation revenue - operating | 157,858 | 141,227 | 123,705 |
| Other revenue from Government | ... | ... | 417 |
| Grants | 15,049 | 335 | ... |
| Sales of goods and services | 1,074 | 511 | 499 |
| Contribution from the State Fire Commission | ... | 5,094 | 6,937 |
| Contributions received | ... | ... | 170 |
| Other revenue | 23,599 | 27,320 | 33,980 |
| Total revenue from continuing operations | 197,580 | 174,487 | 165,708 |
| Net gain/(loss) on non-financial assets | ... | 77 | (33) |
| Net gain/(loss) on financial instruments and statutory receivables | ... | (17) | 6 |
| Total income from continuing operations | 197,580 | 174,547 | 165,681 |
| Expenses from continuing operations | | | |
| Employee benefits | 132,124 | 122,887 | 118,642 |
| Depreciation and amortisation | 16,663 | 3,500 | 3,610 |
| Supplies and consumables | 41,244 | 43,062 | 46,378 |
| Grants and subsidies | 16,550 | 16,527 | 9,766 |
| Finance costs | 4 | 39 | 40 |
| Other expenses | 1,039 | 2,974 | 2,459 |
| Total expenses from continuing operations | 207,624 | 188,988 | 180,895 |
| Net result from continuing operations | (10,044) | (14,441) | (15,214) |
| Net result | (10,044) | (14,441) | (15,214) |
| Other comprehensive income | | | |
| Items that will not be reclassified to net result in subsequent periods | | | |
| Changes in property, plant and equipment revaluation surplus | (65,164) | 10,827 | 4,272 |
| Total other comprehensive income | (65,164) | 10,827 | 4,272 |
| Comprehensive result | (75,208) | (3,614) | (10,943) |
| Expense by output | | | |
| Output I.1 Support to the Community | 207,624 | 188,988 | 180,895 |
| Total | 207,624 | 188,988 | 180,895 |
| Net assets | | | |
| Total assets deployed for Output Group I – Public Safety | | 116,046 | 107,201 |
| Total liabilities incurred for Output Group I – Public Safety | | (48,510) | (45,943) |
| Net assets deployed for Output Group I – Public Safety | | 67,536 | 61,258 |

OUTPUT GROUP 2 – CRIME

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|--------------------------|--------------------------|--------------------------|
| Income from continuing operations | | | |
| Appropriation revenue - operating | 68,845 | 81,151 | 76,952 |
| Other revenue from Government | ... | ... | 327 |
| Grants | ... | 317 | 144 |
| Sales of goods and services | ... | 350 | 353 |
| Contribution from the State Fire Commission | ... | 3,096 | 4,216 |
| Contributions received | ... | ... | 103 |
| Other revenue | 1,528 | 5,411 | 4,944 |
| Total revenue from continuing operations | 70,373 | 90,325 | 87,039 |
| Net gain/(loss) on non-financial assets | ... | 46 | (20) |
| Net gain/(loss) on financial instruments and statutory receivables | ... | (10) | 4 |
| Total income from continuing operations | 70,373 | 90,361 | 87,023 |
| Expenses from continuing operations | | | |
| Employee benefits | 57,374 | 73,974 | 70,284 |
| Depreciation and amortisation | 1,315 | 1,994 | 2,136 |
| Supplies and consumables | 8,562 | 10,526 | 12,969 |
| Grants and subsidies | 350 | 506 | 393 |
| Finance cost | ... | 15 | 12 |
| Other expenses | 1,090 | 2,416 | 2,027 |
| Total expenses from continuing operations | 68,691 | 89,431 | 87,821 |
| Net result from continuing operations | 1,682 | 930 | (798) |
| Net result | 1,682 | 930 | (798) |
| Comprehensive result | 1,682 | 930 | (798) |
| | | | |
| Expense by output | | | |
| Output 2.1 Investigation of Crime | 50,120 | 64,132 | 61,848 |
| Output 2.2 Poppy Security | 1,064 | 913 | 915 |
| Output 2.3 Fisheries Security | 6,214 | 8,097 | 8,890 |
| Output 2.4 Support to Judicial Services | 11,293 | 16,289 | 16,168 |
| Total | 68,691 | 89,431 | 87,821 |
| | | | |
| Net Assets | | | |
| Total assets deployed for Output Group 2 - Crime | | 61,816 | 56,193 |
| Total liabilities incurred for Output Group 2 - Crime | | (30,604) | (28,821) |
| Net assets deployed for Output Group 2 - Crime | | 31,212 | 27,372 |
| | | | |

OUTPUT GROUP 3 – TRAFFIC POLICING

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|--------------------------|--------------------------|--------------------------|
| Income from continuing operations | | | |
| Appropriation revenue - operating | 21,532 | 17,804 | 17,550 |
| Grants | 2,350 | 2,706 | 2,573 |
| Sales of goods and services | ... | 195 | 159 |
| Contribution from the State Fire Commission | ... | 1,598 | 2,176 |
| Contributions received | ... | ... | 53 |
| Other revenue | 275 | 1,312 | 1,560 |
| Total revenue from continuing operations | 24,157 | 23,615 | 24,071 |
| Net gain/(loss) on non-financial assets | ... | 24 | (10) |
| Net gain/(loss) on financial instruments and statutory receivables | ... | (5) | 2 |
| Total income from continuing operations | 24,157 | 23,634 | 24,063 |
| Expenses from continuing operations | | | |
| Employee benefits | 20,186 | 16,861 | 16,294 |
| Depreciation and amortisation | 426 | 1,021 | 1,102 |
| Supplies and consumables | 2,944 | 4,597 | 5,884 |
| Grants and subsidies | 177 | 261 | 124 |
| Finance cost | ... | 7 | 6 |
| Other expenses | 212 | 809 | 662 |
| Total expenses from continuing operations | 23,945 | 23,556 | 24,072 |
| Net result from continuing operations | 212 | 78 | (9) |
| Net result | 212 | 78 | (9) |
| Comprehensive result | 212 | 78 | (9) |
| Expense by output | | | |
| Output 3.1 Traffic Policing | 23,945 | 23,556 | 24,072 |
| Total | 23,945 | 23,556 | 24,072 |
| Net Assets | | | |
| Total assets deployed for Output Group 3 – Traffic Policing | | 31,748 | 28,858 |
| Total liabilities incurred for Output Group 3 – Traffic Policing | | (7,295) | (6,874) |
| Net assets deployed for Output Group 3 – Traffic Policing | | 24,453 | 21,984 |

OUTPUT GROUP 4 – EMERGENCY MANAGEMENT

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|--------------------------|--------------------------|--------------------------|
| Income from continuing operations | | | |
| Appropriation revenue - operating | 11,852 | 21,789 | 18,834 |
| Grants | 3,653 | 448 | 507 |
| Sales of goods and services | 2,429 | 1,199 | 2,523 |
| Contribution from the State Fire Commission | ... | 3,023 | 3,039 |
| Other revenue | 98,129 | 111,667 | 5,184 |
| Total revenue from continuing operations | 116,063 | 138,126 | 30,087 |
| Net gain/(loss) on non-financial assets | ... | 3 | (1) |
| Net gain/(loss) on financial instruments and statutory receivables | ... | (1) | ... |
| Total income from continuing operations | 116,063 | 138,128 | 30,086 |
| Expenses from continuing operations | | | |
| Employee benefits | 5,444 | 10,472 | 9,401 |
| Depreciation and amortisation | 146 | 7,687 | 7,191 |
| Supplies and consumables | 4,459 | 5,354 | 4,677 |
| Grants and subsidies | 5,154 | 2,484 | 1,847 |
| Finance cost | 1 | 281 | 411 |
| Other expenses | 96,594 | 105,016 | 164 |
| Total expenses from continuing operations | 111,798 | 131,294 | 23,691 |
| Net result from continuing operations | 4,265 | 6,835 | 6,395 |
| Net result | 4,265 | 6,835 | 6,395 |
| Comprehensive result | 4,265 | 6,835 | 6,395 |
| Expense by output | | | |
| Output 4.1 State Emergency Management Services | 104,492 | 111,900 | 6,398 |
| Output 4.2 State Security and Rescue Operations | 7,306 | 19,394 | 17,293 |
| Total | 111,798 | 131,294 | 23,691 |
| Net Assets | | | |
| Total assets deployed for Output Group 4 – Emergency Management | | 11,697 | 18,477 |
| Total liabilities incurred for Output Group 4 – Emergency Management | | (11,676) | (18,245) |
| Net assets deployed for Output Group 4 – Emergency Management | | 20 | 232 |

OUTPUT GROUP – CAPITAL INVESTMENT PROGRAM

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|---|--------------------------|--------------------------|--------------------------|
| Income from continuing operations | | | |
| Appropriation revenue - capital | 32,106 | 8,375 | 4,550 |
| Other revenue from Government | 14,389 | 3,540 | 1,297 |
| Other revenue | ... | 3,510 | 1,519 |
| Total revenue from continuing operations | 46,495 | 15,425 | 7,366 |
| Total income from continuing operations | 46,495 | 15,425 | 7,366 |
| Expenses from continuing operations | | | |
| Employee benefits | ... | 408 | 605 |
| Depreciation and amortisation | ... | 53 | 45 |
| Supplies and consumables | 4,343 | 6,342 | 1,560 |
| Grants and subsidies | 500 | 500 | 500 |
| Finance cost | ... | 2 | 5 |
| Other expenses | ... | 1 | 1 |
| Total expenses from continuing operations | 4,843 | 7,307 | 2,716 |
| Net result from continuing operations | 41,652 | 8,118 | 4,650 |
| Net result | 41,652 | 8,118 | 4,650 |
| Comprehensive result | 41,652 | 8,118 | 4,650 |
| Expense by output | | | |
| Capital Investment Program | 4,843 | 7,307 | 2,716 |
| Total | 4,843 | 7,307 | 2,716 |
| Net Assets/(Liabilities) | | | |
| Total assets deployed for Capital Investment Program | | 45 | 95 |
| Total liabilities incurred for Capital Investment Program | | (562) | (310) |
| Net assets/(liabilities) deployed for Capital Investment Program | | (517) | (215) |

Further details of specific projects within this Output are included in Note 13.3 Acquittal of Capital Investment Funds.

2.2 RECONCILIATION OF TOTAL OUTPUT GROUPS COMPREHENSIVE RESULT TO STATEMENT OF COMPREHENSIVE INCOME

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|--------------------------|--------------------------|--------------------------|
| Total Comprehensive result of Output Groups | | | |
| Reconciliation to comprehensive result | | | |
| Output Group 1 – Public Safety | (10,044) | (3,614) | (10,943) |
| Output Group 2 – Crime | 1,682 | 930 | (798) |
| Output Group 3 – Traffic Policing | 212 | 78 | (9) |
| Output Group 4 – Emergency Management | 4,265 | 6,835 | 6,395 |
| Output Group – Capital Investment Program | 41,652 | 8,118 | 4,650 |
| Comprehensive result (taken from Statement of Comprehensive Income) | 37,767 | 12,347 | (705) |

2.3 RECONCILIATION OF TOTAL OUTPUT GROUPS NET ASSETS TO STATEMENT OF FINANCIAL POSITION

| | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|--------------------------|--------------------------|
| Total net assets deployed for Output Groups | 122,704 | 110,631 |
| Reconciliation to net assets | | |
| Output Group 1 – Public Safety | 67,536 | 61,258 |
| Output Group 2 – Crime | 31,211 | 27,372 |
| Output Group 3 – Traffic Policing | 24,453 | 21,984 |
| Output Group 4 – Emergency Management | 20 | 232 |
| Output Group – Capital Investment Program | (516) | (215) |
| Net assets (taken from Statement of Financial Position) | 122,704 | 110,631 |

2.4 ADMINISTERED OUTPUT SCHEDULE

Comparative information has not been restated for external administrative restructures.

Budget information refers to original estimates and has not been subject to audit.

