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| Badge |  | **Road Cycle Event Application**  **Pursuant to Section 56A Vehicle & Traffic Act 1999**  **& Section 49AB Police Offences Act 1935** |

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|  | (This application form should be completed in conjunction with consultation of the guidelines for road cycle events) |  |

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|  | **EVENT DETAILS** | | | | | | | | |  |
|  | Event name | | | | | | | | |  |
|  |  | | | | | | | | |  |
|  | Event location | | | | | | | | |  |
|  |  | | | | | | | | |  |
|  | Event Type | | | Event date/s | | Event start time | | Event finish time | |  |
|  | New  Established |  |  | |  |  |  | |  |  |
|  | Event setup start time | | | | | Event pack-down finish time | | | |  |
|  |  | | | |  |  | | | |  |
|  | Has event course been previously granted a permit | | | | | | | | |  |
|  | Yes  No (if yes, provide details) | | | | | | | | |  |
|  | Have other permits / permission been granted in relation to this event, i.e. (local council, state  government, private property owner) | | | | | | | | |  |
|  | Yes  No (if yes, provide evidence of permission) | | | | | | | | |  |
|  | Public liability insurance certificate provided (Ensure coverage level is suitable for your event) | | | | | | | | |  |
|  | Yes (must be provided prior to police permit being granted) | | | | | | | | |  |
|  | Number of participants | | | | | Age range of participants | | | |  |
|  |  | | | |  |  | | | |  |
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|  | **CONTACT NAMES** | | | | |  |
|  | 1. Organiser / Event Coordinator (to whom permit will be issued) | | | | |  |
|  |  | | | | |  |
|  | Address | | |  | Suburb, State, Postcode |  |
|  |  | | |  |  |  |
|  | Phone | | Fax | | |  |
|  |  |  |  | | |  |
|  | Mobile | | Email | | |  |
|  |  |  |  | | |  |
|  |  | | | | |  |
|  | 1. Event management company/ organisation/ club name (if applicable) | | | | |  |
|  |  | | | | |  |
|  | Phone | | Fax | | |  |
|  |  |  |  | | |  |
|  | Mobile | | Email | | |  |
|  |  |  |  | | |  |
|  |  | | | | |  |
|  | 1. Event Traffic Management Company & Commissaire/ Contact Person | | | | |  |
|  |  | | | | |  |
|  | Mobile | | Email | | |  |
|  |  |  |  | | |  |
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|  | **FULL DESCRIPTION OF THE EVENT AND PURPOSE** |  |
|  | **Please outline a description of the event and stipulate if any road closures are required.**  If a road/s require closure, a Traffic Management Plan is required. A map / description of the proposed route is also required. |  |
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|  | **TRAFFIC AND TRANSPORT MANAGEMENT** |  |
|  | Route or location |  |
|  | Traffic Management – plan attached |  |
|  |  |  |
|  | Not required – state reason |  |
|  |  |  |
|  | Extra Parking Requirements |  |
|  | Parking organised – details attached (i.e. Cenotaph) |  |
|  |  |  |
|  | Parking not required – state reason |  |
|  |  |  |
|  | Impact on public transport |  |
|  | Yes (if yes, state action to be taken, i.e. Metro to be contacted by organiser) |  |
|  |  |  |
|  | No |  |
|  |  |  |
|  | Traffic management requirements unique to this event |  |
|  | Yes (if yes, please state i.e. Closure of Tasman Bridge) |  |
|  |  |  |
|  | No |  |
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|  | **MINIMISING IMPACT ON NON-EVENT COMMUNITY AND EMERGENCY SERVICES** |  |
|  | Access for residents, businesses, hospitals, and emergency vehicles |  |
|  | Actions to minimise impact on non-event community attached i.e. (resident/ business notification) |  |
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|  | This event does not impact the non-event community on the main route (or location) or detour routes |  |
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|  | **REQUIRED PUBLIC NOTICE TO LOCAL NEWSPAPER** |  |
|  | Further to any advertising of the event by the event organiser/s, a Public Notice must be published in The Mercury/ Examiner newspaper seven (7) days prior to the event where road closures are required. This will be managed by Tasmania Police at a cost to the organisation. A draft copy of the media release must be attached to this application.  Yes, draft copy attached  No |  |
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|  | **REQUIRED NOTIFICATION TO MEDIA OUTLETS (BY ORGANISATION)** |  |
|  | **All Events must be publicised in a News/Media Release, seven days prior to Event**  Irrespective of Class/Criterium, all Events must be publicised (by the Organisation) in a News/Media Release to local media outlets, at least seven days prior to the Event. This Release must include all Event particulars, including: date/s, time/s, potential interruption/s to communities and/or residents, anticipated traffic delay/s and the anticipated length of each delay/interruption. A draft copy of the News/Media Release must accompany the Application when submitted. |  |
|  |  |  |
|  | **Class 1 Events must be publicised in a local newspaper Public Notice, seven days prior**  In addition to publicising the Event in a News/Media Release to local media outlets, Class 1 Events must also be publicised in a Public Notice in the local newspaper (by the Organisation), at least seven days prior to the Event. |  |
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|  | **SAFETY RELATED STRATEGIES** |  |
|  | (i.e. Marshals / Paramedics / Signage / Road closures / Ambulance / First Aid) |  |
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|  | **OTHER NECESSARY INFORMATION** |  |
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|  | **TRAFFIC CONTROL PLAN** |  |
|  | Police traffic control required |  |
|  | No  Yes (details on plan) |  |
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|  | Motorcycle marshals |  |
|  | No  Yes (details on plan) |  |
|  |  |  |
|  | Lead vehicle |  |
|  | No  Yes (details on plan) |  |
|  |  |  |
|  | Rear vehicle |  |
|  | No  Yes (details on plan) |  |
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|  | **Attach map of event route/track. (Compulsory)** |  |
|  |  |  |
|  | Course/ Route/ Track Map – attached |  |
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|  | **APPLICATION APPROVED FOR SUBMISSION TO TASMANIA POLICE** | | |  |
|  | Approved by (Name of applicant – Name that will appear on the permit) |  | Date |  |
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|  | **RETURN THE COMPLETED FORM TO:** |  |
|  | Southern District  Email to [southern.traffic@police.tas.gov.au](mailto:southern.traffic@police.tas.gov.au) (Preferred Method)  Post to Tasmania Police  PO Box 21  HOBART TAS 7000  Northern District  Email to [nthn.dss.admin@police.tas.gov.au](mailto:nthn.dss.admin@police.tas.gov.au) (Preferred Method)  Post to Tasmania Police  PO Box 45  LAUNCESTON TAS 7250  Western District  Email to [western.district.administration@police.tas.gov.au](mailto:western.district.administration@police.tas.gov.au) (Preferred Method)  Post to Tasmania Police  PO Box 19  BURNIE TAS 7320 |  |
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