|  |  |
| --- | --- |
|  | **Request for Disclosure of Information** |

Please allow a minimum of 10 business days for processing.

|  |  |  |
| --- | --- | --- |
|  | *I request all relevant documentation contained in the requested Tasmania Police file, outlined below:*  |  |
|  | Name |  Date of birth |  |
|  |       |       |  |
|  | Address |  |
|  |       |  |
|  | Email | Phone |  |
|  |       |       |  |
|  | Complaint Number | Court date |  |
|  |       |       |  |
|  | Charges |  |
|  |       |  |
|  | Payment of $53.90 attached |  |
|  | [ ]  Cheque [ ]  Cash [ ]  Direct Transfer – See instructions below |  |
|  | Signature | Date |  |
|  |  |       |  |
|  |

|  |
| --- |
| Disclosure Type (Basic Disclosure OR Full Disclosure $53.90) |
| [ ]  Basic Disclosure (No cost)       Includes Complaints, Facts for the Prosecutor, Prior Convictions, any statement made by the defendant (if                   obtained eg. Defendant Statutory Declarations, BAS Questionnaires, Written Record of Interview)[ ]  Full Disclosure (Payment of $53.90 supplied)     [ ]  Cheque    [ ]  Cash [ ]  Direct Transfer        Payment to be received prior to processing of full disclosure**Direct Transfer Instructions:**Account Name: Tasmania PoliceBSB:         037 001Acct. Number: 268 016(Please use your business name and the complaint number/s as the reference (e.g. "Ace Lawyers 51234/25") and include a copy of the electronic payment receipt with this request) |

|  |  |  |
| --- | --- | --- |
|  | *Forward completed form (and payment) to your nearest Prosecution Services office:* |  |
|  |  |
| Western Prosecution ServicesTasmania PolicePO Box 521DEVONPORT TAS 7310DOI.West@police.tas.gov.au | Northern Prosecution ServicesTasmania Police PO Box 45LAUNCESTON TAS 7250DOI.North@police.tas.gov.au |  |

|  |  |  |
| --- | --- | --- |
|  | *Office Use Only:*  |  |
|  | Receipt Number | Identification (e.g. Photo ID) | Expiry Date  |  |
|  |  |  |  |  |
| Please be advised that you are required to retain the supplied documents until your matter has been resolved. |