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|---|--------------------------|--------------------------|--------------------------|
| Administered income | | | |
| Sales of goods and services | 262 | 384 | 279 |
| Fees and fines | 500 | 1,166 | 1,076 |
| Other revenue | ... | 87 | 43 |
| Total administered revenue | 762 | 1,637 | 1,398 |
| Other gain/(loss) | ... | ... | ... |
| Total administered income | 762 | 1,637 | 1,398 |
| Administered expenses from continuing operations | | | |
| Grants and transfer payments | 762 | 1,637 | 1,400 |
| Total administered expenses | 762 | 1,637 | 1,400 |

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|--------------------------|--------------------------|--------------------------|
| Administered net result | ... | ... | (2) |
| Administered comprehensive result | ... | ... | (2) |
| | | | |
| Administered expense by output | | | |
| Administered items | 762 | 1,637 | 1,400 |
| Total | 762 | 1,637 | 1,400 |
| | | | |

Note 3: Expenditure under Australian Government Funding Arrangements

| | State Funds | State Funds | Australian Government Funds | Australian Government Funds |
|---|--------------------------|--------------------------|-----------------------------------|-----------------------------------|
| | 2021 Actual \$'000 | 2020 Actual \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
| National Partnership Payments | | | | |
| <i>Via Appropriation</i> | | | | |
| Natural Disaster Resilience Program | ... | ... | 464 | 927 |
| National Bushfire Mitigation Program | ... | ... | 56 | 143 |
| Women's Safety Package – Technology Trial | 156 | 693 | 690 | ... |
| Prepared Communities | ... | ... | 90 | 45 |
| Family Law Information Sharing | ... | ... | 93 | 16 |
| Total | 156 | 693 | 1,393 | 1,131 |

Note 4: Explanations of Material Variances between Budget and Actual Outcomes

The following are brief explanations of material variances between original budget estimates and actual outcomes. Variances are considered material where the variance exceeds the greater of 10 per cent of budget estimate and \$1.5 million.

4.1 STATEMENT OF COMPREHENSIVE INCOME

| | Note | 2021 Budget \$'000 | 2021 Actual \$'000 | Variance \$'000 | Variance % |
|---|------|--------------------------|--------------------------|--------------------|---------------|
| Revenue and other income from transactions | | | | | |
| Appropriation revenue – capital | (a) | 32,106 | 8,375 | (23,731) | (74) |
| Other revenue from Government | (b) | 10,700 | 3,540 | (7,160) | (67) |
| Grants | (c) | 24,741 | 3,806 | (20,935) | (85) |
| Contribution from State Fire Commission | (d) | 15,585 | 12,811 | (2,774) | (18) |
| Other revenue | (e) | 107,946 | 149,222 | 41,276 | 38 |
| Expenses from transactions | | | | | |
| Employee benefits | (f) | 215,128 | 224,606 | 9,478 | 4 |
| Depreciation and amortisation | (g) | 18,550 | 14,255 | (4,295) | (23) |
| Supplies and consumables | (h) | 61,552 | 69,880 | 8,328 | 14 |
| Grants and subsidies | (i) | 22,731 | 20,277 | (2,454) | (11) |
| Other expenses | (j) | 98,935 | 111,216 | 12,281 | 12 |
| Other comprehensive income | | | | | |
| Changes in physical asset revaluation reserve | (k) | (65,164) | 10,827 | 75,991 | >100 |

Notes to Statement of Comprehensive Income variances

(a) and (b) This variance relates to the delays in the completion of several projects namely the New Norfolk Police Station, the Longford Police Station and the Sorell Emergency Services Hub and spending on Project Unify and Large Vessel Replacement Program. The budgets for these projects have been rolled forward into 2021-22. Refer also to Note 13.3.

(c) The budget for Grants includes the Tasmanian Government Radio Network (TasGRN) however the actuals are shown under Other revenue.

(d) The State Fire Commission makes a contribution towards the State Emergency Service (\$2.8m) and the salaries and operating costs of Business and Executive Services (\$9.9m). This contribution was overstated in the original budget.

(e) This variance relates to reimbursements for TasGRN project (\$11.2m) and Tasmanian Mobile Radio Network (TMRN) fees (\$8.4m) which are not included in the original budget as these projects are budgeted for centrally by Finance-General, Department of Treasury and Finance. Other revenue was also received for reimbursement of COVID-19 related expenditure (\$1.3m), Public Building Maintenance fund (\$2.6m), helicopter emergency management service recoveries (\$1.0m), Tasmanian flood mapping project (\$0.9m), and additional workers compensation recoveries (\$1.2m). In addition, the budget for Interagency transfer from the State Fire Commission did not include amounts relating to wildfire fighting (\$7.4m) and information technology (\$2.9m). These revenue items were not included in the original budget.

(f) The increase in Employee benefits over budget relates primarily to salaries for project staff (\$5.9m), COVID-19 Coordination Centre staff (\$2.7m), and secondments (\$0.4m) not being included in the original budget.

(g) The actuals in Depreciation and amortisation compared to budget is lower than expected due to delays in the completion of capital projects.

(h) The increase in supplies and consumables relates primarily to unbudgeted TasGRN project costs.

(i) The decrease in Grants and subsidies relates to grants under the National Partnership Agreement not being paid in full in 2020-21 due to delays in milestones as a result of COVID-19.

(j) The increase in Other expenses primarily relates to the budget for the payments on behalf of the State Fire Commission not including expenses relating to wildfire fighting (\$7.4m) and information technology (\$2.9m). In addition there was an increase in the workers compensation premium (\$1.3m).

(k) In 2020-21 the Department undertook an index revaluation of its land and buildings. The indices were provided by independent valuers Opteon Property Group. The result was an increase in the valuation of land of \$4.3m together with an increase in the valuation of buildings of \$6.5m. The original budget was adjusted to reflect a more accurate budget for property, plant and equipment in the Statement of Financial Position.

4.2 STATEMENT OF FINANCIAL POSITION

Statement of Financial Position variances are considered material where the variance exceeds the greater of 10 per cent of Budget estimate and \$1.5 million.

Budget estimates for the 2020-21 Statement of Financial Position were compiled prior to the completion of the actual outcomes for 2019-20. As a result, the actual variance from the Original Budget estimate will be impacted by the difference between estimated and actual opening balances for 2020-21. The following variance analysis also includes major movements between the 30 June 2021 and 30 June 2020 actual balances.

| | Note | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Budget \$'000 | Budget Variance \$'000 | Actual Variance \$'000 |
|-------------------------------|------|--------------------------|--------------------------|--------------------------|------------------------------|------------------------------|
| Assets | | | | | | |
| Cash and cash equivalents | (a) | 2,479 | 4,212 | 5,220 | 1,733 | (1,008) |
| Other financial assets | (b) | 547 | 2,767 | 950 | 2,220 | 1,817 |
| Property, plant and equipment | (c) | 161,242 | 184,746 | 168,348 | 23,504 | 16,398 |
| Right-of-use-assets | (d) | 14,068 | 9,001 | 16,857 | 5,067 | (7,856) |
| Intangibles | (e) | 18,900 | 13,496 | 14,220 | (5,404) | (724) |
| Other assets | (f) | 4,297 | 2,371 | 1,730 | (1,926) | 641 |
| Liabilities | | | | | | |
| Payables | (g) | 3,860 | 5,828 | 4,215 | 1,968 | 1,613 |
| Lease liabilities | (h) | 13,119 | 9,635 | 17,033 | (3,484) | (7,398) |
| Employee benefits | (i) | 68,186 | 81,585 | 77,143 | 13,399 | 4,442 |
| Other liabilities | (j) | 3,689 | 1,602 | 1,802 | (2,087) | (200) |
| Reserves | (k) | 58,980 | 112,025 | 101,301 | 53,045 | 10,724 |

Notes to Statement of Financial Position variances

(a) The increase in Cash and cash equivalents compared with budget reflects higher cash balances held for capital projects rolled forward to 2021-22.

(b) The increase in Other financial assets relates to an increase in accrued revenue relating to the recovery of TasGRN expenses for June 2021 from the Department of Treasury and Finance (\$1.1m), helicopter recoveries (\$0.3m), and workers compensation recoveries (\$0.9m).

(c) The increase in Property, plant and equipment actual to actual is primarily due to the indexation applied to land and buildings (\$10.8m), and work in progress for buildings and plant and equipment (\$6.5m). The budget does not reflect the indexation increase.

(d) The decrease in Right-of-use assets against actual to actual reflects the amortisation of the helicopter lease under Australian Accounting Standards Board (AASB) 16 *Leases*. At the time of the 2020-21 budget formulation the budget included a property as a right-of-use asset. From October 2020 this property was held by Finance-General and expensed under the substantive substitution rules.

(e) The decrease in Intangibles actual to actual is due to the amortisation of software associated with Project Unify, a commercial off the shelf system to replace legacy operational information systems. The original budget is overstated.

(f) The increase in Other assets actual to actual is due predominantly to an increase in prepayments for a new transitional Microsoft Enterprise Agreement (\$0.5m).

(g) The increase in Payables actual to actual reflects the timing of payments towards the end of the financial year with invoices being received in July 2021 relating to June 2021.

(h) The decrease in Lease liabilities actual to actual reflects the extinguishment of one year of the helicopter lease liability under AASB 16 *Leases*.

(i) The increase in Employee benefits actual to actual is due to an increase in the provision for annual leave and long service leave. The original budget is understated.

(j) The reduction in Other liabilities budget to actual is primarily due to a change in the treatment of unspent appropriation under the *Financial Management Act 2016*. Previously appropriation was carried forward under Section 8A(2) of the *Public Account Act 1986* and recognised as a liability the result of there being no carry forward of funds under the *Financial Management Act 2016*.

(k) In 2020-21 the Department undertook an index revaluation of its land and buildings. The indices were provided by Opteon Property Group. The result was an increase in the valuation of land of \$4.3m and an increase in buildings of \$6.5m. The original budget for Reserves is understated.

4.3 STATEMENT OF CASH FLOWS

Statement of Cash Flows variances are considered material where the variance exceeds the greater of 10 per cent of Budget estimate and \$1.5 million.

| | Note | 2021 Budget \$'000 | 2021 Actual \$'000 | Variance \$'000 | Variance % |
|--|------|--------------------------|--------------------------|--------------------|---------------|
| Cash flows from operating activities | | | | | |
| Cash inflows | | | | | |
| Appropriation receipts- capital | (a) | 32,106 | 8,375 | (23,731) | (74) |
| Appropriation receipts – other | (b) | 10,700 | 3,540 | (7,160) | (67) |
| Grants | (c) | 24,741 | 3,828 | (20,913) | (85) |
| Contribution from State Fire Commission | (d) | 15,585 | 12,811 | (2,774) | (18) |
| Other cash receipts | (e) | 107,946 | 146,701 | 38,755 | 36 |
| Cash outflows | | | | | |
| Employee benefits | (f) | 215,041 | 220,190 | 5,149 | 2 |
| Supplies and consumables | (g) | 65,852 | 69,870 | 4,018 | 6 |
| Grants and subsidies | (h) | 22,731 | 20,233 | (2,498) | (11) |
| Other cash payments | (i) | 98,935 | 110,925 | 11,990 | 12 |
| Cash flows from investing activities | | | | | |
| Cash outflows | | | | | |
| Payments for acquisition of non-financial assets | (j) | 41,652 | 10,771 | 30,881 | 74 |
| Cashflows from financing activities | | | | | |
| Cash outflows | | | | | |
| Repayment of lease liabilities | (k) | 10,452 | 7,968 | 2,484 | 24 |

Notes to Statement of Cash Flows variances

(a) and (b) This variance relates to the delays in the completion of several projects namely the New Norfolk Police Station, the Longford Police Station, the Sorell Emergency Services Hub and spending on Project Unify and Large Vessel Replacement Program. The budgets for these projects have been rolled forward into 2021-22.

(c) The budget for Grants includes the Tasmanian Government Radio Network (TasGRN) however the actuals are shown under Other revenue.

(d) The State Fire Commission makes a contribution towards the State Emergency Service (\$2.8m) and the salaries and operating costs of Business and Executive Services (\$9.8m). The original budget included contributions for information technology and communication expenses which were subsequently charged directly to the State Fire Commission rather than as a reimbursement to DPFEM through this contribution.

(e) This variance relates to reimbursements for Tasmanian Government Radio Network (TasGRN) project (\$10.3m) and Tasmanian Mobile Radio Network (TMRN) fees (\$7.5m) which are not included in the original budget

as these projects are budgeted for centrally by Finance-General, Department of Treasury and Finance. Other revenue was also received for reimbursement of COVID-19 related expenditure (\$1.3m), Public Building Maintenance fund (\$3.6m), helicopter emergency management service recoveries (\$0.9m), Tasmanian flood mapping project (\$0.9m), and additional workers compensation recoveries (\$1.2m). In addition, the budget for Interagency transfer from the State Fire Commission did not include amounts relating to wildfire fighting (\$7.4m) and information technology (\$2.9m). These revenue items were not included in the original budget.

(f) The increase in Employee benefits over budget relates primarily to salaries for project staff (\$5.9m), COVID-19 co-ordination centre staff (\$2.7m), and secondments (\$0.4m) not being included in the original budget.

(g) The increase in Supplies and consumables relates to unbudgeted TasGRN project costs (\$5.8m), COVID-19 expenditure (\$0.9m), and helicopter emergency management services (\$0.5m). This was offset by a decrease in information technology expenditure (\$2.9m).

