**Department of Police, Fire and Emergency Management - Gifts, Benefits and Hospitality Report Q4 (1 April to 30 June 2023)**

The DPFEM Gifts and Benefits Policy has been updated and the new guidelines align with the Department of Premier and Cabinet’s Whole of Government Gifts, Benefits and Hospitality Policy.

Items such as confectionary, greeting cards, stationery, or other items of little intrinsic value are classed as “token mementos” and are not considered to be a declarable gift, benefit or hospitality if the commercial value is under $50.

As always, the default position of all DPFEM employees should be to decline the offer of any gift, benefit or hospitality received in the course of work duties.

| **TRIM** | **Work Location** | **Date Received** | **Description of Gift or Benefit** | **Delegate Approval /Non Approval** | **Reason for Approval  or Non Approval** | **Donor Name** | **Dollar Value** | **Type of Gift,  Benefit as per Policy** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| A23/72637 | Tasmania Police | 1 April 2023 | Easter chocolates | Approved | The basket of chocolates was considered as a ‘modest food or refreshment’. Acceptance builds goodwill. | Woolworths | $138 | Gift |
| A23/79488 | Tasmania Police | 7 April 2023 | 1 branded Capulus Espresso hoodie | Declined | Declined in accordance with the policy. | Capulus Espresso | $60 | Gift |
| A23/93413 | Tasmania Fire Service | 5 May 2023 | Agfest Dinner for 4 Red Hot Tips staff | Approved | Builds goodwill | Tasmanian Farmers and Graziers Association | $320 total | Gift |
| A23/127203 | Tasmania Police | 9 May 2023 | Harvey Norman promotional gift card | Accepted | Gift card was provided to employee who had purchased a television for office use. The gift card was a promotional offer from the company that was being offer to all purchasers over a certain value. Advice was sought from DPAC who advised the gift card can be used towards future work-related purchases. | Harvey Norman | $70 | Benefit |