|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | **Request for Disclosure of Information**  Please allow a minimum of 10 business days for processing. | | | |
|  | *I request all relevant documentation contained in the requested Tasmania Police file, outlined below:* | | |  |
|  | Name | | Date of birth |  |
|  |  | |  |  |
|  | Address | | |  |
|  |  | | |  |
|  | Email | | Phone |  |
|  |  | |  |  |
|  | Complaint Number | | Court date |  |
|  |  | |  |  |
|  | Charges | | |  |
|  |  | | |  |
|  | Payment of $53.90 attached | | |  |
|  | Cheque (made to Tasmanian Police)  Cash **(please do not send money via the post)** | | |  |
|  | Signature | | Date |  |
|  |  | |  |  |
|  | | | | |

|  |
| --- |
| Disclosure Type (Basic Disclosure OR Full Disclosure $53.90) |
| Basic Disclosure (No cost)  Includes Complaints, Facts for the Prosecutor, Prior Convictions, BAS Questionnaire & Record of Interview  Full Disclosure (Payment of $53.90 attached)      Cheque (made to Tasmanian Police)     Cash         Payment to be received prior to processing of full disclosure. Please be advised that there are no electronic payment facilities available.  All payments must be Cheque or Cash ONLY **(please do not send money via the post)**. The fee will be waived where a defendant has obtained a grant of legal aid. In other exceptional circumstances, waivers may be considered upon application to the relevant Prosecution Service on a case by case basis.  **\*\*Digital evidence (Body Worn Camera, CCTV, mobile phone download etc) are not released to defendants who do not have legal representation. Prosecution Services will contact you and advise how to access digital evidence\*\*** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | *Forward completed form (and payment) to your nearest Prosecution Services office:* | | |  |
|  | | | |  |
| Southern Prosecution Services  Tasmania Police  GPO Box 308  HOBART TAS 7000  [doi.south@police.tas.gov.au](mailto:doi.south@police.tas.gov.au) | | Northern Prosecution Services  Tasmania Police  PO Box 45  LAUNCESTON TAS 7250  [doi.north@police.tas.gov.au](mailto:doi.north@police.tas.gov.au) | Western Prosecution Services  Tasmania Police  PO Box 521  DEVONPORT TAS 7310  [doi.west@police.tas.gov.au](mailto:doi.west@police.tas.gov.au) | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | *Office Use Only:* | | |  |
|  | Receipt Number | Identification (e.g. Photo ID) | Expiry Date |  |
|  |  |  |  |  |
| Please be advised that you are required to retain the supplied documents until your matter has been resolved. | | | | |