(h) The decrease in Grants and subsidies relates to grants under the National Partnership Agreement not being paid in full in 2020-21 due to delays in milestones as a result of COVID-19.

(i) The increase in Other cash payments primarily relates to the budget for the payments on behalf of the State Fire Commission not including expenses relating to wildfire fighting (\$7.4m) and information technology (\$2.9m). In addition there was an increase in the workers compensation premium (\$1.3m).

(j) The decrease from budget for Payments for acquisition of non-financial assets relates to the delay in the completion of several projects namely the New Norfolk Police Station, the Longford Police Station and the Sorell Emergency Services Hub, spending on Project Unify and large vessel replacement.

(k) The decrease in Repayment of lease liabilities (excluding interest) from original budget is due to a major property lease being held by Finance-General from October 2020 and treated as a substantive substitution asset. At the time of the 2020-21 budget formulation this lease was included as a right-of-use asset.

Note 5: Underlying Net Result

Non-operational capital funding is the income from continuing operations relating to funding for capital projects. This funding is classified as revenue from continuing transactions and included in the Net result from continuing operations. However, the corresponding capital expenditure is not included in the calculation of the Net result from continuing operations. Accordingly, the Net result from continuing operations will portray a position that is better than the true underlying financial result.

For this reason, the Net result is adjusted to remove the effects of funding for capital projects.

| | Notes | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|---|-------|--------------------------|--------------------------|--------------------------|
| Net result from continuing operations | | 37,767 | 1,520 | (4,977) |
| Less impact of Non-operational capital funding | | | | |
| Revenue from Government - capital | 6.1 | 32,106 | 8,375 | 4,550 |
| Revenue from Government – other | 6.1 | 10,700 | 3,540 | 2,041 |
| Total | | 42,806 | 11,915 | 6,591 |
| Underlying Net result from continuing operations | | (5,039) | (10,395) | (11,568) |

Note 6: Revenue

Income is recognised in the Statement of Comprehensive Income when an increase in future economic benefits related to an increase in an asset or a decrease of a liability has arisen that can be measured reliably.

Income is recognised in accordance with the requirements of AASB 15 *Revenue from Contracts with Customers* or AASB 1058 *Income of Not-for-Profit Entities*, dependent on whether there is a contract with a customer defined by AASB 15.

6.1 REVENUE FROM GOVERNMENT

Appropriations, whether operating or capital, are recognised as revenues in the period in which the Department gains control of the appropriated funds as they do not contain enforceable and sufficiently specific obligations as defined by AASB 15. Except for any amounts identified as carried forward, control arises in the period of appropriation.

Revenue from Government includes revenue from appropriations, unexpended appropriations rolled over under section 23 of the *Financial Management Act 2016* and Items Reserved by Law.

Section 23 of the *Financial Management Act 2016* allows for an unexpended appropriation at the end of the financial year, as determined by the Treasurer, to be issued and applied from the Public Account in the following financial year. The amount determined by the Treasurer must not exceed five per cent of an Agency's appropriation for the financial year. Rollover of unexpended appropriations under section 23 will be disclosed under the *Financial Management Act 2016* for the first time in 2020-21.

In the 2019-20 comparative year, Revenue from Government included appropriations carried forward under section 8A(2) of the now repealed *Public Account Act 1986*, and taken up as revenue in the current year.

Section 8A(2) of the Public Account Act allowed for an unexpended balance of an appropriation to be transferred to an Account in the Special Deposits and Trust Fund for such purposes and conditions as approved by the Treasurer. In the initial year (2018-19), the carry forward was recognised as a liability, Revenue Received in Advance. The carry forward from the initial year was recognised as revenue in the reporting year, assuming that the conditions of the carry forward were met and the funds were expended.

The Budget information is based on original estimates and has not been subject to audit.

| | 2021 Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|---|--------------------------|--------------------------|--------------------------|
| Continuing operations | | | |
| Appropriation revenue - operating | | | |
| Current year | 260,087 | 261,970 | 237,041 |
| | 260,087 | 261,970 | 237,041 |
| Appropriation revenue - capital | 32,106 | 8,375 | 4,550 |
| Other revenue from Government | 10,700 | 3,540 | 2,041 |
| Total revenue from Government from continuing operations | 302,893 | 273,885 | 243,632 |
| Total revenue from Government | 302,893 | 273,885 | 243,632 |

6.2 GRANTS

Grants revenue, where there is a sufficiently specific performance obligation attached, are recognised when the Department satisfies the performance obligation and transfers the promised goods or services. The Department typically satisfies its performance obligations when the Department gains control of the underlying asset. The Department recognises revenue associated with performance obligations using the output method when work is performed.

Grants revenue without a sufficiently specific performance obligation are recognised when the Department gains control of the asset (typically Cash).

| | 2021 \$'000 | 2020 \$'000 |
|---|----------------|----------------|
| Grants with sufficiently specific performance obligations | | |
| Motor Accident Insurance Board | 2,975 | 2,917 |
| Parks Australia | 72 | 62 |
| Supporting our Emergency Services Volunteers | 69 | 69 |
| Department of Health (Tasmanian Government) | 87 | 81 |
| Department of Health (Australian Government) | ... | 60 |
| Family law information sharing | 76 | ... |
| National Partnership Payments | 509 | ... |
| Hydro Tasmania | 5 | ... |
| Total | 3,793 | 3,189 |
| Grants without sufficiently specific performance obligations | | |
| Department of Premier and Cabinet | ... | 35 |
| SES units | 13 | ... |
| Total | 13 | 35 |
| Total revenue from Grants | 3,806 | 3,224 |

6.3 SALES OF GOODS AND SERVICES

Revenue from Sales of goods are recognised when the Department satisfies a performance obligation by transferring the promised goods or services to the customer.

| Services | Nature of timing of satisfaction of Performance Obligation, including significant payment terms | Revenue recognition policies |
|--|---|--|
| Revenue from the provision of services includes helicopter evacuations, National criminal history checks, police academy facilities hire and prosecution document search fees. | The Department typically satisfies the performance obligation when the services have been provided. | The Department recognises revenue associated with performance obligations using the input method in proportion to the stage of completion. |

| | 2021 \$'000 | 2020 \$'000 |
|----------------------------------|----------------|----------------|
| Services | | |
| Commissions | 56 | 56 |
| Helicopter evacuations | 1,176 | 2,500 |
| National criminal history checks | 843 | 692 |
| Police Academy facilities hire | 86 | 201 |
| Prosecution document search fees | 24 | 25 |
| Other | 71 | 60 |
| Total | 2,256 | 3,534 |

6.4 CONTRIBUTION FROM STATE FIRE COMMISSION

Amounts received as contributions are recognised when the services which generate this revenue are provided.

| | 2021 \$'000 | 2020 \$'000 |
|---|----------------|----------------|
| Contribution from State Fire Commission for State Emergency Service | 2,823 | 2,760 |
| Contribution from State Fire Commission for Business and Executive Services | 9,988 | 13,601 |
| Total | 12,811 | 16,361 |

The Department provides services to the State Fire Commission (SFC) for the State Emergency Service and for Business and Executive Services. The services provided incorporate Technology and Innovation Services, Business Services, Wellbeing Support, Strategic Projects, People and Culture, and Strategy and Support. The SFC makes a contribution to the Department for these services.

6.5 CONTRIBUTIONS RECEIVED

Services received free of charge by the Department, are recognised as income when a fair value can be reliably determined and when the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense.

Contributions of assets at no cost of acquisition or for nominal consideration are recognised at their fair value when the Department obtains control of the asset, it is probable that future economic benefits comprising the contribution will flow to the Department and the amount can be measured reliably. However, where the contribution received is from another government department as a consequence of restructuring of administrative arrangements, they are recognised as contributions by owners directly within equity. In these circumstances, book values from the transferor department have been used.

State Emergency Services (SES) volunteers give a significant number of hours to providing emergency response services to the community for storm or flood response, road crash rescue, search and rescue and in other support roles. The SES also provides many broader emergency management functions involving planning, education, awareness and the co-ordination of various projects or programs that help build community resilience against natural disasters. The operations of the State Emergency Service would not be possible without the support of 600 dedicated volunteers across the state.

The contribution and cost of volunteer services has not been recognised in the financial statements as services donated cannot be reliably measured.

| | 2021 \$'000 | 2020 \$'000 |
|---|----------------|----------------|
| Fair value of assets assumed at no cost or for nominal value ¹ | ... | 333 |
| Total | ... | 333 |

Note 1: In 2019-20 the Department of Justice provided an upgrade to the Launceston Prison at no cost for the Department.

6.6 OTHER REVENUE

Revenue from other sources is recognised when the goods or services which generate this revenue are provided.

Lease income from operating leases where the Department is a lessor is recognised on a straight line basis. The Department does not have any finance leases as lessor.

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Property rental | 85 | 179 |
| Contributions from Government | 2,817 | 3,678 |
| Crown Lands Administration Fund | ... | 2,399 |
| Workers compensation recoveries | 3,361 | 2,182 |
| Lease income from operating leases | 2,600 | 2,735 |
| Reimbursements | 3,770 | 3,042 |
| TMRN service fees | 8,406 | 8,899 |
| TasGRN Project | 11,229 | 12,734 |
| Disaster mitigation program | 1,090 | 1,060 |
| Safe Homes, Safe Families Program | 1,402 | 1,567 |
| Project Unify | ... | 4,317 |
| Project Triple Zero | ... | 289 |
| Helicopter Emergency Management Service (HEMS) recoveries | 1,048 | ... |
| COVID-19 Reimbursement of expenses | 139 | 1,377 |
| Public Building Maintenance Funds | 3,322 | 678 |
| Bushfire expenses recoveries | ... | 111 |
| Seasonal worker flight recoveries | 1,294 | ... |
| Tasmanian State disaster risk assessment | 200 | ... |
| Tasmanian flood mapping project | 925 | 650 |
| Interagency transfer from State Fire Commission ¹ | 104,630 | ... |
| Other | 2,904 | 1,291 |
| Total | 149,222 | 47,188 |

Note 1: All the expenditure for the State Fire Commission (SFC) is transacted through the DPFEM Specific Purpose Account (SPA). Under the *Financial Management Act 2016*, this amount is required to be reported by DPFEM as a reimbursement from the SFC, however it is equally offset by a payment under Other expenses and is eliminated on a whole of government level. This treatment was first applied from 1 July 2020.

Note 7: Net Gains / (Losses)

7.1 NET GAIN/(LOSS) ON NON-FINANCIAL ASSETS

Gains or losses from the sale of non-financial assets are recognised when control of the assets has passed to the buyer.

Key Judgement

Impairment exists when the recoverable amount of an asset is less than its carrying amount. Recoverable amount is the higher of fair value less costs to sell and value in use.

Specialised non-financial assets are not used for the purpose of generating cash flows; therefore their recoverable amount is expected to be materially the same as fair value, as determined under AASB 13 *Fair Value Measurement*.

All other non-financial assets are assessed to determine whether any impairment exists, with impairment losses recognised in Statement of Comprehensive Income.

Impairment losses recognised in prior periods are assessed at each reporting date for any indications that the loss has decreased or no longer exists. An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised.

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Impairment of non-financial assets | ... | (170) |
| Net gain/(loss) on disposal of physical assets | 151 | 107 |
| Total net gain/(loss) on non-financial assets | 151 | (63) |

7.2 NET GAIN/(LOSS) ON FINANCIAL INSTRUMENTS AND STATUTORY RECEIVABLES/PAYABLES

Financial assets are impaired under the expected credit loss approach required under AASB 9 *Financial Instruments*. The expected credit loss is recognised for all debt instruments not held at fair value through profit or loss.

Key Judgement

An impairment loss using the expected credit loss method for all trade debtors uses a lifetime expected loss allowance. The expected loss rates are based upon historical observed loss rates that are adjusted to reflect forward looking macroeconomic factors.

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Impairment of receivables | (33) | 11 |
| Total net gain/(loss) on financial instruments and statutory receivables/payables | (33) | 11 |

Note 8: Expenses from Transactions

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

8.1 EMPLOYEE BENEFITS

Employee benefits include, where applicable, entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and any other post-employment benefits.

(A) EMPLOYEE EXPENSES

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Wages and salaries | 177,325 | 167,734 |
| Annual leave | 17,234 | 16,479 |
| Long service leave | 4,567 | 6,977 |
| Superannuation – defined contribution scheme | 16,937 | 15,709 |
| Superannuation – defined benefit scheme | 8,136 | 7,901 |
| Other employee expenses | 407 | 425 |
| Total | 224,606 | 215,225 |

Superannuation expenses relating to defined benefits schemes relate to payments into the Public Account. The amount of the payment is based on a department contribution rate determined by the Treasurer, on the advice of the State Actuary. The current employer contribution rate is 12.95 per cent (2020: 12.95 per cent) of salary.

Superannuation expenses relating to defined contribution schemes are paid directly to the superannuation funds at a rate of 9.5 per cent (2020: 9.5 per cent) of salary. In addition, departments are also required to pay into the Public Account a “gap” payment equivalent to 3.45 per cent (2020: 3.45 per cent) of salary in respect of employees who are members of contribution schemes.

(B) REMUNERATION OF KEY MANAGEMENT PERSONNEL

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the agency, directly or indirectly.

Remuneration during 2020-21 for key personnel is set by the *State Service Act 2000*. Remuneration and other terms of employment are specified in employment contracts. Remuneration includes salary, motor vehicle and other non-monetary benefits. Long-term employee expenses include movements in long service leave entitlements, long service leave paid out, and superannuation obligations. Negative amounts represent more leave being taken in a given year than accrued.

No termination benefits were paid in 2019-20 or 2020-21.

Acting Arrangements

When members of key management personnel are unable to fulfil their duties, consideration is given to appointing other members of senior staff to their position during their period of absence. Individuals are considered members of key management personnel when acting arrangements are for a period of four weeks or more.

The following were key management personnel of the Department at any time during the 2020-21 financial year and unless otherwise indicated were key management personnel for the entire period:

| KEY MANAGEMENT PERSONNEL | |
|--------------------------|--|
| Darren Hine | Secretary and Commissioner of Police |
| Scott Tilyard | Deputy Commissioner of Police |
| Donna Adams | Deputy Secretary |
| Richard Cowling | Assistant Commissioner, Operations to 10 December 2020 (on extended leave during reporting period) * |
| Adrian Bodnar | Assistant Commissioner, Specialist Support from 4 January 2021 |
| Jonathan Higgins | Assistant Commissioner, Operations |

Key acting personnel

| | |
|------------------------|---|
| Scott Wilson-Haffenden | Acting Deputy Secretary, 21 December 2020 to 30 June 2021 |
| Donna Adams | Acting Deputy Commissioner, 21 December 2020 to 30 June 2021 |
| Jonathan Higgins | Acting Deputy Commissioner, 7 September 2020 to 20 December 2020 |
| Timothy Dooley | Acting Assistant Commissioner, Specialist Support, 1 July 2020 to 2 August 2020 |
| Anthony Cerritelli | Acting Assistant Commissioner, Operations, 7 September 2020 to 18 October 2020 |
| Debbie Williams | Acting Assistant Commissioner, Operations, 19 October 2020 to 6 December 2020 |
| Ian Whish-Wilson | Acting Assistant Commissioner, Specialist Support, 3 August 2020 to 30 August 2020 |
| Joanne Stolp | Acting Assistant Commissioner, Operations, 7 December 2020 to 10 January 2021 |
| Robert Blackwood | Acting Assistant Commissioner, Specialist Support, 31 August 2020 to 3 January 2021 |

* This information differs from 2019-20 Annual Report due to administrative oversight.

| 2021 | SHORT-TERM BENEFITS | | LONG-TERM BENEFITS | | |
|---------------------------------|---------------------|-----------------------------|-------------------------------|--|-----------------|
| | SALARY \$'000 | OTHER BENEFITS \$'000 | SUPER- ANNUATION \$'000 | OTHER BENEFITS & LONG SERVICE LEAVE \$'000 | TOTAL \$'000 |
| <i>Key management personnel</i> | | | | | |
| Darren Hine | 365 | 25 | 45 | 17 | 452 |
| Scott Tilyard | 326 | 25 | 38 | 23 | 412 |
| Donna Adams | 123 | 24 | 14 | (5) | 156 |
| Richard Cowling | 22 | ... | 3 | ... | 25 |
| Jonathan Higgins | 147 | 27 | 19 | 11 | 204 |
| Adrian Bodnar | 188 | 22 | 24 | 13 | 247 |
| <i>Key acting personnel</i> | | | | | |
| Scott Wilson-Haffenden | 124 | ... | 16 | ... | 140 |
| Anthony Cerritelli | 22 | ... | 3 | ... | 25 |
| Debbie Williams | 25 | ... | 3 | ... | 28 |
| Jonathan Higgins | 65 | ... | 8 | ... | 73 |
| Timothy Dooley | 14 | ... | 2 | ... | 16 |
| Donna Adams | 131 | ... | 17 | ... | 148 |
| Ian Whish-Wilson | 15 | ... | 2 | ... | 17 |
| Joanne Stolp | 18 | ... | 2 | ... | 20 |
| Robert Blackwood | 65 | ... | 9 | ... | 74 |
| Total | 1,650 | 123 | 205 | 59 | 2,037 |

The following were key management personnel of the Department at any time during the 2019-20 financial year and unless otherwise indicated were key management personnel for the entire period:

| KEY MANAGEMENT PERSONNEL | |
|-----------------------------|--|
| Darren Hine | Secretary and Commissioner of Police |
| Scott Tilyard | Deputy Commissioner of Police |
| Donna Adams | Deputy Secretary |
| Richard Cowling | Assistant Commissioner, Operations to 6 December 2019 and then extended leave |
| Jonathan Higgins | Assistant Commissioner, Specialist Support to 6 December 2019 and then Assistant Commissioner, Operations from 9 December 2019 |
| Key acting personnel | |
| Scott Wilson-Haffenden | Acting Deputy Secretary, 9 August 2019 to 31 October 2019 and 19 March 2020 to 9 June 2020 |
| Todd Crawford | Acting Deputy Secretary, 1 November 2019 to 10 January 2020 |
| Jonathan Higgins | Acting Deputy Commissioner, 20 March 2020 to 25 May 2020 |

KEY MANAGEMENT PERSONNEL

| | |
|------------------|---|
| Timothy Dooley | Acting Assistant Commissioner, Specialist Support, 9 December 2019 to 5 January 2020 and from 8 June 2020 to 30 June 2020 |
| Adrian Bodnar | Acting Assistant Commissioner, Specialist Support, 6 January 2020 to 2 February 2020 |
| Mark Mewis | Acting Assistant Commissioner, Specialist Support, 3 February 2020 to 26 April 2020 |
| Ian Whish-Wilson | Acting Assistant Commissioner, Specialist Support, 27 April 2020 to 7 June 2020 |
| Joanne Stolp | Acting Assistant Commissioner, Operations, from 27 March 2020 to 1 June 2020 |

| SHORT-TERM BENEFITS | | | LONG-TERM BENEFITS | | |
|--------------------------|--------|----------|--------------------|--------------|--------|
| | SALARY | OTHER | SUPER- | OTHER | |
| 2020 | \$'000 | BENEFITS | ANNUATION | BENEFITS & | TOTAL |
| | | \$'000 | \$'000 | LONG SERVICE | \$'000 |
| | | | | LEAVE | |
| | | | | \$'000 | \$'000 |
| Key management personnel | | | | | |
| Darren Hine | 352 | 23 | 43 | (7) | 411 |
| Scott Tilyard | 275 | 25 | 35 | 3 | 338 |
| Donna Adams | 203 | 21 | 26 | 5 | 255 |
| Richard Cowling | 204 | 18 | 27 | (79) | 170 |
| Jonathan Higgins | 177 | 27 | 22 | 9 | 235 |
| | | | | | |
| Key acting personnel | | | | | |
| Scott Wilson-Haffenden | 103 | ... | 13 | ... | 116 |
| Todd Crawford | 44 | ... | 6 | ... | 50 |
| Timothy Dooley | 14 | ... | 2 | ... | 16 |
| Jonathan Higgins | 25 | ... | 3 | ... | 28 |
| Adrian Bodnar | 14 | ... | 2 | ... | 16 |
| Mark Mewis | 42 | ... | 6 | ... | 48 |
| Ian Whish-Wilson | 21 | ... | 3 | ... | 24 |
| Joanne Stolp | 33 | ... | 4 | ... | 37 |
| | | | | | |
| Total | 1,507 | 114 | 192 | (69) | 1,744 |
| | | | | | |

(C) RELATED PARTY TRANSACTIONS

There are no significant related party transactions requiring disclosure.

8.2 DEPRECIATION AND AMORTISATION

All applicable non-financial assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their service potential. Land, being an asset with an unlimited useful life, is not depreciated.

Depreciation is provided for on a straight-line basis, using rates which are reviewed annually. Heritage assets are not depreciated. Major depreciation periods are:

| | |
|---------------------|--------------|
| Vehicles | 3-5 years |
| Plant and equipment | 2-20 years |
| Buildings | 10-100 years |
| Infrastructure | 5-15 years |

All intangible assets having a limited useful life are systematically amortised over their useful lives reflecting the pattern in which the asset's future economic benefits are expected to be consumed by the Department.

Major amortisations rates are:

| | |
|----------|------------|
| Software | 2-20 years |
|----------|------------|

(A) DEPRECIATION

| | 2021 \$'000 | 2020 \$'000 |
|-------------------------------|----------------|----------------|
| Buildings | 3,053 | 2,963 |
| Plant, equipment and vehicles | 1,288 | 1,334 |
| Infrastructure | 592 | 1,302 |
| Right-of-use assets | 8,426 | 7,721 |
| Total | 13,359 | 13,320 |

(B) AMORTISATION

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Intangibles | 896 | 765 |
| Total | 896 | 765 |
| Total depreciation and amortisation | 14,255 | 14,085 |

8.3 SUPPLIES AND CONSUMABLES

| | 2021 \$'000 | 2020 \$'000 |
|---|----------------|----------------|
| Audit fees – financial audit | 64 | 62 |
| Audit fees – internal audit | 40 | 49 |
| Lease expenses | 9,679 | 9,021 |
| Consultants | 3,499 | 4,290 |
| Property services | 7,155 | 5,640 |
| Maintenance | 7,326 | 7,326 |
| Communications | 14,318 | 15,578 |
| Information technology | 7,003 | 11,090 |
| Travel and transport | 6,581 | 7,050 |
| Advertising and promotion | 844 | 48 |
| Contractors | 2,858 | 1,931 |
| Personal equipment (including body armour and ammunition) | 257 | 210 |
| Equipment costs (minor purchases) | 2,079 | 1,281 |
| Administration costs (printing, publications, office supplies) | 1,665 | 1,703 |
| Training and personnel costs | 1,006 | 1,101 |
| Uniforms (including materials, tailoring and protective clothing) | 1,885 | 1,644 |
| Other supplies and consumables | 3,621 | 3,445 |
| Total | 69,880 | 71,469 |

Audit fees paid or payable to the Tasmanian Audit Office for the audit of the Department's financial statements were \$63,960 (2019-20 \$62,090).

Lease expense includes lease rentals for short-term leases, leases of low value assets and variable lease payments. Refer to note 10.2 for breakdown of lease expenses and other lease disclosures.

8.4 GRANTS AND SUBSIDIES

Grant and subsidies expenditure is recognised to the extent that:

- the services required to be performed by the grantee have been performed; or
- the grant eligibility criteria have been satisfied.

A liability is recorded when the Department has a binding agreement to make the grants but services have not been performed or criteria satisfied. Where grant monies are paid in advance of performance or eligibility, a prepayment is recognised.

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Natural Disaster Resilience Program | 140 | 332 |
| State Emergency Management Program | 167 | 305 |
| Emergency Volunteer Fund | 17 | 78 |
| National Bushfire Mitigation Program | 56 | 143 |
| Neighbourhood Watch | 20 | 20 |
| Migrant Resource Centre | ... | 220 |
| Road and Rescue Call Outs | 40 | 44 |
| Police Pipe Band – 50 year anniversary tour | ... | 40 |
| Emergency Alert | 1,030 | 227 |
| Supporting our Emergency Services Volunteers | 500 | 500 |
| State Fire Commission – Remote Area Teams | 160 | 115 |
| State Fire Commission - Fuel Reduction Unit | 9,325 | 7,000 |
| Sustainable Timber Tasmania – Fuel Reduction | 2,000 | 2,000 |
| Small Business Security Cameras | ... | 150 |
| Red Hot Tips Fuel Reduction | 295 | 295 |
| State Fire Commission additional funding support | 4,000 | ... |
| Natural Disaster Risk Reduction Program | 465 | ... |
| Prepared Communities Program | 90 | ... |
| Other grants and subsidies | 1,972 | 1,162 |
| Total | 20,277 | 12,630 |

8.5 FINANCE COSTS

All finance costs are expensed as incurred using the effective interest method. Finance costs include lease charges.

| | 2021 \$'000 | 2020 \$'000 |
|-------------------------------|----------------|----------------|
| Interest Expense | | |
| Interest on lease liabilities | 344 | 473 |
| Total | 344 | 473 |

8.6 OTHER EXPENSES

Other expenses are recognised when it is probable that the consumption of loss of future economic benefits resulting in a reduction in assets and/or an increase in liabilities has occurred and the consumption or loss of future economic benefits can be measured reliably.

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Workers Compensation | 4,862 | 3,549 |
| Legal expenses | 271 | 280 |
| Disbursement of third party revenue collected | 861 | 1,045 |
| Payments on behalf of the State Fire Commission ¹ | 104,630 | ... |
| Other | 592 | 441 |
| Total | 111,216 | 5,315 |

Note 1: Payments on behalf of the State Fire Commission include receipts and expenditure for the State Fire Commission which are transacted through the Department's Specific Purpose Financial Management Account. This treatment was first applied from 1 July 2020.

Note 9: Assets

Assets are recognised in the Statement of Financial Position when it is probable that the future economic benefits will flow to the Department and the asset has a cost or value that can be measured reliably.

9.1 RECEIVABLES

Receivables are initially recognised at fair value plus any directly attributable transaction costs. Trade receivables that do not contain a significant financing component are measured at the transaction price.

Receivables are held with the objective to collect the contractual cash flows and are subsequently measured at amortised cost using the effective interest method. Any subsequent changes are recognised in the net result for the year when impaired, derecognised or through the amortisation process. An allowance for expected credit losses is recognised for all debt financial assets not held at fair value through profit and loss. The expected credit loss is based on the difference between the contractual cash flows and the cash flows that the entity expects to receive, discounted at the original effective interest rate.

For trade receivables, a simplified approach in calculating expected credit losses is applied, with a loss allowance based on lifetime expected credit losses recognised at each reporting date. The Department has established a provision matrix based on its historical credit loss experience for trade receivables, adjusted for forward-looking factors specific to the receivable.

| | 2021 \$'000 | 2020 \$'000 |
|----------------------------|----------------|----------------|
| Receivables | 946 | 405 |
| Less: Expected credit loss | (49) | (16) |
| | 897 | 389 |
| Other Receivables | 617 | 97 |
| Tax assets | 1,098 | 986 |
| Total | 2,612 | 1,472 |
| Settled within 12 months | 2,612 | 1,472 |
| Total | 2,612 | 1,472 |

| Reconcillation of movement in expected credit loss of receivables | 2021 \$'000 | 2020 \$'000 |
|---|----------------|----------------|
| Carrying amount at 1 July | 16 | 27 |
| Amounts written off during the year | ... | ... |
| Increase/(decrease) in provision recognised in profit or loss | 33 | (11) |
| Carrying amount at 30 June | 49 | 16 |

There has been a significant increase in gross trade receivables as at 30 June 2021 compared to 30 June 2020, primarily due to the timing of invoices. For aging analysis of the financial assets, refer to Note 14.1.

9.2 OTHER FINANCIAL ASSETS

The Department records accrued revenue at the expected recovery amount.

| | 2021 \$'000 | 2020 \$'000 |
|--------------------------|----------------|----------------|
| Accrued revenue | 2,767 | 950 |
| Total | 2,767 | 950 |
| | | |
| Settled within 12 months | 2,767 | 950 |
| Total | 2,767 | 950 |
| | | |

9.3 INVENTORIES

Inventories held for distribution are valued at cost adjusted, when applicable, for any loss of service potential. Inventories acquired for no cost or nominal consideration are valued at current replacement cost.

Inventories held for resale are valued at the lower of cost or net realisable value.

| | 2021 \$'000 | 2020 \$'000 |
|---|----------------|----------------|
| Uniform store | 1,864 | 1,760 |
| Forensic Science Service Tasmania store | 191 | 174 |
| Communications store | 94 | 93 |
| Total | 2,149 | 2,027 |
| | | |
| Consumed within 12 months | 2,149 | 2,027 |
| Total | 2,149 | 2,027 |
| | | |

9.4 PROPERTY, PLANT AND EQUIPMENT

Key estimate and judgement

(i) Valuation basis

Land and buildings are recorded at fair value less accumulated depreciation. All other non-current physical assets, including work in progress, are recorded at historic cost less accumulated depreciation and accumulated impairment losses. All assets within a class of assets are measured on the same basis.

Cost includes expenditure that is directly attributable to the acquisition of the asset. The costs of self-constructed assets includes the cost of materials and direct labour, any other costs directly attributable to bringing the asset to a working condition for its intended use, and the costs of dismantling and removing the items and restoring the site on which they are located. Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Fair value is based on the highest and best use of the asset. Unless there is an explicit Government policy to the contrary, the highest and best use of an asset is the current purpose for which the asset is being used or building being occupied.

(ii) Subsequent costs

The cost of replacing part of an item of property, plant and equipment is recognised in the carrying amount of the item if it is probable that the future economic benefits embodied within the part will flow to the Department and its costs can be measured reliably. The carrying amount of the replaced part is derecognised. The costs of day-to-day servicing of property, plant and equipment are recognised in profit or loss as incurred.

(iii) Asset recognition threshold

The asset capitalisation thresholds adopted by the Department are:

| | |
|-------------------------------|----------|
| Land | \$10,000 |
| Buildings | \$50,000 |
| Plant, equipment and vehicles | \$10,000 |
| Infrastructure | \$10,000 |
| Heritage assets | \$10,000 |

Assets valued at less than the threshold amount are charged to the Statement of Comprehensive Income in the year of purchase (other than where they form part of a group of similar items which are material in total).

(iv) Fair value measurement

All assets of the Department for which fair value is measured or disclosed in the financial statements are categorised within the following fair value hierarchy, based on the data and assumptions used in the most recent specific appraisals:

Level 1 - represents fair value measurements that reflect unadjusted quoted market prices in active markets for identical assets and liabilities.

Level 2 - represents fair value measurements that are substantially derived from inputs (other than quoted prices included within Level 1) that are observable, either directly or indirectly.

Level 3 - represents fair value measurements that are substantially derived from unobservable inputs.

(v) Revaluations

The Department has adopted a revaluation threshold of \$50,000 above which assets are revalued on a fair value basis.

Assets are grouped on the basis of having a similar nature or function in the operations of the Department.

Assets are revalued with sufficient regularity to ensure they reflect fair value at balance date. Any accumulated depreciation at the date of a full revaluation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

(A) CARRYING AMOUNT

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Land | | |
| At fair value | 45,683 | 41,387 |
| Total | 45,683 | 41,387 |
| Buildings | | |
| At fair value | 133,862 | 122,851 |
| Less: Accumulated depreciation | (12,628) | (8,972) |
| | 121,234 | 113,879 |
| Work in progress (at cost) | 5,750 | 1,079 |
| Total | 126,984 | 114,958 |
| Plant, equipment and vehicles | | |
| At cost | 31,344 | 30,746 |
| Less: Accumulated depreciation | (22,624) | (21,335) |
| | 8,720 | 9,411 |
| Work in progress (at cost) | 2,925 | 1,566 |
| Total | 11,645 | 10,977 |
| Infrastructure | | |
| At cost | 35,926 | 35,926 |
| Less: Accumulated depreciation | (35,926) | (35,334) |
| Total | ... | 592 |
| Heritage assets | | |
| At cost | 434 | 434 |
| Total property, plant and equipment | 184,746 | 168,348 |

The Department's land and buildings were revalued in full as at 30 June 2017 by independent valuers Opteon Property Group. The revaluation was based on fair value in accordance with relevant accounting standards and Treasurer's Instructions.

Accumulated depreciation at the date of the full revaluation was eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

The latest revaluations as at 30 June 2021 were based on indices supplied by Opteon Property Group. The indices indicate an average annual increase in land and building values for the Department from 30 June 2020 to 30 June 2021. Market conditions are changing and there is currently significant market uncertainty due to COVID-19. This indexation is based upon information available at the time of preparation and therefore predominately relates to pre COVID-19 market conditions. Reliance on this indexation should have regard to increased market and valuation uncertainty and potential market volatility.

In 2020-21, no buildings were deemed impaired. The amount of impairment loss in 2019-20 was \$170,960.

(B) RECONCILIATION OF MOVEMENTS

Reconciliations of the carrying amounts of each class of property, plant and equipment at the beginning and end of the current and previous financial year are set out below. Carrying value means the net amount after deducting accumulated depreciation and accumulated impairment losses.

| 2021 | LAND LEVEL 2 \$'000 | BUILDINGS LEVEL 2 \$'000 | PLANT, EQUIPMENT AND VEHICLES \$'000 | INFRASTRUCTURE \$'000 | HERITAGE \$'000 | TOTAL \$'000 |
|--|---------------------------|--------------------------------|--|--------------------------|--------------------|-----------------|
| Carrying value at 1 July | 41,387 | 114,958 | 10,977 | 592 | 434 | 168,348 |
| Additions | ... | 3,536 | 375 | ... | ... | 3,911 |
| Disposals | ... | (123) | ... | ... | ... | (123) |
| Revaluation increments (decrements) | 4,296 | 6,532 | ... | ... | ... | 10,828 |
| Impairment losses | ... | ... | ... | ... | ... | ... |
| Assets held for sale | ... | ... | ... | ... | ... | ... |
| Work in progress at cost | ... | 5,134 | 1,581 | ... | ... | 6,715 |
| Write offs | ... | ... | ... | ... | ... | ... |
| Depreciation and amortisation | ... | (3,053) | (1,288) | (592) | ... | (4,933) |
| Carrying value at 30 June | 45,683 | 126,984 | 11,645 | ... | 434 | 184,746 |

| 2020 | LAND LEVEL 2 \$'000 | BUILDINGS LEVEL 2 \$'000 | PLANT, EQUIPMENT AND VEHICLES \$'000 | INFRASTRUCTURE \$'000 | HERITAGE \$'000 | TOTAL \$'000 |
|--|---------------------------|--------------------------------|--|--------------------------|--------------------|-----------------|
| Carrying value at 1 July | 39,479 | 111,661 | 10,573 | 1,895 | 434 | 164,042 |
| Additions | 348 | 2,820 | 172 | ... | ... | 3,340 |
| Disposals | (324) | (408) | ... | ... | ... | (732) |
| Revaluation increments (decrements) | 1,884 | 2,388 | ... | ... | ... | 4,272 |
| Impairment losses | ... | (170) | ... | ... | ... | (170) |
| Assets held for sale | ... | ... | ... | ... | ... | ... |
| Work in progress at cost | ... | 1,630 | 1,566 | ... | ... | 3,196 |
| Write offs | ... | ... | ... | ... | ... | ... |
| Depreciation and amortisation | ... | (2,963) | (1,334) | (1,302) | ... | (5,599) |
| Carrying value at 30 June | 41,387 | 114,958 | 10,977 | 592 | 434 | 168,348 |

9.5 RIGHT-OF-USE ASSETS

AASB 16 requires the Department to recognise a right-of-use asset, where it has control of the underlying asset over the lease term. A right-of-use asset is measured at the present value of initial lease liability, adjusted by any lease payments made at or before the commencement date and lease incentives, any initial direct costs incurred, and estimated costs of dismantling and removing the asset or restoring the site.

The Department has elected not to recognise right-of-use assets and lease liabilities arising from short-term leases, rental arrangements for which Finance-General has substantive substitution rights over the assets and leases for which the underlying asset is of low-value. Substantive substitution rights relate primarily to whole-of-Government office accommodation and fleet vehicles. An asset is considered low-value when it is expected to cost less than \$10,000.

Right-of-use assets are depreciated over the shorter of the assets useful life and the term of the lease. Where the Department obtains ownership of the underlying leased asset or if the cost of the right-of-use asset reflects that the Department will exercise a purchase option, the Department depreciates the right-of-use asset over its useful life.

| 2021 | BUILDINGS \$'000 | PLANT, EQUIPMENT AND VEHICLES \$'000 | TOTAL \$'000 |
|----------------------------------|---------------------|---|---------------|
| Carrying value at 1 July | 1,930 | 14,927 | 16,857 |
| Additions | 72 | 232 | 304 |
| Depreciation and amortisation | (594) | (7,832) | (8,426) |
| Other movements | 34 | 232 | 266 |
| Carrying value at 30 June | 1,442 | 7,559 | 9,001 |

| 2020 | BUILDINGS \$'000 | PLANT, EQUIPMENT AND VEHICLES \$'000 | TOTAL \$'000 |
|----------------------------------|---------------------|---|---------------|
| Carrying value at 1 July | 1,500 | 21,911 | 23,411 |
| Additions | 889 | 279 | 1,167 |
| Depreciation and amortisation | (458) | (7,263) | (7,721) |
| Other movements | ... | ... | ... |
| Carrying value at 30 June | 1,930 | 14,927 | 16,857 |

9.6 INTANGIBLES

An intangible asset is recognised where:

- it is probable that an expected future benefit attributable to the asset will flow to the Department; and
- the cost of the asset can be reliably measured.

Intangible assets held by the Department are valued at fair value less any subsequent accumulated amortisation and any subsequent accumulated impairment losses where an active market exists. Where no active market exists, intangibles are valued at cost less any accumulated amortisation and any accumulated impairment losses.

(A) CARRYING AMOUNT

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Intangibles with a finite useful life | | |
| At cost | 15,670 | 15,670 |
| Less: Accumulated amortisation | (2,346) | (1,450) |
| | 13,324 | 14,220 |
| Work in progress (at cost) | 172 | ... |
| Total | 13,496 | 14,220 |

(B) RECONCILIATION OF MOVEMENTS (INCLUDING FAIR VALUE LEVELS)

| | 2021 Level 2 \$'000 | 2021 Total \$'000 | 2020 Total \$'000 |
|-----------------------------------|---------------------------|-------------------------|-------------------------|
| Carrying amount at 1 July | 14,220 | 14,220 | 10,638 |
| Additions | ... | ... | 4,347 |
| Work in progress | 172 | 172 | ... |
| Amortisation expense | (896) | (896) | (765) |
| Carrying amount at 30 June | 13,496 | 13,496 | 14,220 |

9.7 OTHER ASSETS

(A) CARRYING AMOUNT

Prepayments relate to actual transactions that are recorded at cost.

| | 2021 \$'000 | 2020 \$'000 |
|-----------------------------|----------------|----------------|
| Other current assets | | |
| Prepayments | 2,371 | 1,730 |
| Total | 2,371 | 1,730 |
| Recovered within 12 months | 2,371 | 1,730 |
| Total | 2,371 | 1,730 |

Note 10: Liabilities

Liabilities are recognised in the Statement of Financial Position when it is probable that an outflow of resources embodying economic benefits will result from the settlement of a present obligation and the amount at which the settlement will take place can be measured reliably.

10.1 PAYABLES

Payables, including goods received and services incurred but not yet invoiced, are recognised at amortised cost, which due to the short settlement period, equates to face value, when the Department becomes obliged to make future payments as a result of a purchase of assets or services.

| | 2021 \$'000 | 2020 \$'000 |
|--------------------------|----------------|----------------|
| Creditors | 3,871 | 3,134 |
| Accrued expenses | 1,957 | 1,081 |
| Total | 5,828 | 4,215 |
| Settled within 12 months | 5,828 | 4,215 |
| Total | 5,828 | 4,215 |

Settlement is usually made within 30 days.

10.2 LEASE LIABILITIES

A lease liability is measured at the present value of the lease payments that are not paid at that date. The discount rate used to calculate the present value of the lease liability is the rate implicit in the lease. Where the implicit rate is not known and cannot be determined the Tascorp indicative lending rate including the relevant administration margin is used.

The Department has elected not to recognise right-of-use assets and lease liabilities arising from short-term leases, rental arrangements for which Finance-General has substantive substitution rights over the assets and leases for which the underlying asset is of low-value. Substantive substitution rights relate primarily to office accommodation. An asset is considered low-value when it is expected to cost less than \$10,000.

The Department has entered into the following leasing arrangements:

| Class of right-of-use asset | Details of leasing arrangements |
|-----------------------------|---|
| Plant and equipment | The Department has four plant and equipment leases. One is with Rotor-Lift Pty Ltd for the provision of aero-medical rescue services. This agreement has monthly instalments over a three-year period with payments adjusted annually for CPI. The others are for Information Technology equipment with quarterly or monthly instalments over a five-year period. |
| Building | The Department leases various properties for lease terms ranging from one year to seven years. Payments are regular and are subject to annual CPI increases. |
| Short Term Leases | The Department leases properties for residence. The majority of these agreements expire by 30 June 2022 and have been treated as short-term leases. |

| | 2021 \$'000 | 2020 \$'000 |
|--------------------|----------------|----------------|
| Current | | |
| Lease liabilities | 8,173 | 7,841 |
| Non-current | | |
| Lease liabilities | 1,462 | 9,192 |
| Total | 9,635 | 17,033 |

The following amounts are recognised in the Statement of Comprehensive Income

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Interest on lease liabilities included in note 8.5 | 344 | 473 |
| Lease expenses included in note 8.3 | | |
| Short term leases | 2,226 | 1,971 |
| Lease of low-value assets | 1,923 | 1,374 |
| Variable lease payments | ... | ... |
| Income from sub-leasing right-of-use assets | (2,600) | (2,735) |
| Net expenses from leasing activities | 1,893 | 1,083 |

10.3 EMPLOYEE BENEFITS

Key estimate and judgement

Liabilities for wages and salaries and annual leave are recognised when an employee becomes entitled to receive a benefit. Those liabilities expected to be realised within 12 months are measured as the amount expected to be paid. Other employee entitlements are measured as the present value of the benefit at 30 June, where the impact of discounting is material, and at the amount expected to be paid if discounting is not material.

A liability for long service leave is recognised, and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date.

Sick leave entitlements are not vested in employees and are not considered to give rise to a liability therefore no provision has been made.

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Accrued salaries | 4,360 | 4,812 |
| Annual leave | 27,605 | 25,000 |
| Long service leave | 49,183 | 46,976 |
| Accumulated leave schemes | 437 | 355 |
| Total | 81,585 | 77,143 |
| Expected to settle wholly within 12 months | 23,182 | 22,832 |
| Expected to settle wholly after 12 months | 58,403 | 54,311 |
| Total | 81,585 | 77,143 |

10.4 SUPERANNUATION

(i) Defined contribution plans

A defined contribution plan is a post-employment benefit plan under which an entity pays fixed contributions into a separate entity and will have no legal or constructive obligation to pay further amounts. Obligations for contributions to defined contribution plans are recognised as an expense when they fall due.

(ii) Defined benefit plans

A defined benefit plan is a post-employment benefit plan other than a defined contribution plan.

Key estimate and judgement

The Department does not recognise a liability for the accruing superannuation benefits of Departmental employees. This liability is held centrally and is recognised within the Finance-General Division of the Department of Treasury and Finance.

10.5 OTHER LIABILITIES

Other liabilities are recognised in the Statement of Financial Position when it is probable that an outflow of resources embodying economic benefits will result from the settlement of a present obligation and the amount at which the settlement will take place can be reliably measured.

| | 2021 \$'000 | 2020 \$'000 |
|---------------------------------|----------------|----------------|
| Other liabilities | | |
| Employee benefits – on-costs | 1,033 | 799 |
| Grant funds received in advance | 569 | 1,003 |
| Total | 1,602 | 1,802 |
| | | |
| Settled within 12 months | 639 | 1,059 |
| Settled in more than 12 months | 963 | 743 |
| Total | 1,602 | 1,802 |

Note II: Commitments and Contingencies

Commitments represent those contractual arrangements entered by the Department that are not reflected in the Statement of Financial Position.

Leases are recognised as Right-of-use Assets and Lease liabilities in the Statement of Financial Position, excluding short term leases and leases for which the underlying asset is of low value. These are recognised as an expense in the Statement of Comprehensive Income.

Commitment figures are shown as GST inclusive.

II.1 SCHEDULE OF COMMITMENTS

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| By type | | |
| <i>Capital commitments</i> | | |
| Property, plant and equipment | 639,746 | 3,493 |
| Total capital commitments | 639,746 | 3,493 |
| <i>Lease commitments</i> | | |
| Short term and/or low-value leases | 97 | 185 |
| Substantive substitution assets | 15,091 | 9,254 |
| Total lease commitments | 15,188 | 9,439 |
| <i>Other commitments</i> | | |
| Other commitments | 23,326 | 15,939 |
| | 23,326 | 15,939 |
| By maturity | | |
| <i>Capital commitments</i> | | |
| One year or less | 61,930 | 2,782 |
| From one to five years | 265,304 | 711 |
| More than 5 years | 312,512 | ... |
| Total capital commitments | 639,746 | 3,493 |
| <i>Operating lease commitments</i> | | |
| One year or less | 3,557 | 4,372 |
| From one to five years | 11,235 | 5,067 |
| More than five years | 396 | ... |
| Total operating lease commitments | 15,188 | 9,439 |
| <i>Other commitments</i> | | |
| One year or less | 10,782 | 3,720 |
| From one to five years | 12,544 | 10,570 |
| More than five years | ... | 1,649 |
| Total other commitments | 23,326 | 15,939 |
| | 678,260 | 28,871 |

Capital commitments

In 2020-21, the Department entered into an agreement with Telstra Corporation Limited for the Tasmanian Government Radio Network project for \$624 million (GST inclusive) over the next twelve years, a \$5 million (GST inclusive) agreement for a Professional Services Panel for the TasGRN and various other capital commitments for the redevelopment of Departmental buildings.

Operating lease commitments

The Department leases various properties that are short-term and expired during 2020-21.

The Government's motor vehicle fleet is managed by LeasePlan Australia and is treated as a substantive substitution asset lease with Finance-General. Lease payments vary according to the type of vehicle and, where applicable, the price received for replaced vehicles. The Department also leases building properties which are held by Finance-General.

Other commitments

Other commitments include mechanical and electrical services for the Department, cleaning services and software maintenance.

11.2 CONTINGENT ASSETS AND LIABILITIES

Contingent assets and liabilities are not recognised in the Statement of Financial Position due to uncertainty regarding the amount or timing of the underlying claim or obligation.

Quantifiable contingencies

A quantifiable contingent asset is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity.

A quantifiable contingent liability is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity; or a present obligation that arises from past events but is not recognised because it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation. To the extent that any quantifiable contingencies are insured, details provided below are recorded net.

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Quantifiable contingent liabilities | | |
| Contingent claims | 44 | 25 |
| Total quantifiable contingent liabilities | 44 | 25 |

Note 12: Reserves

12.1 RESERVES

| 2021 | Land & Buildings \$'000 | Total \$'000 |
|---|----------------------------|-----------------|
| Asset revaluation reserve | | |
| Balance at the beginning of financial year | 101,301 | 101,301 |
| Revaluation increment/(decrement) | 10,827 | 10,827 |
| Transfer to accumulated surplus/(deficit) | (103) | (103) |
| Balance at end of financial year | 112,025 | 112,025 |

| 2020 | Land & Buildings \$'000 | Total \$'000 |
|---|----------------------------|-----------------|
| Asset revaluation reserve | | |
| Balance at the beginning of financial year | 97,489 | 97,489 |
| Revaluation increment/(decrement) | 4,272 | 4,272 |
| Transfer to accumulated surplus/(deficit) | (460) | (460) |
| Balance at end of financial year | 101,301 | 101,301 |

(A) NATURE AND PURPOSE OF RESERVES

Asset Revaluation Reserve

The Asset Revaluation Reserve is used to record increments and decrements on the revaluation of non-financial assets.

Note 13: Cash Flow Reconciliation

Cash means notes, coins, any deposits held at call with a bank or financial institution, as well as funds held in the Specific Purpose Accounts, being short term of three months or less and highly liquid. Deposits are recognised at amortised cost, being their face value.

13.1 CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes the balance of the Special Purpose Accounts held by the Department, and other cash held, excluding those accounts which are administered or held in a trustee capacity or agency arrangement.

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Special Purpose Account balance | | |
| S519 Department of Police and Emergency Management Operating Account | 4,197 | 5,205 |
| Total | 4,197 | 5,205 |
| Other cash held | | |
| Cash and cash equivalents | 15 | 15 |
| Total | 15 | 15 |
| Total cash and cash equivalents | 4,212 | 5,220 |

13.2 RECONCILIATION OF NET RESULT TO NET CASH FROM OPERATING ACTIVITIES

| | 2021 \$'000 | 2020 \$'000 |
|---|----------------|----------------|
| Net result | 1,520 | (4,977) |
| Depreciation and amortisation | 14,255 | 14,085 |
| (Gain) loss on non-financial assets | (151) | (107) |
| Contributions received | ... | (333) |
| Impairment losses | ... | 170 |
| Expected credit losses | 33 | (11) |
| Decrease (increase) in receivables | (1,028) | 574 |
| Decrease (increase) in inventories | (122) | (839) |
| Decrease (increase) in accrued revenue | (1,817) | (403) |
| Decrease (increase) in prepayments | (641) | 2,567 |
| Decrease (increase) in tax assets | (112) | 457 |
| Increase (decrease) in creditors | 683 | 1,624 |
| Increase (decrease) in accrued expenses | 869 | (1,234) |
| Increase (decrease) in employee benefits | 4,442 | 9,131 |
| Increase (decrease) in other liabilities | (200) | (1,887) |
| Net cash from (used by) operating activities | 17,731 | 18,817 |

13.3 ACQUITTAL OF CAPITAL INVESTMENT AND SPECIAL CAPITAL INVESTMENT FUNDS

The Department received Works and Services Appropriation funding to fund specific projects.

Cash outflows relating to these projects are listed below by category.

Budget information refers to original estimates and has not been subject to audit.

(A) PROJECT EXPENDITURE

| | 2021 Budget \$'000 | 2021 Revised Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--|--------------------------|-------------------------------------|--------------------------|--------------------------|
| Capital Investment Program | | | | |
| Large Vessel Replacement Program | 5,000 | 2,000 | 2,000 | 1,200 |
| Sorell Emergency Services Hub | 9,000 | 390 | 390 | ... |
| New Norfolk Police Station | 4,500 | 1,500 | 1,500 | ... |
| Longford Police Station | 4,200 | 1,500 | 1,500 | ... |
| Crackdown on Anti-Social Driving | 100 | 100 | 100 | 100 |
| Police Infrastructure | 1,000 | 150 | 150 | ... |
| Upgrade Police Housing | 1,500 | 1,500 | 1,500 | 2,750 |
| Supporting our Emergency Services Volunteers | 500 | 500 | 500 | 500 |
| Emergency Services Operations Centre | 2,000 | 150 | 150 | 500 |
| Launceston Police Station Refurbishment | 2,000 | 250 | 250 | 500 |
| Project Unify | 8,262 | 1,635 | 1,635 | 500 |
| Upgrade Police Housing | 4,000 | 2,150 | 2,150 | 500 |

| | 2021 Budget \$'000 | 2021 Revised Budget \$'000 | 2021 Actual \$'000 | 2020 Actual \$'000 |
|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|
| Body Worn Video | 654 | ... | ... | 500 |
| Increased Police Support | 90 | 90 | 90 | 500 |
| Total | 42,806 | 11,915 | 11,915 | 4,550 |

Delays have resulted in several projects not being completed, namely the Sorell Emergency Services Hub, the New Norfolk Police Station, the Longford Police Station and spending on Project Unify and Large Vessel Replacement Program against Capital Investment Program funds. The budgets for these projects have been transferred to 2021-22.

(B) CLASSIFICATION OF CASH FLOWS

The project expenditure above is reflected in the Statement of Cash Flows as follows.

| | 2021 \$'000 | 2020 \$'000 |
|------------------------------------|----------------|----------------|
| Cash outflows | | |
| Payments for acquisition of assets | 8,195 | 3,391 |
| Grants and subsidies | 500 | 500 |
| Other cash payments | 3,220 | 659 |
| Total cash outflows | 11,915 | 4,550 |

13.4 RECONCILIATION OF LIABILITIES ARISING FROM FINANCING ACTIVITIES

Liabilities arising from financing activities are liabilities for which cash flows were, or future cash flows will be, classified in the Statement of Cash Flows as cash flows from financing activities.

| | 2021 \$'000 | 2020 \$'000 |
|------------------------------------|----------------|----------------|
| Balance as at 1 July | 17,033 | 23,410 |
| Acquisitions / New leases | 304 | 1,168 |
| Other movements | 266 | ... |
| Changes from financing cash flows: | | |
| Cash Received | ... | ... |
| Cash Repayments | (7,968) | (7,545) |
| Balance as at 30 June | 9,635 | 17,033 |

Note 14: Financial Instruments

14.1 RISK EXPOSURES

(A) RISK MANAGEMENT POLICIES

The Department has exposure to the following risks from its use of financial instruments:

- credit risk; and
- liquidity risk.

The Head of Agency has overall responsibility for the establishment and oversight of the Department's risk management framework. Risk management policies are established to identify and analyse risks faced by the Department, to set appropriate risk limits and controls, and to monitor risks and adherence to limits.

(B) CREDIT RISK EXPOSURES

Credit risk is the risk of financial loss to the Department if a customer or counterparty to a financial instrument fails to meet its contractual obligations.

| Financial Instrument | Accounting and strategic policies (including recognition criteria and measurement basis) | Nature of underlying instrument (including significant terms and conditions affecting the amount, timing and certainty of cash flows) |
|---------------------------|---|---|
| Financial Assets | | |
| Receivables | Receivables are recognised at the nominal amounts due, less any provision for impairment. | Credit terms are generally 30 days. |
| Cash and cash equivalents | Cash and cash equivalents are recognised at face value. It is a requirement for any changes in deposit strategy to be approved by the Treasurer. | Cash means notes, coins and any deposits held at call with a bank or financial institution. |

Receivables age analysis – expected credit loss

The simplified approach to measuring expected credit losses is applied, which uses a lifetime expected loss allowance for all trade receivables.

The expected loss rates are based on historical observed loss rates adjusted for forward looking factors that will have an impact on the ability to settle the receivables. The loss allowance for trade debtors as at 30 June 2021 is as follows:

EXPECTED CREDIT LOSS ANALYSIS OF RECEIVABLES AS AT 30 JUNE 2021

| | NOT PAST DUE \$'000 | PAST DUE >30 < 60 DAYS \$'000 | PAST DUE > 60 < 90 DAYS \$'000 | PAST DUE > 90 DAYS \$'000 | TOTAL \$'000 |
|---------------------------------|------------------------------|---|--|---------------------------------------|-----------------|
| Expected credit loss rate (A) | 1.58% | 12.84% | 25.98% | 46.42% | |
| Total gross carrying amount (B) | 672 | 261 | 5 | 8 | 946 |
| Expected credit loss (A x B) | 11 | 33 | 1 | 4 | 49 |
| | | | | | |

EXPECTED CREDIT LOSS ANALYSIS OF RECEIVABLES AS AT 30 JUNE 2020

| | NOT PAST DUE \$'000 | PAST DUE >30 < 60 DAYS \$'000 | PAST DUE > 60 < 90 DAYS \$'000 | PAST DUE > 90 DAYS \$'000 | TOTAL \$'000 |
|---------------------------------|------------------------------|---|--|---------------------------------------|-----------------|
| Expected credit loss rate (A) | 1.95% | 18.48% | 38.14% | 75.20% | |
| Total gross carrying amount (B) | 369 | 32 | ... | 4 | 405 |
| Expected credit loss (A x B) | 7 | 6 | ... | 3 | 16 |
| | | | | | |

(C) LIQUIDITY RISK

Liquidity risk is the risk that the Department will not be able to meet its financial obligations as they fall due. The Department's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

| Financial Instrument | Accounting and strategic policies (including recognition criteria and measurement basis) | Nature of underlying instrument (including significant terms and conditions affecting the amount, timing and certainty of cash flows) |
|------------------------------|--|---|
| Financial Liabilities | | |
| Payables | Payables, including goods received and services incurred but not yet invoiced, are recognised at the amortised cost, which due to the short settlement period, equates to face value, when the Department becomes obliged to make future payments as a result of a purchase of assets or services. | Settlement is usually made within 30 days. |
| Lease Liabilities | Lease liabilities are recognised at the present value of the lease payments that are not paid at that date. Lease payments have been discounted using the Tascorp indicative lending rates. | Lease repayments are monthly or quarterly according to the leasing arrangements. |

The following tables detail the undiscounted cash flows payable by the Department by remaining contractual maturity for its financial liabilities. It should be noted that as these are undiscounted, totals may not reconcile to the carrying amounts presented in the Statement of Financial Position:

2021

MATURITY ANALYSIS FOR FINANCIAL LIABILITIES

| | 1 YEAR \$'000 | 2 YEARS \$'000 | 3 YEARS \$'000 | 4 YEARS \$'000 | 5 YEARS \$'000 | MORE THAN 5 YEARS \$'000 | UNDISCOUNTED TOTAL \$'000 | CARRYING AMOUNT \$'000 |
|------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|---------------------------------|------------------------------|
| Financial liabilities | | | | | | | | |
| Payables | 5,828 | ... | ... | ... | ... | ... | 5,828 | 5,828 |
| Lease Liabilities | 8,160 | 730 | 467 | 231 | 47 | ... | 9,635 | 9,635 |
| Total | 13,988 | 730 | 467 | 231 | 47 | ... | 15,463 | 15,463 |

2020

MATURITY ANALYSIS FOR FINANCIAL LIABILITIES

| | 1 YEAR \$'000 | 2 YEARS \$'000 | 3 YEARS \$'000 | 4 YEARS \$'000 | 5 YEARS \$'000 | MORE THAN 5 YEARS \$'000 | UNDISCOUNTED TOTAL \$'000 | CARRYING AMOUNT \$'000 |
|------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|---------------------------------|------------------------------|
| Financial liabilities | | | | | | | | |
| Payables | 4,215 | ... | ... | ... | ... | ... | 4,215 | 4,215 |
| Lease Liabilities | 7,842 | 7,954 | 653 | 409 | 166 | 9 | 17,033 | 17,033 |
| Total | 12,057 | 7,954 | 653 | 409 | 166 | 9 | 21,248 | 21,248 |

14.2 CATEGORIES OF FINANCIAL ASSETS AND LIABILITIES

| AASB CARRYING AMOUNT | 2021 \$'000 |
|--|----------------|
| Financial assets | |
| Cash and cash equivalents | 4,212 |
| Financial assets measured at amortised cost | 5,379 |
| Total | 9,591 |
| Financial Liabilities | |
| Financial liabilities measured at amortised cost | 15,463 |
| Total | 15,463 |

| AASB CARRYING AMOUNT | 2020 \$'000 |
|--|----------------|
| Financial assets | |
| Cash and cash equivalents | 5,220 |
| Financial assets measured at amortised cost | 2,422 |
| Total | 7,642 |
| Financial Liabilities | |
| Financial liabilities measured at amortised cost | 21,248 |
| Total | 21,248 |

14.3 DERECOGNITION OF FINANCIAL ASSETS

The Department did not derecognise any financial assets during 2020-21.

14.4 COMPARISON BETWEEN CARRYING AMOUNT AND NET FAIR VALUE OF FINANCIAL ASSETS AND LIABILITIES

| | CARRYING AMOUNT 2021 \$'000 | NET FAIR VALUE 2021 \$'000 | CARRYING AMOUNT 2020 \$'000 | NET FAIR VALUE 2020 \$'000 |
|---|--------------------------------------|-------------------------------------|--------------------------------------|-------------------------------------|
| Financial assets | | | | |
| Cash and cash equivalents | 4,212 | 4,212 | 5,220 | 5,220 |
| Other financial assets | 1,682 | 1,682 | 1,094 | 1,094 |
| Total financial assets | 5,894 | 5,894 | 6,314 | 6,314 |
| Financial liabilities (recognised) | | | | |
| Payables | 5,828 | 5,828 | 4,215 | 4,215 |
| Lease Liabilities | 9,635 | 9,635 | 17,033 | 17,033 |
| Total financial liabilities (recognised) | 15,463 | 15,463 | 21,248 | 21,248 |

Financial Assets

The net fair values of cash and non-interest bearing monetary financial assets approximate their carrying amounts.

Financial Liabilities

The net fair values for trade creditors are approximated by their carrying amounts. The net fair values for lease liabilities reflect the carrying amount the Department is required to pay.

Note 15: Notes to Administered Statements

15.1 EXPLANATIONS OF MATERIAL VARIANCES BETWEEN BUDGET AND ACTUAL OUTCOMES

The following are brief explanations of material variances between revised budget estimates and actual outcomes. Variances are considered material where the variance exceeds 10 per cent of budget estimate.

(A) SCHEDULE OF ADMINISTERED INCOME AND EXPENSES

| | NOTE | 2021 ORIGINAL BUDGET \$'000 | ACTUAL \$'000 | VARIANCE \$'000 | VARIANCE % |
|----------------|------|--------------------------------------|------------------|--------------------|---------------|
| Fees and fines | (a) | 500 | 1,166 | 666 | 133% |

Notes to Schedule of Administered Income and Expenses variances

(a) The increase in Fees and fines relates to greater than anticipated revenue relating to firearms fees.

(B) SCHEDULE OF ADMINISTERED CASH FLOWS

| | NOTE | 2021 ORIGINAL BUDGET \$'000 | ACTUAL \$'000 | VARIANCE \$'000 | VARIANCE % |
|----------------|------|--------------------------------------|------------------|--------------------|---------------|
| Fees and fines | (a) | 500 | 1,166 | 666 | 133% |

Notes to Schedule of Administered Cash Flow variances

(a) The increase in Fees and fines relates to greater than anticipated revenue relating to firearms fees.

15.2 ADMINISTERED SALES OF GOODS AND SERVICES

Amounts earned in exchange for the provision of goods are recognised when the significant risks and rewards of ownership have been transferred to the buyer. Revenue from the provision of services is recognised in proportion to the stage of completion of the transaction at the reporting date. The stage of completion is assessed by reference to surveys of work performed.

| | 2020 \$'000 | 2019 \$'000 |
|-----------------------------------|----------------|----------------|
| Services | | |
| Document search fees | 132 | 119 |
| Academy trainee board | 238 | 146 |
| Other sales of goods and services | 14 | 14 |
| Total | 384 | 279 |

15.3 ADMINISTERED FEES AND FINES

Revenue from fees and fines is recognised upon the first occurrence of either:

- (i) receipt by the State of self-assessed fees or
- (ii) the time the obligation to pay arises, pursuant to the issue of an assessment.

| | 2021 \$'000 | 2020 \$'000 |
|---------------------------------|----------------|----------------|
| Fees | | |
| Firearms licenses/registrations | 1,166 | 1,076 |
| Total | 1,166 | 1,076 |

15.4 ADMINISTERED OTHER REVENUE

Revenue from other sources is recognised when the goods or services which generate this revenue are provided.

| | 2021 \$'000 | 2020 \$'000 |
|--------------------------------|----------------|----------------|
| Found and confiscated proceeds | 87 | 43 |
| Total | 87 | 43 |

Note 16: Events Occurring After Balance Date

Subsequent to balance date, the COVID-19 pandemic continues to impact both communities and businesses throughout the world including Australia and Tasmania. As at the date of signing these statements Tasmania has no active cases, however measures taken by various governments to contain the virus have affected economic activity. This is considered a non-adjusting subsequent event as at 30 June 2021, however this pandemic may have a financial impact for the Department in the 2021-22 financial year and potentially financial years beyond this date. The scale, timing and duration of the potential impacts on the Department are unknown.

At the date of signing, there were no events subsequent to balance date which would have a material effect on the Department's financial statements.

Note 17: Other Significant Accounting Policies and Judgements

17.1 OBJECTIVE AND FUNDING

The Department's objectives are:

- to be a values-based organisation, which embraces the values of integrity, equity and accountability,
- for the community to feel safe and be safe,
- to reduce crime,
- to improve driver behaviour through traffic law enforcement, and
- to contribute towards community resilience through effective security and emergency management.

The Department is structured to meet the following outcomes:

- an effective community service,
- a safe and secure environment,
- prevention of crime in the community, and
- law enforcement services aimed at detecting, investigating and resolving offences.

Departmental activities are classified as either controlled or administered.

Controlled activities involve the use of assets, liabilities, revenues and expenses controlled or incurred by the Department in its own right. Administered activities involve the management or oversight by the Department, on behalf of the Government, of items controlled or incurred by the Government.

The Department is a Tasmanian Government not-for-profit entity that is predominantly funded through Parliamentary appropriations. The financial report encompasses all funds through which the Department controls resources to carry on its functions.

17.2 BASIS OF ACCOUNTING

The Financial Statements are a general purpose financial report and have been prepared in accordance with:

- Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board; and
- The Treasurer's Instructions issued under the provisions of the *Financial Management Act 2016*.

The Financial Statements were signed by the Secretary on 29 September 2021.

Compliance with the Australian Accounting Standards may not result in compliance with International Financial Reporting Standards, as the Australian Accounting Standards (AAS) include requirements and options available to not-for-profit organisations that are inconsistent with International Financial Reporting Standards (IFRS). The Department is considered to be not-for-profit and has adopted some accounting policies under the AAS that do not comply with IFRS.

The Financial Statements have been prepared on an accrual basis and, except where stated, are in accordance with the historical cost convention. The accounting policies are generally consistent with the previous year except for those changes outlined in Note 17.6.

The Financial Statements have been prepared as a going concern. The continued existence of the Department in its present form, undertaking its current activities, is dependent on Government policy and on continuing appropriations by Parliament for the Department's administration and activities.

The Department has made no assumptions concerning the future that may cause a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

17.3 REPORTING ENTITY

The Department of Police, Fire and Emergency Management is responsible for the delivery of quality policing, fire and emergency management services in Tasmania. The Department comprises of Tasmania Police, the Tasmania Fire Service, the State Emergency Service, Forensic Science Service Tasmania and Business and Executive Services.

The Tasmania Fire Service reports separately to the State Fire Commission for the purposes of financial reporting and are therefore not included in this financial report. As a result, transactions between the Department of Police, Fire and Emergency Management and the State Fire Commission have not been eliminated.

The Financial Statements include all the controlled activities of the Department. The Financial Statements consolidate material transactions and balances of the Department and entities included in its output groups. Material transactions and balances between the Department and such entities have been eliminated.

17.4 FUNCTIONAL AND PRESENTATION CURRENCY

These Financial Statements are presented in Australian dollars, which is the Department's functional currency.

17.5 FAIR PRESENTATION

No departure from Australian Accounting Standards has been made in preparation of these Financial Statements.

17.6 CHANGES IN ACCOUNTING POLICIES

(a) Impact of new and revised Accounting Standards

In the current year, the Department has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board that are relevant to its operations and effective for the current annual reporting period.

(b) Impact of new and revised Accounting Standards yet to be applied

The following applicable Standards have been issued by the AASB and are yet to be applied:

- AASB 1059 *Service Concession Arrangements: Grantors* – This Standard prescribes the accounting for a service concession arrangement by a grantor that is a public sector entity. Service concession arrangements are contracts between an operator and a grantor, where the operator provides public services related to a service concession asset on behalf of the grantor for a specified period of time and manages at least some of those services.

Where AASB 1059 applies, the grantor recognises the service concession asset when the grantor obtains control of the asset and measures the service concession asset at current replacement cost. At the same time, the grantor recognises a corresponding financial liability or unearned revenue liability or a combination of both.

The modified retrospective approach, permitted under AASB 1059, has been adopted, by recognising and measuring service concession assets and related liabilities as the date of initial application of 1 July 2019, with any net adjustments to the amounts of assets and liabilities recognised in accumulated funds at that date.

The effect of adopting AASB 1059 will have a significant effect on the Department's financial statements. In 2020-21 the Department signed a contract with Telstra Corporation Limited for the TasGRN project for \$624 million (GST inclusive). The aim of the project is to transition eight core user organisations, from five separate networks, onto one unified, digital and interoperable government radio network. The build of TasGRN has commenced with a staged operational transition scheduled to begin in 2022-23. The new network will continue to provide service for at least twelve years after full implementation. The TasGRN will be funded by both recurrent and non-recurrent funding from the Department of Treasury and Finance and contributions from user organisations. Additional professional accounting advice is being sought to assess the full financial impact on the Department's financial statements.

17.7 ADMINISTERED TRANSACTIONS AND BALANCES

The Department administers, but does not control, certain resources on behalf of the Government as a whole. It is accountable for the transactions involving such administered resources, but does not have the discretion to deploy resources for the achievement of the Department's objectives.

Administered assets, liabilities, expenses and revenues are disclosed in Note 1 to the Financial Statements.

17.8 ACTIVITIES UNDERTAKEN UNDER A TRUSTEE OR AGENCY RELATIONSHIP

Transactions relating to activities undertaken by the Department in a trust or fiduciary (agency) capacity do not form part of the Department's activities. Trustee and agency arrangements, and transactions/balances relating to those activities, are neither controlled nor administered.

Fees, commissions earned and expenses incurred in the course of rendering services as a trustee or through an agency arrangement are recognised as controlled transactions.

17.9 UNRECOGNISED FINANCIAL INSTRUMENTS

The Department has no unrecognised financial instruments.

17.10 FOREIGN CURRENCY

Transactions denominated in a foreign currency are converted at the exchange rate at the date of the transaction. Foreign currency receivables and payables are translated at the exchange rates current as at balance date.

17.11 COMPARATIVE FIGURES

Comparative figures have been adjusted to reflect changes in accounting policy or the adoption of new standards. Details of the impact of changes in accounting policy on comparative figures are shown at Note 17.6.

Where amounts have been reclassified within the Financial Statements, the comparative statements have been restated.

Restructures of Outputs within the Department (internal restructures) that do not affect the results shown on the face of the Financial Statements are reflected in the comparatives in the Output Schedule at Note 2.

The comparatives for external administrative restructures are not reflected in the Financial Statements.

17.12 ROUNDING

All amounts in the Financial Statements have been rounded to the nearest thousand dollars, unless otherwise stated. As a consequence, rounded figures may not add to totals. Amounts less than \$500 are rounded to zero and are indicated by the symbol "...".

17.13 DEPARTMENTAL TAXATION

The Department is exempt from all forms of taxation except for Fringe Benefits Tax and the Goods and Services Tax (GST).

17.14 GOODS AND SERVICES TAX

Revenue, expenses and assets are recognised net of the amount of GST, except where the GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated exclusive of GST. The net amount recoverable, or payable, to the ATO is recognised as an asset or liability within the Statement of Financial Position. In the Statement of Cash Flows, the GST component of cash flows arising from operating, investing or financing activities which is recoverable from, or payable to, the Australian Taxation Office is, in accordance with the AAS, classified as operating cash flows.

Independent Auditor's Report



Independent Auditor's Report

To the Members of Parliament

Department of Police, Fire and Emergency Management

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of the Department of Police, Fire and Emergency Management (the Department), which comprises the statement of financial position as at 30 June 2021 and statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and the statement of certification by the Secretary of the Department.

In my opinion, the accompanying financial statements:

- (a) present fairly, in all material respects, the Department's financial position as at 30 June 2021 and its financial performance and its cash flows for the year then ended
- (b) are in accordance with the *Financial Management Act 2016* and Australian Accounting Standards.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Department in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial statements in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

My audit is not designed to provide assurance on the accuracy and appropriateness of the budget information in the Department's financial statements.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, were of most significance in my audit of the financial statements of the current period. These matters were addressed in the context of my audit of the financial statements as a whole, and in forming my opinion thereon, and I do not provide a separate opinion on these matters.

| Why this matter is considered to be one of the most significant matters in the audit | Audit procedures to address the matter included |
|---|--|
| Valuation of land and buildings <i>Refer to note 9.4</i> | |
| <p>The Department's land, \$45.68m, and buildings, \$121.41m, are recognised at fair value and are independently revalued every five years. In the years between valuations, carrying values are updated using independently provided indices.</p> <p>In determining the value of land and buildings, the Department exercises significant judgement and the valuation is highly dependent on a range of assumptions and estimates. For these reasons, the valuation of land and buildings is an area requiring particular audit attention.</p> <p>In 2020-21, land and building assets were adjusted by an indexation factor provided by an external expert.</p> | <ul style="list-style-type: none"> • Assessing the scope, expertise and independence of the expert engaged who provided the indices. • Evaluating the analysis undertaken by the expert to determine the indices. • Critically assessing the accuracy of the indexation applied by management. • Assessing the adequacy of disclosures made in the financial statements, including those regarding key assumptions used. |

Responsibilities of the Secretary for the Financial Statements

The Secretary is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, and the financial reporting requirements of Section 42 (1) of the *Financial Management Act 2016*. This responsibility includes such internal control as determined necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Secretary is responsible for assessing the Department's ability to continue as a going concern unless the Department's operations will cease as a result of an administrative restructure. The assessment must disclose, as applicable, matters related to going concern and the appropriateness of using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial statements.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Secretary.
- Conclude on the appropriateness of the Secretary's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Department's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Department to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Secretary regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

From the matters communicated with the Secretary, I determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. I describe these matters in my auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare

circumstances, I determine that a matter should not be communicated in my report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

A handwritten signature in black ink, appearing to read 'D Bond'.

David Bond
**Assistant Auditor-General - Audit
Delegate of the Auditor-General**

Tasmanian Audit Office

4 October 2021
Hobart

CONTACT US

| Service | General Enquiries Phone Numbers | Website and Email |
|-------------------------------------|---|--|
| Emergency (police, fire, ambulance) | Triple Zero (000) | |
| Tasmania Police | 131 444 (Tasmania) 1800 765 827 (interstate) | www.police.tas.gov.au tasmania.police@police.tas.gov.au |
| Tasmania Fire Service | (03) 6173 2740 | www.fire.tas.gov.au fire@fire.tas.gov.au |
| State Emergency Service | (03) 6173 2700 | www.ses.tas.gov.au ses@ses.tas.gov.au |
| Forensic Science Service Tasmania | (03) 6165 8000 | www.fsst.tas.gov.au FSST.Admin@fsst.tas.gov.au |